



**Council
Wednesday 25 July 2001, 7.30 pm**

AGENDA

	Page No
1. Apologies for Absence	
2. Minutes	
To approve as a correct record the minutes of the Annual Meeting of the Council on 2 May 2001.	1 - 16
3. Mayor's Announcements	
4. To receive and consider reports, minutes and recommendations of Committees	
All Standing Committees	2 May 2001
Public & Environmental Services Committee	9 May 2001
Strategy & Policy Committee	9 May 2001
Strategy & Policy Committee	24 May 2001
Public & Environmental Services Committee	12 June 2001
Social Services & Housing Committee	26 June 2001
Planning & Transportation Committee	28 June 2001
Leisure Services Committee	3 July 2001
Education Committee	12 July 2001
Strategy & Policy Committee	17 July 2001
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**COUNCIL
2 MAY 2001**

Present: Councillors Adams, Mrs Ballin, Barnard, Beadsley, Bettison, Birch, Mrs Birch, Blatchford, Ms Brown, Browne, Mrs Clifford, Edger, Egan, Finnie, Flood, Glasson, Grayson, Harrison, Miss Haydon, Mrs Hayes, Ms Henfrey, Jones, Kendall, McCormack, McCracken, Mrs Mattick, Miles, North, Piasecki, Mrs Pile, Mrs Ryder, Sargeant, Mrs Shillcock, Simonds, Thompson, Turrell, Wade, Wallace, Ward and Worrall

THE MAYOR, COUNCILLOR BARRY EGAN, IN THE CHAIR

1. Election of Mayor

It was proposed by Councillor Bettison, seconded by Councillor Birch that Councillor Mrs Dorothy Hayes be elected as mayor for the 2001/02 municipal year.

There being no other nominations it was

RESOLVED that Councillor Mrs Dorothy Hayes be elected Mayor of the Borough of Bracknell Forest for the 2001/02 municipal year.

Councillor Mrs Hayes then made and signed the Declaration of Acceptance of Office of Mayor. She was invested with the chain of office, whereupon she thanked members of the Council for her election. The Mayor's husband, Mr David Hayes, was then invested with his chain of office as Mayor's Consort.

THE MAYOR, COUNCILLOR MRS DOROTHY HAYES, IN THE CHAIR

2. Vote of thanks to the Retiring Mayor and Mayoress

Councillor Bettison proposed a vote of thanks to Councillor Barry Egan for his work as Mayor of Bracknell Forest over the past year. Councillor Egan than thanked the members of the Council for their support during the year. He, and his wife Jean, had very much enjoyed working as ambassadors on the Borough's behalf. The Mayor presented Councillor Egan with a pen to commemorate his service as Mayor and advised the Council that a bouquet of flowers would be sent to Mrs Egan in thanks for her services as Mayoress over the past year.

3. Appointment of Deputy Mayor

It was moved by Councillor Mrs Hayes and seconded by Councillor Bettison that Councillor Peter North be appointment Deputy Mayor for the 2001/02 municipal year.

There being no further nominations it was

RESOLVED that Councillor Peter North be appointment Deputy Mayor of the Borough of Bracknell Forest for the 2001/2002 municipal year.

Councillor North then made and signed the Declaration of Acceptance of Office of Deputy Mayor whereupon he was invested with the chain of office. Councillor North thanked the Council for his appointment. He and his wife, Elizabeth, who would act as Deputy Mayoress were both looking forward to their role in the civic life of the Borough. The Chief Executive then invested Mrs North with her chain of office as Deputy Mayoress.

ADJOURNMENT

The Council meeting adjourned at 7.50 pm and reconvened at 8.05 pm

4. Minutes

RESOLVED that the minutes of the meeting of the Council held on 28 February 2001 be approved as a correct record and signed by the Mayor.

5. Mayor's Announcements

(i) Mayor's Charity

The Mayor announced that her charity for the municipal year would be the Marie Curie Cancer Care. She introduced Miss Hannah Faith-Dix from Marie Curie Cancer Care, who would be supporting the Mayor's fund-raising activities during the year. The Major described a number of proposals for fund raising, including a memorial roundabout where for a subscription, daffodil bulbs could be planted as a lasting memorial to a loved one.

(ii) Mayor's Engagements

A list of the engagements undertaken by the former Mayor on behalf of the Council since the last meeting had been circulated to all Members.

(iii) Mayor's Chaplain

The Mayor announced that she would be appointing a Mayor's Chaplain for the year prior to the next Council meeting.

6. Standards Committee

The report of the meeting of the Standards Committee held on 26 February 2001 was submitted.

RESOLVED on the proposition of Councillor Finnie, seconded by Councillor Thompson, that the report be received.

7. **Leisure Services Committee**

The report of the meeting of the Leisure Services Committee held on 20 March 2001 was submitted and the Chairman responded to questions thereon.

RESOLVED on the proposition of Councillor North, seconded by Councillor McCracken, that the report be received.

8. **Public and Environmental Services Committee**

The report of the meeting of the Public and Environmental Services Committee held on 27 March 2001 was submitted and the Chairman responded to questions thereon.

RESOLVED on the proposition of Councillor Mills, seconded by Councillor Flood, that the report be received.

9. **Planning and Transportation Committee**

The report of the meeting of the Planning and Transportation Committee held on 29 March 2001 was submitted with the exception of Minutes 546 and 550.

RESOLVED on the proposition of Councillor Mrs Ballin, seconded by Councillor Worrall, that the report be received.

10. **Planning and Transportation Committee Minute 550 – Draft Residential Parking Guidelines**

The Council considered the recommendations set out in Minute 550 of the meeting of the Planning Transportation Committee held on 29 March 2001.

RESOLVED on the proposition of Councillor Mrs Ballin, seconded by Councillor Worrall, that

- (i) the suggested changes to the Residential Parking Guidelines set out in the report be approved; and
- (ii) the Residential Parking Guidelines be approved for development control purposes as supplementary planning guidance.

11. **Report of Planning and Transportation Committee Minute 546 – Bracknell Forest Borough Local Plan**

The Council received the report of officers arising from Minute 546 of the meeting of the Planning and Transportation Committee held on 29 March 2001. It was proposed by Councillor Mrs Ballin, seconded by Councillor Worrall, that the recommendation set out Minute 546 be adopted.

Councillor Turrell, seconded by Councillor Ms Henfrey, then moved an amendment which had the effect of deleting paragraph (b) of the Committee's recommendation. Councillor Mrs Ballin, with the consent of her seconder, accepted the amendment and the substantive motion was put to the vote.

In accordance with Standing Order 45, a recorded vote was requested and on being put to the meeting the voting on the substantive motion was as follows:

For (31) Councillors Mrs Ballin, Barnard, Bettison, Birch, Mrs Birch, Blatchford, Browne, Edger, Egan, Finnie, Flood, Grayson, Harrison, Miss Haydon, Mrs Hayes, Ms Henfrey, Kendall, Mrs Mattick, McCracken, Mills, North, Mrs Pile, Mrs Ryder, Sargeant, Simonds, Thompson, Turrell, Wade, Wallace, Ward and Worrall

Against (9) Councillors Adams, Beadsley, Ms Brown, Mrs Clifford, Glasson, Jones, McCormack, Piasecki and Mrs Shillcock

It was therefore

RESOLVED that the Borough Council does NOT accept the Local Plan Inspector's recommendations regarding local plan Paragraph 5.2 – housing allocation and Housing Proposal PH1.3 – The Staff College Bracknell, as set out in Column 3 of Annexe 1 to the report; INSTEAD, Column 3 of Annexe 1 should state that the Inspector's recommendations should be rejected with regard to the number of dwellings proposed, reducing the allocation to 280 dwellings, gross. Consequent amendments to paragraph 5.2 – housing allocation, should also be made, reducing the total net residential allocation from 1826 to 1406 dwellings. The reason for this decision (to be set out in column 4 of Annexe1) is as follows:

The Inspector has acknowledged that the infrastructure of the local roads is unsuitable in its present state to accommodate the additional demands likely to be placed upon them by the planned level of development. His concern that Broad Lane and the Horse and Groom roundabout will require urgent attention testifies to this. However, there is no indication that the relationship between traffic generated by this site and traffic generated by prospective developments elsewhere in the vicinity, including the town centre, have been taken into account sufficiently to reassure the Council about the ability of local roads to cope.

12. **Education Committee**

The report of the meeting of the Education Committee held on 3 April 2001 was submitted and the Chairman responded to questions thereon.

RESOLVED on the proposition of Councillor Ward, seconded by Councillor Mrs Hayes, that the report be received.

13. **Social Services and Housing Committee**

The report of the meeting of the Social Services and Housing Committee held on 4 April 2001 was submitted.

RESOLVED on the proposition of Councillor Barnard, seconded by Councillor Mrs Pile, that the report be received.

14. **Strategy and Policy Committee**

The report of the meeting of the Strategy and Policy Committee held on 18 April 2001 was submitted with the exception of Minute 599.

RESOLVED on the proposition of Councillor Bettison, seconded by Councillor Birch, that the report be received.

15. **Strategy and Policy Committee Minute 599 – Community Awards Scheme**

The Council considered Minute 599 of the meeting of the Strategy and Policy Committee held on 18 April 2001.

RESOLVED on the proposition of Councillor Bettison, seconded by Councillor Birch, that

- (i) the Borough Council does not introduce a Borough-wide Community Awards Scheme of its own, as this would duplicate and devalue the schemes currently held by two of the Parish Councils in Bracknell Forest;
- (ii) the knowledge and experience of the two Town and Parish Councils who currently run Community Awards Schemes be shared to the other four Town and Parish Councils in the Borough and this be facilitated by the Borough Council, in the form of a workshop for those who wish to attend.

16. **Local Government and Housing Act 1989: Review of Allocation of Seats and Appointments to Committees 2001/2002**

RESOLVED that:

- (i) the total number of seats on ordinary Committees appointed by the Council shall be 96 and that such seats shall be allocated to party groups as follows:-

Conservative Group – 72

Labour Group – 22

- (ii) Members be appointed to serve on the following Committees in accordance with nominations made by the political groups as set out in Annexe A hereto

Name of Committee	Number of Members	Allocation to Groups (* one vacancy)	Substitute Members
Strategy & Policy Committee	16	12 : 3*	3 : 3
Education Committee	16	12 : 4	3 : 3
Leisure Services Committee	16	12 : 4	3 : 3
Planning & Transportation Committee	16	12 : 3*	3 : 3
Public & Environmental Services Committee	16	12 : 4	3 : 3
Social Services & Housing Committee	16	12 : 4	3 : 3
Total	96	72 : 22	

- (iii) Councillor Grayson (Independent) be appointed to the 2 vacant seats
- (iv) The following formula for the allocation of seats on Sub-Committees to be appointed by Committees be confirmed.

Number of Members	Allocation of Seats
4	3 : 1
8	6 : 2
20*	15 : 4: 1

* *Planning Control Sub-Committee*

17. Appointment of Representatives to Other Groups

RESOLVED that the following Members be appointed to serve on the Groups indicated for the 2001/02 municipal year.

Standards Committee (2:2:2 independent Members)

Conservative Group – Councillors Finnie and Thompson
 Labour Group – Councillors Glasson and Jones
 Independent Members – Mr D Briggs and Rev'd D Osborn

Environmental Impact Group (1)

Councillor Mills

Countryside Management Group (2)

Councillors McCracken and North

Crowthorne Enterprise Centre Advisory Group (2:1)

Conservative Group – Councillors Finnie and Wade
 Labour Group – Councillor Jones

Councillors to serve on the Social Services Complaints Review Panels

Any one Member of the Council, who may not be a member of Social Services and Housing Committee, appointed by the Director of Corporate Services as required.

Councillors to serve on Council Tax and Housing Benefit Review Boards

Any three Members of the Council appointed by the Director of Corporate Services as required.

Councillors to serve on the Secure Accommodation Review Panel

Any one current Member of the Social Services and Housing Committee appointed by the Director of Social Services and Housing.

Champions

Children's Champion	-	Councillor Miss Haydon
Pensioners' Champion	-	Councillor Thompson
Tenants' and Leaseholders' Champion	-	Councillor Edger
Voluntary Sector Champion	-	Councillor Mrs Ryder

18. **Appointment of Representatives to External Organisations**

RESOLVED that the persons indicated be appointed to serve as the Council's representatives on the bodies and other organisations listed in Appendix B hereto.

19. **George Kingston, Director of Planning and Transportation**

The Mayor advised the Council that George Kingston, Director of Planning and Transportation was due to leave the Council at the end of May 2001. On behalf of the Council, she thanked Mr Kingston for his commitment, support and professionalism over the many years in which he had served the Council. All Members of the Council expressed their thanks to Mr Kingston in a standing ovation.

The meeting commenced at 7.30 pm
and concluded at 9.40 pm

MAYOR

**ANNUAL COUNCIL
2 MAY 2001**

APPOINTMENTS TO COMMITTEES

STRATEGY & POLICY COMMITTEE	EDUCATION COMMITTEE	LEISURE SERVICES COMMITTEE
<p>Councillors (16) Mrs Ballin Barnard Beadsley Bettison (Chairman) Birch (Vice-Chairman) Finnie <i>Grayson (appointed to vacancy)</i> Harrison McCormack Mills North Piasecki Sargeant Turrell Wallace Ward</p>	<p>Councillors (16) Beadsley Bettison Mrs Birch Mrs Clifford Edger Egan (Vice-Chairman) Glasson Harrison Mrs Hayes Ms Henfrey Mrs Mattick Mills Mrs Shillcock Thompson Wallace Ward (Chairman)</p>	<p>Councillors (16) Adams Mrs Birch Blatchford Browne Finnie Glasson Jones Kendall McCracken (Vice-Chairman) North (Chairman) Piasecki Mrs Ryder Simonds Turrell Wallace Ward</p>
<p>Substitute Members (6) Ms Brown Jones Mrs Ryder Mrs Shillcock Wade Worrall</p>	<p>Substitute Members (6) Mrs Ballin Ms Brown Kendall McCormack Piasecki Worrall</p>	<p>Substitute Members (6) Birch Ms Brown Mrs Clifford Ms Henfrey McCormack Thompson</p>
	<p>Church Representatives (2) (with voting rights) Mr G Anderson Mr D McCann</p>	
	<p>Parent Governor Representatives (2) (with voting rights) Mr I King Mr D Clitherow</p>	
	<p>Teacher Representatives (3) Mrs V Richardson Mrs L Wales (one vacancy)</p>	

PLANNING & TRANSPORTATION COMMITTEE	PUBLIC & ENVIRONMENTAL SERVICES COMMITTEE	SOCIAL SERVICES & HOUSING COMMITTEE
<p>Councillors (16) Adams Mrs Ballin (Chairman) Birch Finnie Flood <i>Grayson (appointed to vacancy)</i> Mrs Hayes Ms Henfrey Jones Kendall Piasecki Mrs Ryder Sargeant Simonds Ward Worrall (Vice-Chairman)</p> <p>Substitute Members (6) Barnard Mrs Clifford Glasson McCormack Mrs Pile Thompson</p>	<p>Councillors (16) Adams Mrs Ballin Barnard Blatchford Ms Brown Flood (Vice-Chairman) Glasson Harrison Miss Haydon McCracken Mrs Mattick Mills (Chairman) North Piasecki Mrs Pile Wade</p> <p>Substitute Members (6) Beadsley Edger Egan Jones McCormack Simonds</p>	<p>Councillors (16) Barnard (Chairman) Bettison Ms Brown Browne Edger Egan Glasson Harrison Miss Haydon McCormack Mrs Mattick Mrs Pile (Vice Chairman) Mrs Ryder Mrs Shillcock Simonds Worrall</p> <p>Substitute Members (6) Adams Mrs Birch Mrs Clifford Ms Henfrey Jones North</p>

APPENDIX B

**BRACKNELL FOREST BOROUGH COUNCIL
APPOINTMENTS TO EXTERNAL ORGANISATIONS
2001/2002**

	BODY	REPRESENTATION REQUIREMENTS	APPOINTMENTS
1.	Age Concern Berkshire	1 Representative - as Observer	Councillor Miss Haydon
2.	Association of Councils of the Thames Valley Region	2 Representatives 2 Standing Deputies 2 Observers	Representatives: Councillor Mrs Ballin Councillor Ward Standing Deputies: Councillor Bettison Councillor Thompson Observers: Councillor Barnard Councillor Egan
3.	Association of Councils of the Thames Valley Region: European Group	1 Representative	Councillor Mrs Ballin
4.	Berkshire Archaeological Trust Limited	1 Representative	Councillor Mrs Hayes
5.	Berkshire Association of Young People	1 Representative	Mr L Swann
6.	Berkshire Central and West Community Legal Service Partnership	1 Representative	Councillor Thompson
7.	Berkshire Community Trust	1 Representative	Councillor Finnie
8.	Berkshire Pension Fund Advisory Panel	1 Representative	Councillor Thompson
9.	Berkshire Probation Committee	1 Representative	Councillor Egan
10.	Berkshire Valuation Tribunal	3 Representatives	Councillor Mrs Hayes <i>(Term of office expires 31 March 2004)</i> Councillor Mrs Mattick <i>(Term of office expires 31 March 2004)</i> Councillor Mrs Ryder <i>(Term of office expires 31 March 2004)</i>
11.	Berkshire Young Musicians' Trust	1 Trustee	Councillor Ward

	BODY	REPRESENTATION REQUIREMENTS	APPOINTMENTS
12.	Binfield Badger Group - Management Committee	1 Representative	Councillor Mills
13.	Binfield School Joint Management Project	2 Representatives	Councillor Harrison Councillor Mills
14.	Birch Hill Community Association – Management Committee	1 Representative	Councillor Browne
15.	Blackwater Valley Network - Members Steering Group	3 Representatives 1 Reserve	Representatives: Councillor Mrs Ballin Councillor Blatchford Councillor Simonds Reserve: Councillor North
16.	Blackwater Valley Recreation & Countryside Management Service Steering Group	2 Representatives 1 Reserve	Representatives: Councillor McCracken Councillor Simonds Reserve: Councillor Blatchford
17.	Bracknell Age Concern	1 Representative	Councillor Thompson
18.	Bracknell & District Victim Support Scheme	1 Representative	Councillor Wallace
19.	Bracknell & Wokingham College Corporation	1 Co-opted Member	Councillor Ward
20.	Bracknell Citizens Advice Bureau	1 Representative	Councillor Finnie
21.	Bracknell Council for Voluntary Service	1 Representative	Councillor Mrs Mattick
22.	Bracknell Forest, Wokingham and Reading Joint Waste Disposal Board	2 Representatives	Councillor Mrs Ballin Councillor Mills
23.	Bracknell Job Support Centre Management Committee	2 Representatives	Councillor Browne Councillor Wallace
24.	Bracknell Tea House Association	1 Representative	Councillor Bettison
25.	Bracknell Town Council Environment & Safety Committee	1 Representative	Councillor Mills
26.	Bracknell Twinning Association	1 Representative	Councillor McCracken
27.	Bracknell Volunteer Centre	1 Representative	Councillor Mrs Mattick

	BODY	REPRESENTATION REQUIREMENTS	APPOINTMENTS
28.	Bullbrook Community Association	1 Representative	Councillor Sargeant
29.	Community Council for Berkshire	1 Representative	Councillor Mrs Ryder
30.	Crown Wood Community Association	1 Representative	Councillor Mrs Henfrey
31.	Crowthorne Initiative Group	1 Representative	Councillor Finnie
32.	East Berkshire Adoption Panel	1 Representative	Councillor Miss Haydon
33.	East Berkshire Community Health Council	4 Representatives	Councillor Barnard <i>(Term of office expires 31 August 2002)</i> Councillor Miss Haydon <i>(Term of office expires 31 August 2002)</i> Councillor Mrs Ryder <i>(Term of office expires 31 August 2004)</i> Councillor Thompson <i>(Term of office expires 31 August 2003)</i>
34.	Eastern Wessex Territorial Auxiliary and Volunteer Reserve Association	1 Representative	Councillor Grayson
35.	Easthampstead & Wildridings Community Association	1 Representative	Councillor Grayson
36.	Easthampstead Parochial Charities, Easthampstead	2 Representatives	Councillor Mrs Mattick Mrs M Beadsley
37.	Environmental Trust for Berkshire	1 Representative	Councillor Mills
38.	Farley Wood Community Association	1 Representative	Councillor Mills
39.	Forestline	1 Representative	Councillor Birch
40.	Forest Park Community Association	1 Representative	Councillor Mrs Hayes
41.	Great Hollands Community Association	1 Representative	Councillor Piasecki

	BODY	REPRESENTATION REQUIREMENTS	APPOINTMENTS
42.	Hanworth Community Association	1 Representative	Councillor Wallace
43.	Harmans Water Community Association	1 Representative	Councillor Turrell
44.	Heathrow Airport Consultative Committee	1 Representative: 1 Deputy:	Councillor Mrs Ballin Councillor Sargeant
45.	Homestart, South East Berkshire	1 Representative	Councillor Ward
46.	Inspection Unit Advisory Panel	1 Representative	Councillor Simonds
47.	Joint Strategic Planning Committee	2 Representatives	Councillor Mrs Ballin Councillor Worrall
48.	Keep Mobile	1 Representative	Councillor Birch
49.	Local Government Against Poverty	1 Representative	Councillor Ward
50.	Local Government Association	3 Representatives 1 Observer	Representatives: Councillor Bettison Councillor McCormack Councillor Ward Observer: Councillor Mrs Ballin
51.	Local Government Association New Towns Committee	1 Representative 1 Reserve	Representative: Councillor Ward Reserve: Councillor Sargeant
52.	Local Government Association Rural Commission	1 Representative	Councillor Worrall
53.	Local Government Information Unit Management Committee	1 Representative 1 Reserve	Representative: Councillor Ward Reserve: Councillor Mrs Ballin
54.	Martins Heron and the Warren Community Association	1 Representative	Councillor Mrs Hayes
55.	MIND Day Centre Executive Committee	1 Representative	Councillor Mrs Mattick

	BODY	REPRESENTATION REQUIREMENTS	APPOINTMENTS
56.	National Housing & Town Planning Council Southern Regional Executive	1 Representative 1 Reserve	Representative: Councillor Harrison Reserve: Councillor Barnard
57.	New Owlsmoor Community Centre	1 Representative	Councillor Worrall
58.	North Ascot Community Association	1 Representative	Councillor Miss Haydon
59.	Parents and Children Together	1 Representative	Councillor Blatchford
60.	Priestwood Community Association	1 Representative	Councillor Glasson
61.	Reading Post Office Advisory Committee	<i>(The Council nominates rather than appoints representatives. In addition, representatives appointed in previous years continue to serve until such time as they are no longer required.)</i>	Councillor Egan Councillor Flood
62.	Relate	1 Representative	Councillor Mrs Mattick
63.	Rhos-y-Gwaliau Trust	1 Representative	Councillor Ward
64.	Royal Berkshire Fire Authority	3 Representatives	Councillor Flood Councillor Glasson Councillor Mills
65.	Royal British Legion (Bracknell Branch) (Service and Welfare Committee)	1 Representative	Councillor Sargeant
66.	Sandhurst Day Centre Association	1 Representative	Councillor Ward
67.	South East Employers	2 Representatives 2 Reserves	Representatives: Councillor Edger Councillor Sargeant Reserves: Councillor Grayson Councillor Wade
68.	South Eastern Museums Service	1 Representative 1 Observer	Representative: Councillor Mrs Hayes Observer: Councillor North
69.	South East England Regional Assembly	1 Representative 1 Reserve	Representative: Councillor Mrs Ballin Reserve: Councillor Bettison

	BODY	REPRESENTATION REQUIREMENTS	APPOINTMENTS
70.	South East Regional Association for the Deaf	1 Representative	Councillor Jones
71.	Southern Arts Company	2 Representatives	Councillor Kendall Councillor Ward
72.	South Hill Park Trust Board	5 Representatives	Councillor Finnie Councillor Thompson Councillor Mrs Ryder Councillor Wallace Mr I Mihell
73.	South Hill Park Trust Limited (The Company)	1 Representative	Councillor Mills
74.	Standing Conference for Archives	1 Representative	Councillor Mrs Hayes
75.	Thames Forest Area Community and Police Consultative Group	1 Representative 1 Standing Deputy	Representative: Councillor Thompson Standing Deputy: Councillor Barnard
76.	Thames Valley Cultural Consortium	Chairman of Leisure Services Committee	Councillor North
77.	Thames Valley Economic Partnership Advisory Board	1 Representative	Councillor Barnard
78.	Thames Valley Police Authority Joint Committee	1 Representative	Councillor North
79.	Thames Valley Police Authority	<i>(The appointment of local authority representatives to the Thames Valley Police Authority is the responsibility of the Thames Valley Police Authority Joint Committee)</i>	Councillor North
80.	University of Reading - Court and Council	1 Representative	Councillor Bettison
81.	Warfield Parochial Charities - Trustees	2 Representatives	Councillor Sargeant Mr D Swindells

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**BRACKNELL FOREST BOROUGH COUNCIL MEETING
25 JULY 2001**

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**COUNCIL
2 MAY 2001**

Present: Councillors Adams, Mrs Ballin, Barnard, Beadsley, Bettison, Birch, Mrs Birch, Blatchford, Ms Brown, Browne, Mrs Clifford, Edger, Egan, Finnie, Flood, Glasson, Grayson, Harrison, Miss Haydon, Mrs Hayes, Ms Henfrey, Jones, Kendall, McCormack, McCracken, Mrs Mattick, Miles, North, Piasecki, Mrs Pile, Mrs Ryder, Sargeant, Mrs Shillcock, Simonds, Thompson, Turrell, Wade, Wallace, Ward and Worrall

THE MAYOR, COUNCILLOR BARRY EGAN, IN THE CHAIR

1. Election of Mayor

It was proposed by Councillor Bettison, seconded by Councillor Birch that Councillor Mrs Dorothy Hayes be elected as mayor for the 2001/02 municipal year.

There being no other nominations it was

RESOLVED that Councillor Mrs Dorothy Hayes be elected Mayor of the Borough of Bracknell Forest for the 2001/02 municipal year.

Councillor Mrs Hayes then made and signed the Declaration of Acceptance of Office of Mayor. She was invested with the chain of office, whereupon she thanked members of the Council for her election. The Mayor's husband, Mr David Hayes, was then invested with his chain of office as Mayor's Consort.

THE MAYOR, COUNCILLOR MRS DOROTHY HAYES, IN THE CHAIR

2. Vote of thanks to the Retiring Mayor and Mayoress

Councillor Bettison proposed a vote of thanks to Councillor Barry Egan for his work as Mayor of Bracknell Forest over the past year. Councillor Egan than thanked the members of the Council for their support during the year. He, and his wife Jean, had very much enjoyed working as ambassadors on the Borough's behalf. The Mayor presented Councillor Egan with a pen to commemorate his service as Mayor and advised the Council that a bouquet of flowers would be sent to Mrs Egan in thanks for her services as Mayoress over the past year.

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ADJOURNMENT

The Council meeting adjourned at 7.50 pm and reconvened at 8.05 pm

4. Minutes

RESOLVED that the minutes of the meeting of the Council held on 28 February 2001 be approved as a correct record and signed by the Mayor.

5. Mayor's Announcements

(i) Mayor's Charity

The Mayor announced that her charity for the municipal year would be Marie Curie Cancer Care. She introduced Miss Hannah Faith-Dix from Marie Curie Cancer Care, who would be supporting the Mayor's fund-raising activities during the year. The Major described a number of proposals for fund raising, including a memorial roundabout where for a subscription, daffodil bulbs could be planted as a lasting memorial to a loved one.

(ii) Mayor's Engagements

A list of the engagements undertaken by the former Mayor on behalf of the Council since the last meeting had been circulated to all Members.

(iii) Mayor's Chaplain

The Mayor announced that she would be appointing a Mayor's Chaplain for the year prior to the next Council meeting.

6. Standards Committee

The report of the meeting of the Standards Committee held on 26 February 2001 was submitted.

RESOLVED on the proposition of Councillor Finnie, seconded by Councillor Thompson, that the report be received.

7. **Leisure Services Committee**

The report of the meeting of the Leisure Services Committee held on 20 March 2001 was submitted and the Chairman responded to questions thereon.

RESOLVED on the proposition of Councillor North, seconded by Councillor McCracken, that the report be received.

8. **Public and Environmental Services Committee**

The report of the meeting of the Public and Environmental Services Committee held on 27 March 2001 was submitted and the Chairman responded to questions thereon.

RESOLVED on the proposition of Councillor Mills, seconded by Councillor Flood, that the report be received.

9. **Planning and Transportation Committee**

The report of the meeting of the Planning and Transportation Committee held on 29 March 2001 was submitted with the exception of Minutes 546 and 550.

RESOLVED on the proposition of Councillor Mrs Ballin, seconded by Councillor Worrall, that the report be received.

10. **Planning and Transportation Committee Minute 550 – Draft Residential Parking Guidelines**

The Council considered the recommendations set out in Minute 550 of the meeting of the Planning Transportation Committee held on 29 March 2001.

RESOLVED on the proposition of Councillor Mrs Ballin, seconded by Councillor Worrall, that

- (i) the suggested changes to the Residential Parking Guidelines set out in the report be approved; and
- (ii) the Residential Parking Guidelines be approved for development control purposes as supplementary planning guidance.

11. **Report of Planning and Transportation Committee Minute 546 – Bracknell Forest Borough Local Plan**

The Council received the report of officers arising from Minute 546 of the meeting of the Planning and Transportation Committee held on 29 March 2001. It was proposed by Councillor Mrs Ballin, seconded by Councillor Worrall, that the recommendation set out Minute 546 be adopted.

Councillor Turrell, seconded by Councillor Ms Henfrey, then moved an amendment which had the effect of deleting paragraph (b) of the Committee's recommendation. Councillor Mrs Ballin, with the consent of her seconder, accepted the amendment and the substantive motion was put to the vote.

In accordance with Standing Order 45, a recorded vote was requested and on being put to the meeting the voting on the substantive motion was as follows:

For (31) Councillors Mrs Ballin, Barnard, Bettison, Birch, Mrs Birch, Blatchford, Browne, Edger, Egan, Finnie, Flood, Grayson, Harrison, Miss Haydon, Mrs Hayes, Ms Henfrey, Kendall, Mrs Mattick, McCracken, Mills, North, Mrs Pile, Mrs Ryder, Sargeant, Simonds, Thompson, Turrell, Wade, Wallace, Ward and Worrall

Against (9) Councillors Adams, Beadsley, Ms Brown, Mrs Clifford, Glasson, Jones, McCormack, Piasecki and Mrs Shillcock

It was therefore

RESOLVED that the Borough Council does NOT accept the Local Plan Inspector's recommendations regarding local plan Paragraph 5.2 – housing allocation and Housing Proposal PH1.3 – The Staff College Bracknell, as set out in Column 3 of Annexe 1 to the report; INSTEAD, Column 3 of Annexe 1 should state that the Inspector's recommendations should be rejected with regard to the number of dwellings proposed, reducing the allocation to 280 dwellings, gross. Consequent amendments to paragraph 5.2 – housing allocation, should also be made, reducing the total net residential allocation from 1826 to 1406 dwellings. The reason for this decision (to be set out in column 4 of Annexe1) is as follows:

The Inspector has acknowledged that the infrastructure of the local roads is unsuitable in its present state to accommodate the additional demands likely to be placed upon them by the planned level of development. His concern that Broad Lane and the Horse and Groom roundabout will require urgent attention testifies to this. However, there is no indication that the relationship between traffic generated by this site and traffic generated by prospective developments elsewhere in the vicinity, including the town centre, have been taken into account sufficiently to reassure the Council about the ability of local roads to cope.

12. **Education Committee**

The report of the meeting of the Education Committee held on 3 April 2001 was submitted and the Chairman responded to questions thereon.

RESOLVED on the proposition of Councillor Ward, seconded by Councillor Mrs Hayes, that the report be received.

13. **Social Services and Housing Committee**

The report of the meeting of the Social Services and Housing Committee held on 4 April 2001 was submitted.

RESOLVED on the proposition of Councillor Barnard, seconded by Councillor Mrs Pile, that the report be received.

14. **Strategy and Policy Committee**

The report of the meeting of the Strategy and Policy Committee held on 18 April 2001 was submitted with the exception of Minute 599.

RESOLVED on the proposition of Councillor Bettison, seconded by Councillor Birch, that the report be received.

15. **Strategy and Policy Committee Minute 599 – Community Awards Scheme**

The Council considered Minute 599 of the meeting of the Strategy and Policy Committee held on 18 April 2001.

RESOLVED on the proposition of Councillor Bettison, seconded by Councillor Birch, that

- (i) the Borough Council does not introduce a Borough-wide Community Awards Scheme of its own, as this would duplicate and devalue the schemes currently held by two of the Parish Councils in Bracknell Forest;
- (ii) the knowledge and experience of the two Town and Parish Councils who currently run Community Awards Schemes be shared to the other four Town and Parish Councils in the Borough and this be facilitated by the Borough Council, in the form of a workshop for those who wish to attend.

16. **Local Government and Housing Act 1989: Review of Allocation of Seats and Appointments to Committees 2001/2002**

RESOLVED that:

- (i) the total number of seats on ordinary Committees appointed by the Council shall be 96 and that such seats shall be allocated to party groups as follows:-

Conservative Group – 72

Labour Group – 22

- (ii) Members be appointed to serve on the following Committees in accordance with nominations made by the political groups as set out in Annexe A hereto

Name of Committee	Number of Members	Allocation to Groups (* one vacancy)	Substitute Members
Strategy & Policy Committee	16	12 : 3*	3 : 3
Education Committee	16	12 : 4	3 : 3
Leisure Services Committee	16	12 : 4	3 : 3
Planning & Transportation Committee	16	12 : 3*	3 : 3
Public & Environmental Services Committee	16	12 : 4	3 : 3
Social Services & Housing Committee	16	12 : 4	3 : 3
Total	96	72 : 22	

- (iii) Councillor Grayson (Independent) be appointed to the 2 vacant seats
- (iv) The following formula for the allocation of seats on Sub-Committees to be appointed by Committees be confirmed.

Number of Members	Allocation of Seats
4	3 : 1
8	6 : 2
20*	15 : 4: 1

* *Planning Control Sub-Committee*

17. Appointment of Representatives to Other Groups

RESOLVED that the following Members be appointed to serve on the Groups indicated for the 2001/02 municipal year.

Standards Committee (2:2:2 independent Members)

Conservative Group – Councillors Finnie and Thompson
 Labour Group – Councillors Glasson and Jones
 Independent Members – Mr D Briggs and Rev'd D Osborn

Environmental Impact Group (1)

Councillor Mills

Countryside Management Group (2)

Councillors McCracken and North

Crowthorne Enterprise Centre Advisory Group (2:1)

Conservative Group – Councillors Finnie and Wade
 Labour Group – Councillor Jones

Councillors to serve on the Social Services Complaints Review Panels

Any one Member of the Council, who may not be a member of Social Services and Housing Committee, appointed by the Director of Corporate Services as required.

Councillors to serve on Council Tax and Housing Benefit Review Boards

Any three Members of the Council appointed by the Director of Corporate Services as required.

Councillors to serve on the Secure Accommodation Review Panel

Any one current Member of the Social Services and Housing Committee appointed by the Director of Social Services and Housing.

Champions

Children's Champion	- Councillor Miss Haydon
Pensioners' Champion	- Councillor Thompson
Tenants' and Leaseholders' Champion	
Voluntary Sector Champion	- Councillor Edger
	- Councillor Mrs Ryder

18. **Appointment of Representatives to External Organisations**

RESOLVED that the persons indicated be appointed to serve as the Council's representatives on the bodies and other organisations listed in Appendix B hereto.

19. **George Kingston, Director of Planning and Transportation**

The Mayor advised the Council that George Kingston, Director of Planning and Transportation was due to leave the Council at the end of May 2001. On behalf of the Council, she thanked Mr Kingston for his commitment, support and professionalism over the many years in which he had served the Council. All Members of the Council expressed their thanks to Mr Kingston in a standing ovation.

The meeting commenced at 7.30 pm
and concluded at 9.40 pm

MAYOR

**ANNUAL COUNCIL
2 MAY 2001**

APPOINTMENTS TO COMMITTEES

STRATEGY & POLICY COMMITTEE	EDUCATION COMMITTEE	LEISURE SERVICES COMMITTEE
<p>Councillors (16) Mrs Ballin Barnard Beadsley Bettison (Chairman) Birch (Vice-Chairman) Finnie <i>Grayson (appointed to vacancy)</i> Harrison McCormack Mills North Piasecki Sargeant Turrell Wallace Ward</p>	<p>Councillors (16) Beadsley Bettison Mrs Birch Mrs Clifford Edger Egan (Vice-Chairman) Glasson Harrison Mrs Hayes Ms Henfrey Mrs Mattick Mills Mrs Shillcock Thompson Wallace Ward (Chairman)</p>	<p>Councillors (16) Adams Mrs Birch Blatchford Browne Finnie Glasson Jones Kendall McCracken (Vice-Chairman) North (Chairman) Piasecki Mrs Ryder Simonds Turrell Wallace Ward</p>
<p>Substitute Members (6) Ms Brown Jones Mrs Ryder Mrs Shillcock Wade Worrall</p>	<p>Substitute Members (6) Mrs Ballin Ms Brown Kendall McCormack Piasecki Worrall</p>	<p>Substitute Members (6) Birch Ms Brown Mrs Clifford Ms Henfrey McCormack Thompson</p>
	<p>Church Representatives (2) (with voting rights) Mr G Anderson Mr D McCann</p>	
	<p>Parent Governor Representatives (2) (with voting rights) Mr I King Mr D Clitherow</p>	
	<p>Teacher Representatives (3) Mrs V Richardson Mrs L Wales <i>(one vacancy)</i></p>	

PLANNING & TRANSPORTATION COMMITTEE	PUBLIC & ENVIRONMENTAL SERVICES COMMITTEE	SOCIAL SERVICES & HOUSING COMMITTEE
<p>Councillors (16) Adams Mrs Ballin (Chairman) Birch Finnie Flood <i>Grayson (appointed to vacancy)</i> Mrs Hayes Ms Henfrey Jones Kendall Piasecki Mrs Ryder Sargeant Simonds Ward Worrall (Vice-Chairman)</p>	<p>Councillors (16) Adams Mrs Ballin Barnard Blatchford Ms Brown Flood (Vice-Chairman) Glasson Harrison Miss Haydon McCracken Mrs Mattick Mills (Chairman) North Piasecki Mrs Pile Wade</p>	<p>Councillors (16) Barnard (Chairman) Bettison Ms Brown Browne Edger Egan Glasson Harrison Miss Haydon McCormack Mrs Mattick Mrs Pile (Vice Chairman) Mrs Ryder Mrs Shillcock Simonds Worrall</p>
<p>Substitute Members (6) Barnard Mrs Clifford Glasson McCormack Mrs Pile Thompson</p>	<p>Substitute Members (6) Beadsley Edger Egan Jones McCormack Simonds</p>	<p>Substitute Members (6) Adams Mrs Birch Mrs Clifford Ms Henfrey Jones North</p>

APPENDIX B

**BRACKNELL FOREST BOROUGH COUNCIL
APPOINTMENTS TO EXTERNAL ORGANISATIONS
2001/2002**

	BODY	REPRESENTATION REQUIREMENTS	APPOINTMENTS
1.	Age Concern Berkshire	1 Representative - as Observer	Councillor Miss Haydon
2.	Association of Councils of the Thames Valley Region	2 Representatives 2 Standing Deputies 2 Observers	Representatives: Councillor Mrs Ballin Councillor Ward Standing Deputies: Councillor Bettison Councillor Thompson Observers: Councillor Barnard Councillor Egan
3.	Association of Councils of the Thames Valley Region: European Group	1 Representative	Councillor Mrs Ballin
4.	Berkshire Archaeological Trust Limited	1 Representative	Councillor Mrs Hayes
5.	Berkshire Association of Young People	1 Representative	Mr L Swann
6.	Berkshire Central and West Community Legal Service Partnership	1 Representative	Councillor Thompson
7.	Berkshire Community Trust	1 Representative	Councillor Finnie
8.	Berkshire Pension Fund Advisory Panel	1 Representative	Councillor Thompson
9.	Berkshire Probation Committee	1 Representative	Councillor Egan
10.	Berkshire Valuation Tribunal	3 Representatives	Councillor Mrs Hayes <i>(Term of office expires 31 March 2004)</i> Councillor Mrs Mattick <i>(Term of office expires 31 March 2004)</i> Councillor Mrs Ryder <i>(Term of office expires 31 March 2004)</i>
11.	Berkshire Young Musicians' Trust	1 Trustee	Councillor Ward

	BODY	REPRESENTATION REQUIREMENTS	APPOINTMENTS
12.	Binfield Badger Group - Management Committee	1 Representative	Councillor Mills
13.	Binfield School Joint Management Project	2 Representatives	Councillor Harrison Councillor Mills
14.	Birch Hill Community Association – Management Committee	1 Representative	Councillor Browne
15.	Blackwater Valley Network - Members Steering Group	3 Representatives 1 Reserve	Representatives: Councillor Mrs Ballin Councillor Blatchford Councillor Simonds Reserve: Councillor North
16.	Blackwater Valley Recreation & Countryside Management Service Steering Group	2 Representatives 1 Reserve	Representatives: Councillor McCracken Councillor Simonds Reserve: Councillor Blatchford
17.	Bracknell Age Concern	1 Representative	Councillor Thompson
18.	Bracknell & District Victim Support Scheme	1 Representative	Councillor Wallace
19.	Bracknell & Wokingham College Corporation	1 Co-opted Member	Councillor Ward
20.	Bracknell Citizens Advice Bureau	1 Representative	Councillor Finnie
21.	Bracknell Council for Voluntary Service	1 Representative	Councillor Mrs Mattick
22.	Bracknell Forest, Wokingham and Reading Joint Waste Disposal Board	2 Representatives	Councillor Mrs Ballin Councillor Mills
23.	Bracknell Job Support Centre Management Committee	2 Representatives	Councillor Browne Councillor Wallace
24.	Bracknell Tea House Association	1 Representative	Councillor Bettison
25.	Bracknell Town Council Environment & Safety Committee	1 Representative	Councillor Mills
26.	Bracknell Twinning Association	1 Representative	Councillor McCracken
27.	Bracknell Volunteer Centre	1 Representative	Councillor Mrs Mattick

	BODY	REPRESENTATION REQUIREMENTS	APPOINTMENTS
28.	Bullbrook Community Association	1 Representative	Councillor Sargeant
29.	Community Council for Berkshire	1 Representative	Councillor Mrs Ryder
30.	Crown Wood Community Association	1 Representative	Councillor Mrs Henfrey
31.	Crowthorne Initiative Group	1 Representative	Councillor Finnie
32.	East Berkshire Adoption Panel	1 Representative	Councillor Miss Haydon
33.	East Berkshire Community Health Council	4 Representatives	Councillor Barnard <i>(Term of office expires 31 August 2002)</i> Councillor Miss Haydon <i>(Term of office expires 31 August 2002)</i> Councillor Mrs Ryder <i>(Term of office expires 31 August 2004)</i> Councillor Thompson <i>(Term of office expires 31 August 2003)</i>
34.	Eastern Wessex Territorial Auxiliary and Volunteer Reserve Association	1 Representative	Councillor Grayson
35.	Easthampstead & Wildridings Community Association	1 Representative	Councillor Grayson
36.	Easthampstead Parochial Charities, Easthampstead	2 Representatives	Councillor Mrs Mattick Mrs M Beadsley
37.	Environmental Trust for Berkshire	1 Representative	Councillor Mills
38.	Farley Wood Community Association	1 Representative	Councillor Mills
39.	Forestline	1 Representative	Councillor Birch
40.	Forest Park Community Association	1 Representative	Councillor Mrs Hayes
41.	Great Hollands Community Association	1 Representative	Councillor Piasecki

	BODY	REPRESENTATION REQUIREMENTS	APPOINTMENTS
42.	Hanworth Community Association	1 Representative	Councillor Wallace
43.	Harmans Water Community Association	1 Representative	Councillor Turrell
44.	Heathrow Airport Consultative Committee	1 Representative: 1 Deputy:	Councillor Mrs Ballin Councillor Sargeant
45.	Homestart, South East Berkshire	1 Representative	Councillor Ward
46.	Inspection Unit Advisory Panel	1 Representative	Councillor Simonds
47.	Joint Strategic Planning Committee	2 Representatives	Councillor Mrs Ballin Councillor Worrall
48.	Keep Mobile	1 Representative	Councillor Birch
49.	Local Government Against Poverty	1 Representative	Councillor Ward
50.	Local Government Association	3 Representatives 1 Observer	Representatives: Councillor Bettison Councillor McCormack Councillor Ward Observer: Councillor Mrs Ballin
51.	Local Government Association New Towns Committee	1 Representative 1 Reserve	Representative: Councillor Ward Reserve: Councillor Sargeant
52.	Local Government Association Rural Commission	1 Representative	Councillor Worrall
53.	Local Government Information Unit Management Committee	1 Representative 1 Reserve	Representative: Councillor Ward Reserve: Councillor Mrs Ballin
54.	Martins Heron and the Warren Community Association	1 Representative	Councillor Mrs Hayes
55.	MIND Day Centre Executive Committee	1 Representative	Councillor Mrs Mattick

	BODY	REPRESENTATION REQUIREMENTS	APPOINTMENTS
56.	National Housing & Town Planning Council Southern Regional Executive	1 Representative 1 Reserve	Representative: Councillor Harrison Reserve: Councillor Barnard
57.	New Owlsmoor Community Centre	1 Representative	Councillor Worrall
58.	North Ascot Community Association	1 Representative	Councillor Miss Haydon
59.	Parents and Children Together	1 Representative	Councillor Blatchford
60.	Priestwood Community Association	1 Representative	Councillor Glasson
61.	Reading Post Office Advisory Committee	<i>(The Council nominates rather than appoints representatives. In addition, representatives appointed in previous years continue to serve until such time as they are no longer required.)</i>	Councillor Egan Councillor Flood
62.	Relate	1 Representative	Councillor Mrs Mattick
63.	Rhos-y-Gwaliau Trust	1 Representative	Councillor Ward
64.	Royal Berkshire Fire Authority	3 Representatives	Councillor Flood Councillor Glasson Councillor Mills
65.	Royal British Legion (Bracknell Branch) (Service and Welfare Committee)	1 Representative	Councillor Sargeant
66.	Sandhurst Day Centre Association	1 Representative	Councillor Ward
67.	South East Employers	2 Representatives 2 Reserves	Representatives: Councillor Edger Councillor Sargeant Reserves: Councillor Grayson Councillor Wade
68.	South Eastern Museums Service	1 Representative 1 Observer	Representative: Councillor Mrs Hayes Observer: Councillor North
69.	South East England Regional Assembly	1 Representative 1 Reserve	Representative: Councillor Mrs Ballin Reserve: Councillor Bettison

	BODY	REPRESENTATION REQUIREMENTS	APPOINTMENTS
70.	South East Regional Association for the Deaf	1 Representative	Councillor Jones
71.	Southern Arts Company	2 Representatives	Councillor Kendall Councillor Ward
72.	South Hill Park Trust Board	5 Representatives	Councillor Finnie Councillor Thompson Councillor Mrs Ryder Councillor Wallace Mr I Mihell
73.	South Hill Park Trust Limited (The Company)	1 Representative	Councillor Mills
74.	Standing Conference for Archives	1 Representative	Councillor Mrs Hayes
75.	Thames Forest Area Community and Police Consultative Group	1 Representative 1 Standing Deputy	Representative: Councillor Thompson Standing Deputy: Councillor Barnard
76.	Thames Valley Cultural Consortium	Chairman of Leisure Services Committee	Councillor North
77.	Thames Valley Economic Partnership Advisory Board	1 Representative	Councillor Barnard
78.	Thames Valley Police Authority Joint Committee	1 Representative	Councillor North
79.	Thames Valley Police Authority	<i>(The appointment of local authority representatives to the Thames Valley Police Authority is the responsibility of the Thames Valley Police Authority Joint Committee)</i>	Councillor North
80.	University of Reading - Court and Council	1 Representative	Councillor Bettison
81.	Warfield Parochial Charities - Trustees	2 Representatives	Councillor Sargeant Mr D Swindells

**STRATEGY & POLICY COMMITTEE
2 MAY 2001**

Present: Councillors Mrs Ballin, Barnard, Beadsley, Bettison, Birch, Finnie, Grayson, Harrison, McCormack, Mills, North, Piasecki, Sargeant, Turrell, Wallace and Ward

20. **Election of Chairman**

RESOLVED that Councillor Bettison be elected Chairman of the Strategy and Policy Committee for the 2001/02 municipal year.

COUNCILLOR BETTISON IN THE CHAIR

21. **Appointment of Vice Chairman**

RESOLVED that Councillor Birch be appointed Vice Chairman of the Strategy & Policy Committee for the 2001/02 municipal year.

22. **Management and Resources Sub Committee**

RESOLVED that the following appointments be made to the Management and Resources Sub Committee for the the 2001/02 municipal year.

Members of Strategy and Policy Committee

Councillors Bettison, Finnie, Piasecki, Sargeant and Wallace

Co-opted Members

Councillors Edger, Glasson and Mrs Pile

Substitute Members

Councillors Adams, Blatchford, Ms Brown, Ms Henfrey, Jones and Worrall

23. **Town Centre Sub Committee**

RESOLVED that the following appointments be made to the Town Centre Sub Committee for the 2001/02 municipal year.

Members of Strategy and Policy Committee

Councillors Bettison, Mrs Ballin, Finnie and McCormack

Co-opted Members

Councillors Ms Henfrey, Jones, McCracken and Mrs Ryder

Substitute Members

Councillors Adams, Browne, Flood, Piasecki, Mrs Shillcock and Wade

24. **Edge Sub Committee**

RESOLVED that the following appointments be made to the Edge Sub Committee for the 2001/02 municipal year.

Members of Strategy and Policy Committee
Councillors Beadsley, Bettison, North and Wallace

Co-opted Members
Councillors Blatchford, Ms Brown, Wade and Worrall

Substitute Members
Councillors Barnard, Birch, Mrs Clifford, Finnie, Jones and Piasecki

25. **Access Advisory Sub Committee**

RESOLVED that the following appointments be made to the Access Advisory Sub Committee for the 2001/02 municipal year.

Members of Strategy and Policy Committee
Councillors Finnie and Harrison

Co-opted Members
Councillors Mrs Clifford and Miss Haydon

Substitute Members
Councillors Ms Henfrey, Mrs Pile and Mrs Shillcock

26. **Voluntary Grants Panel**

RESOLVED that the following appointments be made to the Voluntary Grants Panel for the 20001/02 municipal year.

Members of Strategy and Policy Committee
Councillor Birch

Co-opted Members
Councillors Ms Brown, Miss Haydon and Mrs Pile

Substitute Members
Councillors Adams, Barnard, Jones and Wallace

27. **Sale of Amenity Land Review Panel**

RESOLVED that the following appointments be made to the Sale of Amenity Land Review Panel for the 2001/02 municipal year.

Members of Strategy and Policy Committee
Councillors Mills and Ward

Co-opted Members
Councillors Jones and Mrs Ryder

Substitute Members

Councillors Mrs Clifford, Egan, Ms Henfrey and Piasecki

28. **Personnel Appeals Panel**

RESOLVED that the following appointments be made to the Personnel Appeals Panel for the 2001/02 municipal year.

Members of Strategy and Policy Committee

Councillors Grayson, Sargeant and any one Committee Chairman

Co-opted Members

Councillor Edger

29. **Health Panel**

RESOLVED that Councillors Barnard, Blatchford, Miss Haydon, McCormack, McCracken, Mills, Thompson and Mrs Shillcock be appointed to serve on the Health Panel for the 2001/02 municipal year and Councillors Beadsley, Birch, Glasson and Mrs Mattick be appointed as substitute members.

30. **Local Joint Committee**

RESOLVED that Councillors Glasson, Sargeant and Ward be appointed to serve on the Local Joint Committee for the 2001/02 municipal year and that Councillors Edger and Piasecki be appointed as reserve members.

31. **Health and Safety Panel**

RESOLVED that Councillor Edger be appointed to serve on the Health and Safety Panel for the 2001/02 municipal year and that Councillor Sargeant be appointed as a reserve member.

32. **Constitution Advisory Group**

RESOLVED that Councillors Mrs Ballin, Beadsley, Bettison, McCormack, Mills, Thompson, Wade and Ward be appointed to serve on the Constitution Advisory Group for the 2001/02 municipal year and that Councillors Barnard, Jones, North and Piasecki be appointed as substitute members.

33. **Best Value Member Panel**

RESOLVED that Councillors Beadsley, Edger, Finnie, Glasson, Mrs Ryder, Sargeant, Simonds and Ward be appointed to serve on the Best Value Member Panel for the 2001/02 municipal year and that Councillors Adams, Mrs Mattick, North, Mrs Shillcock and Thompson be appointed as substitute members.

34. **Community Safety Focus Group**

RESOLVED that Councillors Mills, North, Piasecki and Mrs Ryder be appointed to serve on the Community Safety Focus Group for the 2001/02 municipal year.

35. **Health Panel Focus Group**

RESOLVED that Councillors Barnard, Miss Haydon, McCormack and Mills be appointed to serve on the Health Panel Focus Group for the 2001/02 municipal year.

36. **Sandhurst School Site Focus Group**

RESOLVED that Councillors Grayson, North, Ward and Worrall be appointed to serve on the Sandhurst School Site Focus Group for the 2001/02 municipal year.

37. **Voluntary Sector Issues Focus Group**

RESOLVED that Councillors Barnard, Mrs Clifford, Finnie and Miss Haydon be appointed to serve on the Voluntary Sector Issues Focus Group for the 2001/02 municipal year.

38. **Voluntary Sector Compact Focus Group**

RESOLVED that Councillors Ms Brown, Edger and Mrs Ryder be appointed to serve on the Voluntary Sector Compact Focus Group for the 2001/02 municipal year.

39. **Periodic Electoral Review Focus Group**

RESOLVED that Councillors Mrs Ballin, Bettison, McCormack and Ward be appointed to serve on the Periodic Electoral Review Focus Group for the 2001/02 municipal year.

CHAIRMAN

**EDUCATION COMMITTEE
2 MAY 2001**

Present: Councillors Beadsley, Bettison, Mrs Birch, Mrs Clifford, Edger, Egan, Glasson, Harrison, Mrs Hayes, Ms Henfrey, Mrs Mattick, Miles, Mrs Shillcock, Thompson, Wallace, Ward

40. **Election of Chairman**

RESOLVED that Councillor Ward be appointed Chairman of the Education Committee for the 2001/02 municipal year.

COUNCILLOR WARD IN THE CHAIR

41. **Appointment of Vice Chairman**

RESOLVED that Councillor Egan be appointed Vice Chairman of the Education Committee for the 2001/02 municipal year.

42. **Education Operations Sub Committee**

RESOLVED that the following appointments be made to the Education Operations Sub Committee for the 2001/02 municipal year.

Members of the Education Committee

Councillors Beadsley, Bettison, Egan, Glasson, Ms Henfrey, Mills, Wallace and Ward. Mr D Citherow (parent governor representative), Mr G Anderson (Oxford Diocese), Mr D McCann (Portsmouth Diocese).

Substitute Members

Councillors Barnard, Ms Brown, Mrs Clifford, Harrison, Mrs Shillcock, Thompson, Mr I King (parent governor representative).

43. **Education Quality Assurance Sub Committee**

RESOLVED that the following appointments be made to the Education Quality Assurance Sub Committee for the 2001/02 municipal year.

Members of the Education Committee

Councillors Mrs Birch, Mrs Clifford, Edger, Mrs Hayes, Mrs Mattick, Mrs Shillcock, Thompson and Ward. Mr I King (parent governor representative).

Substitute Members

Councillors Barnard, Beadsley, Ms Brown, Glasson, Harrison, Ms Henfrey. Mr I Clitherow (parent governor representative)

44. **Education Governor Selection Sub Committee**

RESOLVED that the following appointments be made to the Education Governor Sub Committee for the 2001/02 municipal year.

Members of the Education Committee

Councillors Edger, Glasson, Mrs Hayes, Ms Henfrey, Mills, Mrs Shillcock, Wallace and Ward.

Substitute Members

Councillors Beadsley, Mrs Clifford, Harrison, Kendall, McCormack, Thompson

45. **Education School Meals Catering Tender (Special) Sub Committee**

RESOLVED that the following appointments be made to the Education School Meals Catering Tender (Special) Sub Committee for the 2001/02 municipal year.

Members of the Education Committee

Councillors Beadsley, Egan, Mrs Hayes and Worrall.

Substitute Members

Councillors Glasson and Ward

46. **Education Transport and Awards Sub Committee**

RESOLVED that the following appointments be made to the Education Transport and Awards Sub Committee for the 2001/02 municipal year.

Members of the Education Committee

Councillors Beadsley, Mrs Hayes, Ms Henfrey, Mrs Mattick, Mrs Shillcock, Thompson and Ward.

Co-opted Members

Councillor Barnard

Substitute Members

Councillors Adams, Mrs Clifford, Edger, Glasson, Harrison and Wallace.

47. **Education Transport Panel**

RESOLVED that the following appointments be made to the Education Transport Panel for the 2001/02 municipal year.

Members of the Education Committee

Councillors Beadsley, Mrs Hayes and Ward.

Co-opted Members

Councillor Barnard

Substitute Members

Councillors Adams, Ms Henfrey, Mrs Shillcock and Thompson

48. **Education Student Awards Panel**

RESOLVED that the following appointments be moved to Education Students Awards Panel for the 2001/02 municipal year.

Members of the Education Committee

Councillors Ms Henfrey, Mrs Mattick, Mrs Shillcock and Thompson.

Substitute Members

Councillors Adams, Beadsley, Kendall and Wallace

49. **School Organisation Committee**

RESOLVED that Councillors Glasson, Mrs Hayes, Kendall, Thompson and Ward be appointed to serve on the School Organisation Committee for the 2001/02 municipal year.

50. **Standing Advisory Council on Religious Education**

RESOLVED that the following appointments be made to the Standing Advisory Council on Religious Education for the 2001/02 municipal year:

Mr D Fawcett, Councillors Mrs Hayes, Kendall, Thompson and Ward.

51. **Early Years Childcare and Development Partnership**

RESOLVED that Councillors Mrs Shillcock and Ward be appointed to serve on the Early Years Childcare and Development Partnership for the 2001/02 municipal year.

52. **Education Consultation Panel**

RESOLVED that Councillors Beadsley, Mrs Hayes, Wallace and Ward be appointed to serve on the Education Consultation Panel for the 2001/02 municipal year.

53. **Teacher's Joint Consultative Committee**

RESOLVED that Councillors Beadsley, Edger and Ward be appointed to serve on the Teacher's Joint Consultative Committee for the 2001/02 municipal year.

54. **Special Education Needs Focus Group**

RESOLVED that Councillors Mrs Hayes, Ms Henfrey, Mrs Shillcock and Ward be appointed to serve on the Special Education Needs Focus Group for the 2001/02 municipal year.

55. **Education Arts and Sports in Schools Focus Group**

RESOLVED that Councillors Glasson, Mrs Hayes, Wallace and Ward be appointed to serve on the Education Arts and Sports in Schools Focus Group for the 2001/02 municipal year.

56. **Education Age of Admission Focus Group**

RESOLVED that Councillors Beadsley, Mrs Hayes, Thompson and Ward be appointed to serve on the Education Age of Admission Focus Group for the 2001/02 municipal year.

CHAIRMAN

**LEISURE SERVICES COMMITTEE
2 MAY 2001**

Present: Councillors Adams, Mrs Birch, Blatchford, Browne, Finnie, Glasson, Jones, Kendall, McCracken, North, Piasecki, Mrs Ryder, Simonds, Turrell, Wallace, Ward

57. Election of Chairman

RESOLVED that Councillor North be elected Chairman of the Leisure Services Committee for the 2001/02 municipal year.

COUNCILLOR NORTH IN THE CHAIR

58. Appointment of Vice Chairman

RESOLVED that Councillor McCracken be appointed Vice Chairman of the Leisure Services Committee for the 2001/02 municipal year.

59. Edgbarrow and Sandhurst Sports Centre Management Committee

RESOLVED that Councillors Finnie, Grayson and North be appointed to serve on the Edgbarrow and Sandhurst Sports Centre Management Committee for the 2001/02 municipal year.

60. Leisure Services Best Value Review Focus Group

RESOLVED that Councillors Browne, Piasecki, Simonds and Turrell be appointed to serve on the Leisure Services Best Value Review Focus Group for the 2001/02 municipal year.

61. Cultural Strategy Focus Group

RESOLVED that Councillors Mrs Birch, Ms Henfrey, Jones and Ward be appointed to serve on the Cultural Strategy Focus Group for the 2001/02 municipal year.

CHAIRMAN

**PLANNING AND TRANSPORTATION COMMITTEE
2 MAY 2001**

Present: Councillors Adams, Mrs Ballin, Birch, Finnie, Flood, Grayson, Mrs Hayes, Ms Henfrey, Jones, Kendall, Piasecki, Mrs Ryder, Sargeant, Simonds, Wade, Worrall

62. Election of Chairman

RESOLVED that Councillor Mrs Ballin be elected Chairman of the Planning and Transportation Committee for the 2001/02 municipal year.

COUNCILLOR MRS BALLIN IN THE CHAIR

63. Appointment of Vice Chairman

RESOLVED that Councillor Worrall be appointed Vice Chairman of the Planning and Transportation Committee for the 2001/02 municipal year.

64. Highways Sub Committee

RESOLVED that the following appointments be made to the Highways Sub Committee for the 2001/02 municipal year.

Members of Planning and Transportation Committee

Councillors Adams, Mrs Ballin, Finnie, Kendall, Piasecki, Mrs Ryder and Wade.

Co-opted Members

Councillor McCracken

Substitute Members

Councillors Mrs Clifford, Glasson, Ms Henfrey, Jones, Thompson and Turrell.

65. Planning Control Sub Committee

RESOLVED that the following appointments be made to the Planning Control Sub Committee for the 2001/02 municipal year.

Members of Planning and Transportation Committee

Councillors Adams, Mrs Ballin, Birch, Flood, Grayson, Mrs Hayes, Jones, Piasecki, Mrs Ryder, Sargeant, Simonds and Worrall.

Co-opted Members

Councillors Barnard, Blatchford, Browne, Glasson, Mrs Mattick, Mills, Mrs Pile and Thompson

Substitute Members

Councillors Beadsley, Ms Brown, Ms Henfrey, Kendall, McCormack and Wallace.

66. **Planning and Transportation Contracts Assessment Sub Committee**

RESOLVED that the following appointments be made to the Planning and Transportation Contracts Assessment Sub Committee for the 2001/02 municipal year.

Members of Planning and Transportation Committee

Councillors Mrs Ballin, Piasecki, Wade and Worrall.

Substitute Members

Councillors Adams, Flood, Jones and Sargeant.

67. **Parking Issues Focus Group**

RESOLVED that Councillors Mrs Ballin, Egan, Mills and Mrs Shillcock be appointed to serve on the Parking Issues Focus Group for the 2001/02 municipal year.

68. **Local Transport Plan Focus Group**

RESOLVED that Councillors Adams, Mrs Ballin, Kendall and Wade be appointed to serve on the Local Transport Plan Focus Group for the 2001/02 municipal year.

69. **Cross Bracknell Traffic Focus Group**

RESOLVED that Councillors Adams, Mills, Wade and Worrall be appointed to serve on the Cross Bracknell Traffic Focus Group for the 2001/02 municipal year.

70. **Amen Corner Working Party**

RESOLVED that Councillors Mrs Ballin, Birch, Jones and Worrall be appointed to serve on the Amen Corner Working Party for the 2001/02 municipal year.

CHAIRMAN

**PUBLIC AND ENVIRONMENTAL SERVICES COMMITTEE
2 MAY 2001**

Present: Councillors Adams, Mrs Ballin, Barnard, Blatchford, Ms Brown, Flood, Glasson, Harrison, Miss Haydon, McCracken, Mrs Mattick, Mills, North, Piasecki, Mrs Pile, Wade

71. Election of Chairman

RESOLVED that Councillor Mills be elected Chairman of Public and Environmental Services Committee for the 2001/02 municipal year.

COUNCILLOR MILLS IN THE CHAIR

72. Appointment of Vice Chairman

RESOLVED that Councillor Flood be appointed Vice Chairman of the Public and Environmental Services Committee for the 2001/02 municipal year.

73. Hackney Carriage Sub Committee

RESOLVED that the following appointments be made to the Hackney Carriage Sub Committee for the 2001/02 municipal year.

Members of Public and Environmental Services Committee

Councillors Flood and Mrs Pile.

Co-opted Members

Councillors Mrs Clifford and Egan.

Substitute Members

Councillors Blatchford, Ms Brown, Glasson and Simonds.

74. Waste and Recycling Collection Contract Assessment Sub Committee

RESOLVED that the following appointments be made to the Waste and Recycling Collection Contract Sub Committee for the 2001/02 municipal year.

Members of Public and Environmental Services Committee

Councillors Adams, Flood and Mills.

Co-opted Members

Councillor Egan

Substitute Members

Councillors Mrs Clifford, Glasson, Harrison and Mrs Pile.

75. **Emergency Planning Advisory Panel**

RESOLVED that Councillors Blatchford, Ms Brown, Flood and Turrell be appointed to serve on the Emergency Planning Advisory Panel for the 2001/02 municipal year and that Councillors Adams, Glasson Mrs Pile and Simonds be appointed as Substitute Members.

CHAIRMAN

**SOCIAL SERVICES AND HOUSING COMMITTEE
2 MAY 2001**

Present: Councillors Barnard, Bettison, Ms Brown, Browne, Edger, Egan, Glasson, Harrison, Ms Haydon, McCormack, Mrs Mattick, Mrs Pile, Mrs Ryder, Mrs Shillcock, Simonds, Worrall

76. Election of Chairman

RESOLVED that Councillor Barnard be elected Chairman of the Social Services and Housing Committee for the 2001/02 municipal year.

COUNCILLOR BARNARD IN THE CHAIR

77. Appointment of Vice Chairman

RESOLVED that Councillor Mrs Pile be appointed Vice Chairman of the Social Services and Housing Committee for the 2001/02 municipal year.

78. Social Services and Housing Operations Sub Committee

RESOLVED that the following appointments be made to the Social Services and Housing Operations Sub Committee for the 2001/02 municipal year.

Members of Social Services and Housing Committee

Councillors Ms Brown, Edger, Harrison, Mrs Mattick, McCormack, Mrs Pile and Worrall.

Co-opted Members

Councillor Kendall

Substitute Members

Councillors Mrs Clifford, Glasson, Sargeant, Mrs Shillcock, Simonds, Turrell.

79. Children's Services Sub Committee

RESOLVED that the following appointments be made to the Children's Services Sub Committee for the 2001/02 municipal year.

Members of Social Services and Housing Committee

Councillors Barnard, Egan, Miss Haydon, McCormack, Mrs Ryder and Mrs Shillcock.

Co-opted Members

Councillors Mrs Birch and McCracken

Substitute Members

Councillors Ms Brown, Mrs Clifford, Glasson, Harrison, Simonds and Worrall.

80. **Social Services Appeals Sub Committee**

RESOLVED that the following appointments be made to the Social Services Appeals Sub Committee for the 2001/02 municipal year.

Members of Social Services and Housing Committee
Councillors Barnard and Miss Haydon.

Co-opted Members
Councillor Mrs Clifford.

Substitute Members
Councillors McCormack, Mrs Pile, Mrs Shillcock, Mrs Ryder and Worrall

81. **Social Services and Housing Performance Focus Group**

RESOLVED that Councillors Barnard, Miss Haydon, Mrs Pile and Mrs Shillcock be appointed to serve on the Social Services and Housing Performance Focus Group for the 2001/02 municipal year.

82. **Social Care Strategy and Action Group**

RESOLVED that Councillors Barnard, Bettison, Edger, Miss Haydon, McCormack, Mrs Ryder, Mrs Shillcock and Ward be appointed to serve on the Social Care Strategy and Action Group for the 2001/02 municipal year and that Councillors Ms Brown, Mrs Hayes, Jones and Mrs Pile be appointed as Substitute Members.

83. **Children's Services Focus Group**

RESOLVED that Councillors Barnard, Egan, Miss Haydon and Mrs Shillcock be appointed to serve on the Children's Services Focus Group for the 2001/02 municipal year.

CHAIRMAN

PUBLIC & ENVIRONMENTAL SERVICES COMMITTEE
9 MAY 2001

Present: Councillors Mills (Chairman), Adams, Mrs Ballin, Barnard, Ms Brown, Flood, Glasson, Harrison, Miss Haydon, Mrs Mattick, North, Piasecki, Mrs Pile and Simonds.

Also present: Councillors Beadsley, Bettison, Birch, Finnie, Grayson, Ward and Worrall

Apologies for absence were received from:
Councillors McCracken and Wade

84. Substitute Member

The Committee noted the attendance of the following substitute member under Standing Order 38:

Councillor Simonds for Councillor McCracken

85. Exclusion of Public and the Press

RESOLVED that pursuant to Section 100A of the Local Government Act 1972, members of the public and press be excluded from the meeting for the consideration of item 1, which involved the likely disclosure of exempt information under the following categories of Schedule 12A of that Act:

- (7) Financial affairs of a third party
- (8) The amount of expenditure proposed under any particular contract for the supply of services
- (9) The terms proposed or to be proposed in the course of negotiations for a contract for the supply of services

86. Waste & Recycling Collection Contract 2001/2006 (Item 1)

The Director of Public & Environmental Services submitted a report which outlined the results of the tendering exercise for the waste and recycling collection services contract, which would commence from 1 August 2001. The Committee was advised that although a Waste and Recycling Services Contract Assessment Sub Committee had been established with the power to award the contract, in view of the issues raised by the tenders received, the matter had been brought to the Committee's attention.

Originally, five leading waste collection and recycling companies had been invited to tender and three of these companies had submitted tenders by the required deadline. Following an evaluation of the tenders received and clarification of certain details from the companies concerned, a shortfall had been identified between the lowest tender and the budget provision. Assuming capital investment by the Council, this shortfall was confirmed at £200,000 in the first year and £297,000 for each subsequent year.

The Committee considered and noted the legal advice contained in the Director's report, together with the technical and financial details involved in the tender evaluation, which included the number of vehicles required for refuse collection and the arrangements for the collection of materials for recycling. The Committee concluded that it would award the contract to the lowest tenderer and request the Strategy and Policy Committee to provide additional funding to support this decision. As a capital contribution would be made to offset some of the revenue costs, a request would also be made to the Strategy and Policy Committee to approve a virement of £175,000 within the Public and Environmental Services Committee's capital programme.

RESOLVED that

- (i) the Strategy and Policy Committee be requested to provide additional funding for the provision of waste collection and recycling services;
- (ii) subject to the agreement of the Strategy and Policy Committee to provide additional funding of £200,000 in the current financial year's revenue budget for the Public and Environmental Services Committee, the Waste and Recycling Services Contract for the period 1 August 2001 to 30 September 2006 be awarded to SITA (UK) Ltd; and
- (iii) the Strategy and Policy Committee be requested to agree to the virement of £175,000 from within the current approved capital programme for Public and Environmental Services to be used in this contract.

The meeting commenced at 7.30 pm
and concluded at 7.50 pm.

CHAIRMAN

STRATEGY AND POLICY COMMITTEE
9 MAY 2001

Present: Councillors Bettison (Chairman), Mrs Ballin, Barnard, Beadsley, Birch, Finnie, Grayson, Harrison, Mills, North, Piasecki, Ward and Worrall

Also present: Councillors Adams, Flood, Glasson, Mrs Mattick and Simonds

Apologies for absence were received from:
Councillors Turrell and Wallace

87. Substitute Member

The Committee noted the attendance of the following substitute member under Standing Order 38:

Councillor Worrall for Councillor Turrell

88. Waste Collection & Recycling Contract 2001-2006 (Item 1)

The Director of Public & Environmental Services submitted a report to the Committee which detailed the budgetary implications with regard to the award of the Waste and Recycling Collection Contract. Following an evaluation, the three tenders received were higher than the existing budgetary provision by between £297,000 and £393,000 in a full year; and by between £200,000 and £262,000 for the remainder of financial year 2001/2002.

The Committee noted that the Public & Environmental Services Committee had awarded the contract to SITA (UK) Ltd after consideration of the technical, financial and legal advice in relation certain alternative options. After consideration of this, the Strategy and Policy Committee agreed to allocate £200,000 for the 2001/2002 financial year from the contingency fund to cover the additional costs. It also approved the virement of capital funds from within the Public and Environmental Services Committee's capital budget, which would facilitate a scheme to purchase vehicles and other equipment in conjunction with the successful tenderer. For 2002/2003 onwards, the sum of £297,000 would be considered as part of the commitment budget process.

RESOLVED that

- (i) the allocation of £200,000 for 2001/02 from the contingency fund for the additional costs of the Waste Collection and Recycling Contract be approved;
- (ii) the inclusion of £297,000 in the 2002/03 Commitment Budget be approved; and
- (iii) the virement of capital funds of £150,000 (recycling improvements) and £25,000 (improvements to recycling banks) to a scheme for the purchase of vehicles, plant and equipment in conjunction with the successful tenderer be approved.

The meeting commenced at 7.50 pm and
concluded at 8.10 pm.

CHAIRMAN

STRATEGY AND POLICY COMMITTEE
24 MAY 2001

Present: Councillors Bettison (Chairman), Barnard, Beadsley, Birch, Finnie, Harrison, McCormack, Mills, Piasecki, Mrs Ryder, Sargeant, Turrell, Ward and Worrall

Also present: Councillor Mrs Hayes

Apologies for absence were received from:
Councillors Mrs Ballin, Grayson, North and Wallace

89. Substitute Members

The Committee noted the attendance of the following Substitute Members in accordance with Standing Order No 38.

Councillor Mrs Ryder - for Councillor Wallace
Councillor Worrall - for Councillor Mrs Ballin

90. Periodic Electoral Review – Interim Report of the Focus Group (Item 1)

The Committee received the Interim Report of the Periodic Electoral Review Focus Group, which provided background information on the review of the Electoral warding arrangements within the Borough by the Local Government Commission for England. The Focus Group had aimed to develop proposals to address the electoral imbalances which had developed within the Borough over time, with a view to preparing a local submission to the Commission.

Two schemes were presented to the Committee for consideration together with a number of minor amendments to the tabulations, which were tabled at the meeting. The schemes had been developed in to reflect the statutory rules and other issues discussed at a briefing with the Commission:

Both schemes proposed a slight increase in the size of the Borough Council by either two or three additional seats. The schemes would also require some re-warding of Parish/Town Council areas, which would be the subject of consultation with those Councils.

RESOLVED that

- (i) the two schemes for future Electoral arrangements as outlined in the report be endorsed for the purposes of a consultation exercise;
- (ii) Officers be requested to consult with Parish/Town Councils prior to bringing forward the proposals for re-warding of Parish/Town Council areas for consideration by the Focus Group;
- (iii) the Focus Group be authorised to review the outcome of the consultation exercises and, thereafter, bring forward the final proposals for consideration by the Strategy and Policy Committee at its meeting on 11 July 2001; and

- (iv) approval be given to the issue of a consultation leaflet with the forthcoming edition of Town & Country and to other appropriate consultation arrangements, with the agreement of the Chairman of the Focus Group and the minority party Spokesman.

The meeting commenced at 7.30pm
and concluded at 9.30pm.

CHAIRMAN

PUBLIC & ENVIRONMENTAL SERVICES COMMITTEE
12 JUNE 2001

Present: Councillors Mills (Chairman), Adams, Mrs Ballin, Barnard, Blatchford, Ms Brown, Glasson, Harrison, Miss Haydon, McCracken, Mrs Mattick, North, Piasecki, Mrs Pile and Wade

The Chairman welcomed to the meeting Mr Andrew Flockhart who had been appointed Interim Director of Planning & Transportation and Public & Environmental Services, and Mr Greg Boys and Mr Ian Cox from the Royal Berkshire Fire and Rescue Service.

91. **Minutes**

RESOLVED that the minutes of the meeting of the Committee held on 27 March 2001 be approved as a correct record and signed by the Chairman.

92. **Chairman's Announcements**

Individual Staff Achievement

The Chairman highlighted the success of two individual officers in the department: Carolyn Flintoff had become the first person in the country to pass all the elements of the Higher Environmental Health Officers Registration Board Certification at the same time and at the first attempt; and Hazel Hill had won the Home Energy Conservation Officer of the Year Award 2001 for the South East Region. The Committee joined the Chairman in congratulating the efforts of these two officers.

Television Coverage

The Chairman was pleased to report that the Borough Council had received coverage from Meridian Television on two occasions during the week prior to the meeting: firstly, the Eco House Project and secondly, the generation of electricity at Strong's Heath.

Abandoned Vehicles

The Chairman briefly reiterated the Council's policy to deal with abandoned vehicles: whilst there were positive initiatives to assist those who work with the Council, firm action would be taken with those who tried to abandon their vehicles in the Borough. The Chairman was pleased to report that following another recent successful County Court judgement, the number of such actions had reached 96 in the last ten months. The Chairman thanked officers in Legal Services for assisting in securing these judgements.

Offences under the Trade Descriptions Act

The Chairman reported that on 1 June at Reading Crown Court an individual had been convicted of offences under the Trade Descriptions Act, which related to the sale of taxis. Evidence had shown that the mileages on the odometer had been falsified and the individual concerned had not stated at the time of sale that the vehicles had been used as taxis. The individual had been sentenced to 180 hours of community service and ordered to pay costs to the Council of £10,000.

93. **Hackney Carriage Sub Committee**

RESOLVED that the minutes of the meeting of the Hackney Carriage Sub Committee, held on 17 May 2001, as set out in Appendix A hereto, be received.

94. **The Quarterly Operations Report (Item 1)**

The Quarterly Operations Report for Public and Environmental Services was submitted to the Committee, which focused on the period up to 31 March 2001. The enforcement action undertaken by the Trading Standards service; the completion of 100% of the programmed food safety, and health and safety inspections by the Environmental Health service, and the Air Quality monitoring statistics were highlighted. The report also included the revenue and capital budget monitoring information for the whole year as well as staff sickness figures for this period.

RESOLVED that the Quarterly Operations Report of the Director of Public & Environmental Services, detailing the activities of the Public & Environmental Services for the period 1 January 2001 to 31 March 2001 be received.

95. **Provisional Outturn Expenditure 2000/2001 and Budget Process 2002/2003 (Item 2)**

The Committee considered a report which set out the latest projected outturn expenditure position for the financial year 2000/2001. Outturn expenditure of £6.972 million had been projected, which compared to an approved budget of £6.972 million. Although the outturn and approved budget were identical, the major variations of items within the budget overall were reported. These included additional income from the Cemetery and Crematorium Service of £55,000; and a saving on the Waste Disposal budget of £40,000.

RESOLVED that the provisional outturn expenditure for the Committee for the financial year 2000/2001 of £6.972 million be noted.

96. **Capital Programme Update (Item 3)**

An update with regard to the progress in respect of the capital programme for the year 2000/2001 and the programme for the current financial year were submitted. The Committee noted that of the approved capital programme for 2000/2001, which totalled £0.988 million, £0.867 million had been spent. This represented 88% of the total.

The Committee noted that the current year's programme included schemes to improve amenity and landscape; land drainage; woodland management and recycling. The Committee was also advised that of the two capital elements allocated to improvements at the Cemetery & Crematorium, the sum of £15,000 allocated for the relining of the cremators would not be required, as this funding would be available from a separate budget. As a result, the Committee agreed to reallocate these funds to the Amenity & Landscaping Improvements budget.

RESOLVED that:

- (i) the progress in relation to the Capital Programme 2000/2001, as detailed on Page 11 of the Quarterly Operations Report, be noted; and
- (ii) the outline programme for the current year be noted and the virement of £15,000 of capital from the Cemetery & Crematorium budget to the Amenity & Landscaping Improvements budget be approved.

97. **Contaminated Land (Item 4)**

Following the Committee's approval of the draft Contaminated Land Strategy in March, a copy of the Strategy had been distributed to consultees. The Committee noted that to date there had been no adverse comments received in relation to the Strategy, with comments from one or two consultees remaining outstanding. In view of the timescale for the submission of the document to the Department of the Environment, Transport & the Regions, the Committee agreed to delegate responsibility to approve the final version to the Director, in consultation with the Chairman.

RESOLVED that the Director of Public & Environmental Services, in consultation with the Chairman, be authorised to approve the final version of the Contaminated Land Strategy and the document be sent as required to the Department of the Environment, Transport & the Regions, in July 2001.

98. **Policy for the Management of Unauthorised Encampments (Item 5)**

The Director of Public and Environmental Services submitted a report which explained to the Committee the legal and practical background with regard to addressing the problems generated by trespass and unauthorised camping on land. In the light of recent experience, which had included an incident involving a number of officers, the Committee agreed to the adoption of a policy statement which would detail the circumstances in which the Council would use its rights and powers to evict unauthorised traveller encampments. The Committee noted that the statement of policy took into account the relevant legal provisions and guidance from the Government.

Repossession procedures would normally be undertaken on land owned by the Council or on land where a particular land owner had requested assistance by the Council, or in other circumstances where the owner could not be identified, and action was considered appropriate. The use of bailiffs under common law had proved an effective means of removing travellers from land quickly.

The Committee noted that the policy statement would in turn be supported by guidance for officers, prepared in consultation with the Police to ensure its fair and consistent application and enforcement.

RESOLVED that the adoption of the Statement of Policy in relation to Trespass, as set out in the revised Annex A to the report, be approved.

99. **Increasing Recycling Locally (Item 6)**

The Committee was advised that the Borough was required to recycle 18%, measured by weight, of its domestic waste by 2003/2004, and 27% by the year 2005/2006. The Committee noted that failure to achieve these targets would be likely to result in significant increases in revenue costs, arising from increases in landfill tax. Current recycling provision included extensive facilities for recycling at the Longshot Lane Civic Amenity Site; 35 'bring' recycling sites located throughout the Borough, where a variety of materials could be recycled; fortnightly kerb side collection of paper and cans; the promotion of garden composters; and the standardisation of the refuse bin size at 140 litres.

In terms of future options for increasing recycling, the Committee was reminded of the joint working with Wokingham and Reading to secure Private Finance Initiative funding for a major waste disposal project as well as the appointment of a new refuse and recycling collection contractor from August 2001, which could lead to additional recycling in the medium to long term. Other options such as the collection of additional materials from the kerb side and the promotion of composters would be evaluated in terms of cost and benefit and considered as part of the budget process at a later date.

RESOLVED that

- (i) the general approach in order to improve the percentage of waste recycled be endorsed; and
- (ii) further reports be prepared in time for the next budget cycle in respect of the potential development of initiatives such as those that had been mentioned in the report, having regard to the outcome of the Private Finance Initiative submission.

100. **Joint Waste Disposal Board (Item 7)**

The Committee was advised of the Government guidance with regard to the development of municipal waste management strategies, which encouraged joint working between authorities in the preparation of such strategies. The Committee noted that the Joint Waste Disposal Board, which included representatives from Reading and Wokingham, and whose primary purpose was to oversee the development of a long term waste disposal solution for the three authorities, would be an appropriate body to develop a joint strategy. The Committee, therefore, agreed to recommend to the Council an amendment of the terms of reference of the Joint Waste Disposal Board to oversee the formulation of a Joint Municipal Waste Management Strategy.

RECOMMENDED to the Council that the Terms of Reference of the Joint Waste Disposal Board be extended to include the overseeing of the formulation of a Joint Municipal Waste Management Strategy.

101. **Update on New Ways of Working Pilot (Item 8)**

The Committee considered a report which advised it of the progress made in the New Ways of Working Pilot Project over the last twelve months. Essential to the pilot had been the development of the Customer Service Centre (CSC), operating in the reception area of Seymour House. The Committee noted that the CSC was currently resolving 68% of telephone calls upon receipt and, with additional information technology, would be aiming for 80% call resolution. The Committee also noted that all environmental health, trading standards and licensing field officers were 'hot-desking' at the ratio of one desk for every three officers. As a result, a 33% saving on floor space had been achieved and as a result some of this vacant floor space had effectively been "sub-let" to another service.

RESOLVED that the progress of the New Ways of Working Project over the last twelve months be noted.

102. **Application to Purchase Amenity Land adjacent to 9 Caswall Close, Binfield, Bracknell (Item 9)**

The Committee considered a report which set out the factors for its consideration of an application to purchase an area of amenity land under the Council's small land sales procedure, together with an explanation of the legal background. The Committee noted that the Council's policy on small land sales presumed in favour of sale, but with due regard to the technical and environmental implications of selling the land.

The Committee was advised that the Council had originally offered the amenity land in question to the applicants from 9 Caswall Close, who had subsequently obtained planning permission for change of use in September 2000. However, as the land constituted an area of "open space" there was a requirement under the Local Government Act 1972 to advertise its sale. As a result of this advertisement, several objections and representations were received and these were attached to the report to the Committee. Binfield Parish Council had also indicated an interest in purchasing the land. Both the applicants and the Parish Council had been invited to submit bids. In the event, whilst the applicants had submitted a bid, no such bid had been received from the Parish Council. In the absence of a formal bid from Binfield Parish Council, the Committee agreed that it should offer the land to the owner occupiers of 9 Caswall Close.

RESOLVED that in accordance with the Council's policy for small land sales which established a presumption in favour of such sales, but after giving careful consideration to all objections and representations, the application from the owner occupiers of 9 Caswall Close to purchase the land adjacent to their property be approved and the Borough Solicitor be delegated authority to agree the terms of the sale.

103. **Application to Purchase Amenity Land adjacent to 8 Caswall Close, Binfield, Bracknell (Item 10)**

The Committee considered a report which set out the factors for its consideration of an application to purchase an area of amenity land under the Council's small land sales procedure, together with an explanation of the legal background. The Committee noted that the Council's policy on small land sales presumed in favour of sale, but with due regard to the technical and environmental implications of selling the land.

The Committee noted that the area of land requested by the owner occupiers of 8 Caswall Close constituted an area of "open space" there was a requirement under the Local Government Act 1972 to advertise its sale. As a result of this advertisement, several objections and representations were received and these were attached to the report to the Committee. Binfield Parish Council had also indicated an interest in purchasing the land. Both the applicants and the Parish Council had been invited to submit bids. In the event, whilst the applicants had submitted a bid, no such bid had been received from the Parish Council. In the absence of a formal bid from Binfield Parish Council, the Committee agreed that it should offer the land to the owner occupiers of 8 Caswall Close.

RESOLVED that in accordance with the Council's policy for small land sales which established a presumption in favour of such sales, but after giving careful consideration to all objections and representations, the application from the owner occupiers of 8 Caswall Close to purchase the land adjacent to their property be approved and the Borough Solicitor be delegated authority to agree the terms of the sale.

104. **Community Safety Strategy and Thames Valley Police Authority Update (Item 11)**

The Committee considered the standard update report on community safety and Thames Valley Police Authority matters, together with the third year action plan for the Community Safety Strategy, which had been circulated separately. The Committee gave some detailed consideration to some of the objectives in the third year action plan and also noted that part of the report relating to Police Authority matters.

RESOLVED that the report highlighting the progress of the Community Safety Strategy and an update of Thames Valley Police Authority matters be noted.

105. **Information Items**

The Committee noted the following items submitted for information only:

A Multi-Agency Approach in Respect of the Management of Licensed and Non-Licensed Public Events	(Item 12)
Contracts Annual Report 2000/2001	(Item 13)
Local Agenda 21 Impact Group	(Item 14)

106. **Exclusion of Public and Press**

RESOLVED that pursuant to Section 100A of the Local Government Act 1972, members of the public and press be excluded from the meeting for consideration of the following item which involved the likely disclosure of exempt information under the following category of Schedule 12A of that Act:

- (1) Information relating to particular employees (Item 15)

107. **Public & Environmental Services Structural Review (Item 15)**

A report was submitted which advised the Committee of the implementation of the structural review in Public & Environmental Services.

RESOLVED that the action that had been taken in implementing the new structure in the Public & Environmental Services Department be noted.

The meeting commenced at 7.30pm
and concluded at 9.45pm.

CHAIRMAN

**HACKNEY CARRIAGE SUB COMMITTEE
17 MAY 2001**

Present: Councillors Flood (Chairman), Glasson and Mrs Pile

Apologies for absence were received from Councillors Mrs Clifford.

1. Election of Chairman

RESOLVED that Councillor Flood be elected Chairman of the Hackney Carriage Sub Committee for the 2001 / 2002 municipal year.

COUNCILLOR FLOOD IN THE CHAIR

2. Appointment of Vice Chairman

RESOLVED that Councillor Mrs Pile be elected Vice Chairman of the Hackney Carriage Sub Committee for the 2001 / 2002 Municipal year.

3. Substitute Members

The Sub-Committee noted the attendance of the following substitute Member under Standing Order 38:

Councillor Glasson for Councillor Mrs Clifford

4. Minutes

RESOLVED that the minutes of the meeting of the Sub Committee held on 6 March 2001 be approved as a correct record and signed by the Chairman, subject to the following amendment:

Item 31 the initial cost of registration should read £88 and £73 respectively.

5. Hackney Carriage and Private Hire Licensing Annual Report 2000/2001 (Item 1)

The Sub Committee received the Annual Report for 2000 / 2001 for consideration and was extremely pleased to note that the number of wheelchair accessible vehicles had already exceeded the target figure. The following issues arising from the report were also discussed:

'Route 1' had been suggested by a member of the public as the name for the new Taxi newsletter. The Sub Committee agreed that this should be formally adopted as the newsletter name;

The plating system had now been replaced and it was confirmed that the new system was in line with that adopted by other local authorities. The Sub Committee agreed that the plates were well designed.

The Sub Committee expressed approval at the move toward Liquefied Petroleum Gas as an alternative fuel for Bracknell taxis.

It was confirmed that a child seat / car safety awareness day was being held on 8 June 2001 at Tesco and that Vauxhall may have a dual fuel vehicle on display. The Sub Committee suggested that Officers should approach Mothercare for possible involvement. The time of the event was still to be finalised.

The Sub Committee concluded by commending Officers for their many initiatives and achievements in what had been a particularly demanding year.

RESOLVED that the committee receives the Annual Report.

6. Proposed Tariff Increase (Item 2)

The Sub Committee considered a report detailing the proposed tariff increases for Hackney Carriages. Using Government statistics based upon the Retail Price Index, made available at the meeting, it had been decided that a 3% increase be applied to the Tariff charges. In addition the Committee discussed the proposed loading charge and extra charge when the passenger total exceeded four.

RESOLVED that

- (i) the Sub-Committee agree
 - (a) an increase of 3% be applied to the Tariff charges and;
 - (b) the initial fee be subject to a loading charge based upon time with the words "or the first five minutes" added to Tariff 1and;
 - (c) where vehicles carry more than 4 passengers, those passengers above 4 will be subjected to an extra charge on the meter, this being subject to consultation with the trade and final ratification in consultation with the Chairman of the Sub-Committee .
- (ii) the proposed tariff charges be advertised; and
- (iii) any objections received within 14 days of the publication of the advertisement be reported to the Sub-Committee on 5 September 2001.

7. Exclusion of Public and Press

RESOLVED that pursuant to Section 100A of the Local Government Act 1972, members of the public and press be excluded from the meeting for the consideration of Item 3 which involves the likely disclosure of exempt information under the following category of Schedule 12A of that Act.

- (4) Information relating to any applicant for, or recipient or former recipient of, any service provided by the authority. (Item 3)
- (7) Information relating to the financial or business affairs of any particular person (other than the authority) (Item 3)

8. **Discretion in Relation to Swivel Seats**

The Sub Committee considered a report regarding decisions made in relation to two Hackney Carriages that requested plate transfers to other vehicles without fitting the required seats. The officers had received two letters of complaint in relation to one of the decisions. The Sub Committee strongly upheld the decisions made by the officers as being reasonable, balanced and appropriate in both cases.

RESOLVED that

- (i) the Sub Committee confirm the officers decision in respect of applying discretion based upon the facts reported in relation to Mr A; and
- (ii) similarly, the Sub Committee confirm the officers decision in respect of the facts surrounding Mr R and his vehicle that he not be allowed to transfer a Hackney Carriage Plate to a vehicle other than one fitted with a swivel seat.

The meeting commenced at 12.00 noon
and concluded at 1.10 pm

CHAIRMAN

SOCIAL SERVICES & HOUSING COMMITTEE
26 JUNE 2001

Present: Councillors Barnard, Mrs Birch, Ms Brown, Egan, Glasson, Harrison, Miss Haydon, Mrs Henfrey, Mrs Mattick, Mrs Pile, Mrs Ryder, Mrs Shillcock and Worrall

Apologies for absence were received from:
Councillors Browne, Bettison, Edger and Simonds

Also present: Councillor Turrell

108. Substitute Members

The Committee noted the attendance of the following Substitute Members under Standing Order 38:

Councillor Mrs Birch for Councillor Edger
Councillor Ms Henfrey for Councillor Bettison

109. Minutes

RESOLVED that the minutes of the meeting of the Committee held on 4 April 2001 be approved as a correct record and signed by the Chairman.

110. Chairman's Announcements

- (i) The Chairman welcomed the new Director of Social Services & Housing, Daphne Obang, to her first meeting of the Committee.
- (ii) The Chairman commended the Officers on the Children Leaving Care Seminar which had been held on 25 June 2001.

111. Quarterly Operations Report (Item 1)

The Director of Social Services & Housing introduced the Social Services & Housing Quarterly Operations report which summarised the current issues affecting the Social Services & Housing Department as well as the activities of the different sections of the Department and issues relating to both financial and staffing resources.

The Director highlighted particular issues of note including the management arrangements which had been made over the period, which included the appointment of the new Head of Adult Services. Work to progress the Joint Review draft Action Plan was detailed in addition to joint working with Health, including work to recruit to the post of Assistant Director of Strategy & Commissioning.

Other issues raised included the two new reports: "The National Service Framework" and "Valuing People" white paper, work progressing with the Tenants' and Leaseholders' Panel and the National Housing Week.

The Director and Officers responded to the Committee's questions on the Quarterly Operations Report.

RESOLVED that the Quarterly Operations Report of the Director of Social Services & Housing detailing the activities of the Social Services and Housing Department for the period May 2001 – August 2001 be received.

112. Provisional Out-turn Expenditure 2000/01 and the Budget Process 2002/03 (Item 2)

The Committee received a report giving details of the updated position relating to the projected out-turn expenditure position for the financial year 2000/01, highlighting issues that would impact on the Committee's budget in future years.

Three key issues highlighted were the understated expenditure of the previous year, the budget provision required for staffing, and a higher percentage of costs picked up by this budget for the out-of-hours joint arrangements. It was noted that new, more robust controls were now in place for closer budget monitoring together with a higher staffing capacity to implement the systems.

RESOLVED that

- (i) the Committee notes the provisional out-turn expenditure for 2000/01 of £21.314 m, and
- (ii) the Committee notes the Housing Revenue Account provisional surplus for 2000/01 of £0.002m.

113. Joint Review – Next Steps (Item 3)

The Committee received a report giving an update on the Joint Review process and of the Regional Enhanced Monitoring Programme used by the SSI to monitor the Council's follow-up to the Joint Review. The Social Care Strategy and Action Group had commissioned work to develop an agreed structure for managing the review process, via a robust project management approach details of which were included within the report.

RESOLVED that

- (i) the Committee notes the communication of the SSI as part of the Enhanced Regional Monitoring following publication of the Joint Review Report;
- (ii) the Project Management Process for developing priorities within the Joint Review Action Plan be approved;
- (iii) the role and responsibilities of the Social Care Strategy & Action Group and other groups as proposed in the report attached at Annexe A of the report, and scheme sponsors and liaison members be approved.

114. 2001 Housing Investment Programme (HIP) – New Guidance for Local Authorities (Item 4)

The Committee considered a report giving details of the new Housing Investment Programme guidelines produced following discussions between local authorities,

their associations and DETR seminars. The HIP would now concentrate on strategic issues, the quality and effectiveness of Housing Strategies and Business Plans. The annual meeting with GOSE to assess the HIP submission would now not occur, with the emphasis for assessment moving to the Housing Strategy and the Business Plan.

RESOLVED that

- (i) the new requirements for the production of the Housing Strategy and HRA Business Plans are noted;
- (ii) final draft plans be prepared and submitted to the Government Office (GOSE) by the end of July 2001; and
- (iii) final draft plans be submitted in the autumn cycle for Member approval.

115. Choice in Lettings (Item 5)

The Committee received a report giving information relating to current research on approaches to extending customer choice in social housing. The Government would be supporting pilot schemes exploring different approaches to lettings policies in different parts of the Country. The report gave details of the current policy at Bracknell Forest, and whether the choice based lettings schemes practised elsewhere, such as the Delft model in the Netherlands, would be applicable to the current situation in the Borough.

RESOLVED that

- (i) the current allocations scheme be retained;
- (ii) the developments in choice based lettings, particularly the outcomes of the pilot schemes are kept under review;
- (iii) innovative approaches to all aspects of the allocation process and the use of social housing, continue to be explored for the benefit of Bracknell Forest applicants and tenants, where possible involving service users and other residents directly in the process.

116. De-designation of Older People's Flats (Item 6)

The Committee considered a report regarding a proposal to consult with tenants of designated flats for older people, about proposals for a wider de-designation of flats currently reserved for older people. The report followed a pilot scheme and the aim of this project would be to be able to assist the large number of people on the housing register currently waiting for such accommodation both for general letting and for supportive housing. De-designation would not occur where there was a demonstrated need to retain the blocks.

RESOLVED that

- (i) tenants of older people's flats are consulted about de-designating such accommodation; and
- (ii) officers identify blocks which could be suitable for tenants or applicants with support needs, including homeless families.

117. **The Bracknell Forest Tenant and Leaseholders' Compact – Evaluation and Feedback (Item 7)**

The Committee received a report describing the evaluation and assessment procedures in relation to the Tenants' and Leaseholders' Compact, a formal agreement between tenants, leaseholders and the Council, and which provided both feedback on performance against the targets set in the Compact and detailed the Compact's objectives for the future. It was noted that the Authority was committed to the Compact Assessment Panel which meets six monthly, formally reporting to the Committee at the end of the financial year.

RESOLVED that

- (i) the Committee notes the minutes of the Compact Assessment Panel meetings held in October 2000 and May 2001 and attached to the report as Appendices A and B;
- (ii) the Committee approves the proposed targets for the current financial year set out in paragraph 4.7 of the report.

118. **Tenant Satisfaction Survey (Item 8)**

The Committee received a report giving an appraisal of the outcome of the Tenant Satisfaction Survey that had been undertaken during February and March of this year. The survey had been commissioned to meet the Government requirement to survey tenants views on a three yearly basis and to collect statistical data to complete two Best Value performance indicators. It was noted that nearly 80% of tenants were satisfied with the Housing Services provided by the Council. However, there had been a lack of awareness surrounding the Compact which would be addressed appropriately.

The Committee asked questions thereon and it was noted that the Council's procedures for dealing with racial and other harassment would be publicised in a future newsletter for Tenants' information.

RESOLVED that the Committee notes the outcome of the Tenant Satisfaction Survey.

119. **Children's Services Plan (Item 9)**

The Committee received a report to highlight the Department's intention to publish an interim one year Children's Services Plan, whilst the Social Exclusion Unit, the Department of Health and the new Children and Young Person's Unit undertook the work to simplify the currently complicated procedures for planning for Children's Services. It was noted that the SSI Inspection was expected for Children's Services later in the year and that this plan would be helpful to outline current work, both for the inspection and for partner agencies, users of the services and key stakeholders.

Recent guidance published in May 2001 concentrated on securing co-ordinated planning activity for vulnerable children, recommending that Local Authorities develop Children and Young People's Strategic Partnerships, ideally based on existing planning structures as the key planning groups for Children's Services. The jointly-issued guidance aimed at enabling local partners to rationalise on planning for

Children's Services and was suggested to be introduced between 2001/2002 to 2003/2004 to link to the development of Local Strategic Planning.

RESOLVED that

- (i) the Committee endorses the decision that a one year Children's Services Plan 2001-2002 is prepared as an interim measure to ensure the continuity of planning, noting the draft of the proposed Plan as attached as Annexe A to the report;
- (ii) the plan be submitted to the Department of Health by the Director of Social Services and Housing in consultation with the Chairman of Social Services and Housing Committee, the Children's Champion and the Opposition Spokesperson;
- (iii) the Committee endorses the decision that a Children and Young People's Strategic Partnership for planning Children's Services is developed during 2001 in order that a three year Joint Children's Services Plan for 2002 – 2005 can be produced.

120. Eligibility and Priority for Services (Item 10)

The Committee received a report which gave details of the position with regards to the review of the Eligibility Criteria for Adult and Children's Services. This work had been undertaken initially by an Officers' project board, focusing on one over-arching Plan. However it had more recently been decided to produce separate documents for the two services, based on the advice received. The Committee received draft Eligibility Criteria for Children's Services attached to the report which it was proposed to take out to consultation with other professionals, members of the public, service users and their advisers. The Eligibility Criteria for Adult Services were currently under development.

RESOLVED that

- (i) the Committee approves the Children's Services eligibility criteria document for distribution and consultation with our partner agencies and representatives of service users and carers;
- (ii) a period of two months from the date of distribution is considered sufficient for the purpose of consultation;
- (iii) a paper be prepared by the Senior Managers in Social Services to appraise the committee of the effects that implementation of this framework would have on the provision of services in the Bracknell Forest Area.

121. National Service Framework for Older People (Item 11)

The Committee received a report giving details of the National Service Framework for Older People, which was aimed at ensuring fair, high quality integrated health and social care services for older people. The Framework was seen as a 10-year programme for action, with local authorities commencing work to implement the plan through partnership working.

RESOLVED that

- (i) the Committee notes the content of this National Service Framework for Older People, which will present the Borough a major programme of change;
- (ii) the Committee endorses a whole authority approach to facilitate the interagency partnerships required to ensure delivery;
- (iii) a further report including costings be presented to the Committee in October, updating progress and presenting an agreed Action Plan;
- (iv) the Older People's Champion be actively engaged to work to further this issue.

122. Valuing People – Learning Disability White Paper (Item 12)

The Committee considered a report setting out the issues contained within the Government's White Paper – "Valuing People" which was aimed at improving the lives of people with learning disabilities and their families and carers, based on the four key principles of "Rights, Independence, Choice and Inclusion".

RESOLVED that

- (i) the Committee notes the content of the "Valuing People" White Paper, which will present the Borough with a major programme of change;
- (ii) the Committee endorses a whole authority approach to facilitate the inter agency partnerships required to ensure delivery;
- (iii) a further report including costings be presented to Committee in October, updating progress and presenting an agreed action plan.

123. Items Submitted for Information

The Committee received and noted the following items which were submitted for information only:

- (i) Social Rent Reform (Item 13)
- (ii) Affordable Housing Programme Update (Item 14)
- (iii) The Children (Leaving Care) Act 2000 (Item 15)
- (iv) Social Services Statutory Complaints Procedures – Annual Report April 2000 to March 2001 (Item 16)
- (v) Young Carers (Item 17)
- (vi) Urgent Action under Delegated Powers – Electronic submissions (Item 18)

124. Exclusion of Public and Press

RESOLVED that pursuant to Section 100A of the Local Government Act 1972, members of the public and press be excluded from the meeting for the consideration of Items 19 to 21 which involve the likely disclosure of exempt information under the following categories of Schedule 12 A of that Act:

- | | | |
|-----|--|--------------------|
| (7) | Information relating to the financial or business affairs of any particular person (other than the Authority). | (Items 19,20 & 21) |
| (8) | The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services. | (Items 19,20 & 21) |
| (9) | Terms proposed for a contract | (Items 19,20 & 21) |

125. Requests for Local Authority Social Housing Grant (Item19)

In a report containing exempt information, the Committee considered details of proposals to make payments of Local Authority Social Housing Grants to assist with three schemes providing approximately 45 units of affordable housing to be offered to applicants on the Council's Housing, Transfer and Shared Ownership Registers.

RESOLVED that

- (i) subject to planning permission being obtained, delegated authority be given to the Acting Director of Planning & Transportation/Public & Environmental Services to agree:
 - (a) The sale of the part of the ex-garage site at Pondmoor Road to Look Ahead Housing and Care Ltd for best consideration and
 - (b) the sale of the site designated for housing development at Sandhurst School to Surrey Heath Housing Association Ltd. for a minimum of £250,000

- (ii) subject to Strategy & Policy Committee agreeing the new funding strategy for Local Authority Social Housing Grant the following schemes be approved
 - (a) Pondmoor Road site: £1,291,000
 - (b) Broad Lane site: up to £975,000, if Social Housing Grant to joint fund this is not available from the Housing Corporation and
 - (c) Sandhurst School Site: £350,000

The affordable housing units will be offered to applicants on the Housing and Transfer Registers in the case of the Pondmoor Road and Broad Lane schemes, and to applicants on the Shared Ownership Register in the case of the Sandhurst School Site.

- (iii) The Strategy and Policy Committee be requested to approve a forward commitment of up to £74,000 to top up revenue funding of the scheme in Pondmoor Road in 2003/04. This is subject to further work being carried out in relation to the "Supporting People" programme and exploring any other sources of revenue funding which may reduce the level of funding commitment.

126. Items for Information containing exempt information

The Committee received and noted the following items containing exempt information which were submitted for information only:

- Item 20 Urgent Action taken under Delegated Powers – Brooklyn, Broad Lane
Item 21 Urgent Action taken under Delegated Powers – Freeborn Way,
Bullbrook

The meeting commenced at 7.30 p.m. and
concluded at 10.30p.m.

CHAIRMAN

PLANNING & TRANSPORTATION COMMITTEE
28 JUNE 2001

Present: Councillors Mrs Ballin (Chairman), Adams, Birch, Finnie, Flood, Grayson, Ms Henfrey, Jones, Kendall, Piasecki, Simonds, Thompson, Wade and Worrall.

Also Present: Councillor Blatchford

Apologies for Absence were received from:
Councillors Mrs Hayes and Mrs Ryder

127. Substitute Members

The Committee noted the attendance of the following substitute Member in accordance with Standing Order No. 38:

Councillor Thompson for Councillor Mrs Hayes

128. Minutes

RESOLVED that the minutes of the meetings of the Committee held on 29 March and 2 May 2001 be confirmed as correct records and signed by the Chairman.

129. Planning Control Sub-Committee Minutes

RESOLVED that the minutes of the meetings of the Planning Control Sub Committee held on 8 March, 5 April and 10 May 2001, as set out in Appendices A, B and C hereto, be received.

130. Highways Sub-Committee Minutes

RESOLVED that the minutes of the meeting of the Highways Sub Committee held on 14 June 2001 as set out in Appendix D hereto, be received.

131. Quarterly Operations Report (Item 1)

The Committee considered the Planning & Transportation Department's Quarterly Operations Report. The Committee's attention was drawn, in particular, to the additional work undertaken in relation to the Periodic Electoral Review and the sustained improvement in the number of planning applications being determined within eight weeks.

The officers answered a number of questions posed in relation to matters raised in the report.

RESOLVED that the Quarterly Operations Report detailing the activities of the Planning & Transportation Department for the period April to June 2001 be received.

132. Provisional Out-Turn Expenditure 2000/01 And Budget Process 2002/03 (Item 1)

The Committee considered a report updating it on the latest projected out-turn expenditure position for the financial year 2000/01 and highlighting issues that are likely to impact upon the Committee's budget in future years.

RESOLVED that

- (i) the provisional outturn expenditure for 2000/01 of £10.218m be noted; and,
- (ii) the Strategy and Policy Committee be requested to approve the budget carry forward for this Committee.

133. Peacock Farm Planning And Design Brief (Item 2)

The Committee considered a report on the results of consultation on the revised version of the Peacock Farm Planning and Design Brief which had been considered at the last meeting. The brief had been revised to include the recommendations outlined in the Inspector's report into the Bracknell Forest Borough Local Plan and to reflect the guidance set out in Planning Policy Guidance Note 3, both of which had implications for the form of development at Peacock Farm and therefore the Planning and Design Brief had been amended to reflect these changes.

Details of a further representation received were tabled.

The Officers answered a number of questions regarding the report and issues raised during the consultation process. In particular, Members expressed the view that every effort should be made to ensure that adequate provision was made for children and teenagers, both in terms of school places in the locality and facilities for them outside school. In response to these views, the Borough Planning Officer indicated that, whilst the decision on which should be the designated school and the number of places to provide were matters for the Education Department, work had been undertaken to improve the mechanism for calculating future requirements.

RESOLVED that

- (i) the Peacock Farm Planning and Design Brief be amended as recommended in the report;
- (ii) the brief be approved as Supplementary Planning Guidance; and
- (iii) the Brief be published at a cost of £25.00 per copy, £10 for Bracknell Forest council taxpayers.

134. Installation Of Smoke Detectors In Bedrooms And Fire Suppressing Sprinkler Systems For Domestic Buildings (Item 4)

The Committee considered a report on a request from the Royal Berkshire Fire Authority for the support of the constituent authorities in seeking a change to existing requirements for the provision of smoke detectors in new homes and also seeking, on a trial basis, the installation of residential sprinkler systems.

The Officers answered a number of questions arising from the report, in particular, in relation to the existing requirements of the Building Regulations and why carbon monoxide detectors had not been included in the suggested amendments.

The Committee welcomed the initiative, but indicated that, where sprinklers were installed, occupants should be aware of where to turn them off to prevent unnecessary water damage after any fire had been extinguished. In addition, it was suggested that, in view of the proliferation of electrical appliances in homes, it would ultimately be preferable to see hard-wired smoke detectors provided in all appropriate rooms.

RESOLVED that

- (i) the proposal to amend the Building Regulations Approved Document B to include extended smoke detection coverage be supported; and,
- (ii) the Department of the Environment Transport and the Regions be informed of this view; and,
- (iii) the Borough Council explore the possible trial installation of a residential sprinkler system in a local housing development.

135. Planning Summer School – Exeter 31 August – 4 September 2001 (Item 5)

The Committee considered a report seeking agreement to nominate Members to attend the Planning Summer School at Exeter University commencing on Friday 31 August and ending on Tuesday 4 September 2001.

RESOLVED that two Members be nominated to attend the Planning Summer School at Exeter University from 31 August to 4 September 2001.

136. Items for Information

The following items were submitted for information:

- (i) Local Transport Plan – Annual Progress Report (Item 6)
- (ii) Joint Strategic Planning Committee and Berkshire Structure Plan (Item 7)

The meeting commenced at 7.30 pm
and concluded at 8.25 pm

CHAIRMAN

**PLANNING CONTROL SUB COMMITTEE
8 MARCH 2001**

Present: Councillors Adams, Mrs Ballin, Barnard, Blatchford, Brown, Flood, Glasson, Grayson, Mrs Hayes, Jones, Mrs Mattick, Mills, Piasecki, Mrs Pile, Mrs Ryder, Sargeant, Simonds, Thompson and Worrall.

Apologies for absence were received from:
Councillor Birch

96. Minutes

RESOLVED that the minutes of the meeting of the Sub Committee held on [8 February](#) be approved as a correct record and signed by the Chairman.

97. Appeal Decisions Received (Item 1)

The Borough Planning Officer submitted a report on appeal decisions received since the last meeting of the Sub Committee.

RESOLVED that the report be noted.

98. Breaches of Planning Control (Item 2)

The Borough Planning Officer submitted a report on new contraventions and breaches and those that had been resolved since the last report to the Sub Committee.

RESOLVED that the report be noted.

99. Report on Planning Applications Received (Item 3)

The supplementary report of the Borough Planning Officer was tabled and the Sub Committee noted the additional information contained therein relating to applications: 00/01243/FUL, 01/00037/3, 01/00087/FUL, 01/00036/3, 01/00022/FUL, 00/01144, 00/01207, 01/00111/FUL, 00/01220/FUL, 01/00032/FUL, 01/00001/3, 01/00041/FUL, 00/01154/FUL, 01/00017/FUL, 01/00093/FUL, 01/00018/FUL, 00/01230/FUL, 00/01084/FUL

Application No. 00/01243/FUL

Travelodge, London Road, Binfield.

Erection of three storey extension to provide a further 28 bedrooms, and provision of additional parking facilities following demolition of existing shop/post office.

The Sub Committee noted that this application had been **withdrawn**.

Application No. 01/00037/3

Warfield C of E Controlled Primary School, All Saints Rise, Warfield, Bracknell.

Erection of 1 no. modular classroom with associated works (including formation of retaining wall) to north-west of main school building (application under regulation 3), and additional parking spaces.

A site visit had been held in respect of this application on Saturday 3 March 2001, which had been attended by Councillors Adams, Barnard, Blatchford, Browne, Flood, Glasson, Grayson, Mrs Hayes, Jones, Mrs Mattick, Mrs Pile, Mrs Ryder, Sargeant, Simonds, Thompson and Worrall.

The comments of Warfield Parish Council were noted.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Drawing Nos. 4325114B (section only), 4325/16, 210149-2A (plan details only, not siting -ramp to be 1:15) and 210149-5.
- (3) Z601 Details of hard and soft landscaping
- (4) Z605 Landscape works implementation
- (5) Z619 Details of protection of trees and vegetation
- (6) Z620 Protective fencing: implementation
- (7) Z1512 Provision of parking spaces (Drawing 4325/16)
(Insert added)
- (8) Prior to occupation of the new classroom(s) the school shall prepare and implement a School Travel Plan which is to be approved by the Local Planning Authority.

Application No. 00/100922/FUL

Great Oaks Farm, Crouch Lane, Winkfield.

Continued use of land for the siting of 2 no. single unit residential caravans for occupation by staff employed in equestrian use of land.

RESOLVED

(i) that the application be **refused** for the following reason:-

- (1) The proposed siting and occupation of two residential mobile homes is inappropriate development, harmful to the open, rural and undeveloped character of the Metropolitan Green Belt and contrary to policy C4 of the Berkshire Structure Plan 1991 -2006 (incorporating Alterations adopted in August 1997); Policy 1 of the Green Belt Local Plan for Berkshire 1985, and GB1 of Deposit Draft Bracknell Forest Borough Local Plan Incorporating Further Proposed Changes (1997), and advice contained in PPG2: Green Belts and PPG7: The Countryside -Environmental Quality and Social and Economic Development. No very special circumstances or other material considerations, sufficient to justify the development, contrary to the above policies, have been established;
- (ii) in view of the limited area of the application site that the Borough Solicitor be authorised to take enforcement action in respect of the larger area of the planning unit.

**Application No. 01/00087/FUL Newbold College, St Marks Road, Binfield.
Erection of 3 no. Three storey buildings to form
27 no. Flats with associated car parking
including demolition of existing buildings.**

The Sub Committee noted the comments of Binfield Parish Council and relevant officers, together with the further comments of the Director of Public & Environmental Services. A letter of objection had been received.

RESOLVED that

- (i) the application be **refused** for the following reasons:-
 - (1) The proposed development is of unsatisfactory design and external appearance out of keeping with the character of the area contrary to policies EN5 and EN21 of the Deposit Draft Bracknell Forest Borough Local Plan Incorporating Further Proposed Changes.
- (ii) the Director of Public & Environmental Services be requested to assess the suitability of trees on the site for inclusion in a Tree Preservation Order.

**Application No. 01/00036/3 Whitegrove Primary School, Westmorland Drive,
Warfield
Erection of 1 no. modular classroom building
and provision of 3 additional parking spaces.
(regulation 3 application).**

A site visit had been held in respect of this application on Saturday 3 March 2001 which had been attended by Councillors Adams, Barnard, Blatchford, Browne, Flood, Glasson, Grayson, Mrs Hayes, Jones, Mrs Mattick, Mrs Pile, Mrs Ryder, Sergeant, Simonds, Thompson and Worrall.

The Sub Committee noted that letters of objection had been received.

The comments of Warfield Parish Council were noted.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Drawing Nos. 4365/5A & 210149 38, 4A and 6 received 15 Jan and 8 Feb 2001
- (3) Z1512 Provision of parking spaces (approved drawing)
(Insert added)
- (4) No development works shall take place until a scheme to provide obscure glazing for all windows in the north elevation has been submitted to and approved in writing by the Local Planning Authority. The approved works shall be completed before the classrooms are brought into use and shall be retained at all times thereafter.
- (5) Prior to occupation of the new classroom(s) the school shall prepare and implement a School Travel Plan which is to be approved by the Local Planning Authority.

Application No. 00/00900/OUT

Land to rear of 40 and 42 Lily Hill Road, Bracknell.

Section 73 application to allow extension of time for submission of details of design, external appearance and landscaping for 2 detached houses for a further 3 years and for commencement of the development by a further 5 years without compliance with conditions 2 and 3 of planning permission 622857.

The Sub Committee noted that five letters of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z103 -outline
- (2) Z104 -outline
- (3) Z1907 A Outline planning permission "conditions to remain in full force"

Application No. 00/01160/FUL

**Ranelagh Farm, Crouch Lane, Winkfield
Continued use of land and buildings for equestrian (livery) purposes and retention of a storage barn.**

The Sub Committee noted the comments of Winkfield Parish Council and that a letter of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z1610 Horses (Insert added)
- (2) No riding school, horse hire or use other than the keeping of recreational horses at livery is hereby permitted.
- (3) The replacement barn the subject of this permission shall be used for storage purposes connected with the livery use of the site and for no other purpose without the prior written consent of the Local Planning Authority.
- (4) The parking spaces indicated on plan MRB/2.0/10100/REV A received on 12 February 2001 shall not be used for any purpose other than for vehicle parking associated with the use hereby permitted.

Application No. 01/00022/FUL

**Billingsbear Farm, Billingsbear Lane, Binfield.
Change of use of redundant farm building to office (use class B1).**

The Sub Committee noted that seven letters of objection had been received. The comments of Binfield Parish Council and the Binfield Village Protection Society were noted.

RESOLVED That subject to a legal agreement to secure a contribution towards highway safety improvements in the northern parishes of the Borough, the Borough Planning Officer be authorised to **approve** the application subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans (Insert added)
- (3) Z503 Details of materials to be submitted.
- (4) Z810 Restrictions on permitted development (extensions to an industrial building or warehouse).
- (5) Z1203 Restriction on storage outside buildings.
- (6) Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 1995 (or any Order revoking and re-enacting that Order with or without modification), the premises shall only be used for purposes within Use Class B1 of the Town and Country Planning (Use Classes) Order 1987, (or in any provision equivalent to that Class in any statutory instrument revoking and re-enacting that Order with or without modification), and for no other purpose.
- (7) Z1105 Site Lighting.
- (8) Z1805 On-site refuse storage.
- (9) Z1512 Provision for parking spaces (approved drawing).
- (10) Z1204 Hours of use (industrial and commercial property) (Insert added).

**Application No. 00/01120/FUL 372 Yorktown Road, Sandhurst.
Change of use from hire shop (class A1) to food
and drink (class A3). Installation of extract duct
on rear elevation.**

A site visit has been held in respect of this application on Saturday 3 March 2001 which had been attended by Councillors Adams, Barnard, Blatchford, Browne, Flood, Glasson, Grayson, Mrs Hayes, Jones, Mrs Mattick, Mrs Pile, Sargeant, Simonds, Thompson and Worrall.

The Sub Committee noted that one letter of representation had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Drawing No. NP/1373/11-01
- (3) Z1206A Hours of use (restaurants etc) (Insert added)

- (4) Z1207 Control of fumes/smells
- (5) Z1138 Noise control: noise from builders and associated plant an equipment.

**Application No. 00/01144/FUL Grove Farm Stables, Maize Lane, Warfield
Continued use of building for business use (B1)**

The Sub Committee noted the comments of Warfield Parish Council and that a letter of representation had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) The use hereby permitted shall be carried on only by Mr Alan Mead trading as Warfield Glass for the purposes of the manufacture of glazed units and the cutting and preparation of glass. When the premises cease to be occupied by Alan Mead trading as Warfield Glass for the purpose hereby permitted, the use shall cease and all materials and equipment bought onto the premises in connection with the use shall be removed.
- (2) Within three months of the date of this permission a scheme indicating the provision and marking out of 5 vehicle parking spaces for exclusive use in connection with the use hereby permitted shall be submitted to the Local Planning Authority (and resubmitted as necessary) for approval in writing. The agreed scheme shall be implemented within 2 months of the approval of the scheme and thereafter maintained for the duration of the use of the building hereby approved.
- (3) The parking spaces pursuant to the agreed scheme shall thereafter be kept available for parking in connection with the use and shall be limited to the parking of private cars and light goods vehicles up to a maximum of 30 CWT unladen weight.
- (4) No workshop use, deliveries to or from the premises or activities connected with this permission shall take place at the premises before 08:00 hours or after 18:00 hours Monday to Friday; before 08:00 hours or after 12:00 hours on Saturdays and at no time on Sundays or Bank holidays.

**Application No. 00/01207/FUL 263 High Street, Crowthorne
Erection of part three storey, part first and second floor rear extension. Change of use of basement, ground and first floors to class d1 (dental surgery) and second floor to flat. Alterations to the southern elevation of the ground floor.**

The Sub Committee noted the comments of Crowthorne Parish Council and that a letter of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limits

- (2) Z201 Approved plans 486/3A and 486/2A received 22-02-01 and site plan received 20-12-00
- (3) Z1211 Shop window display
- (4) The use hereby permitted shall not be begun until a scheme of sound insulation has been implemented in accordance with details to be submitted to and approved by the Local Planning Authority. Thereafter the approved sound insulation scheme shall be permanently retained.
- (5) Z1805 On site refuse storage
- (6) Z901 Restrictions on use (Insert added)

Application No. 01/00016/FUL Brockhill Livery Stables, Bracknell Road, Warfield
Formation of all weather riding arena (15m x 15m) enclosed by a 1.2 metre high fence.

The Sub Committee noted that a letter of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for the commencement of development
- (2) Z201 Approved plans (Insert added)

Application No. 01/00047/FUL Vine Cottage, Winkfield Lane, Winkfield
Erection of single storey side extension forming enlarged garage and utility room and erection of new front boundary wall and gates up to 1.6m high.

The Sub Committee noted the comments of Winkfield Parish Council.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit.
- (2) Z201 Approved Plans: received 18 Jan 2001.
- (3) Z501 Materials to match existing building.
- (4) Z706 Provision of access before development(Insert added).
- (5) Z1004 Garage retained for vehicle parking.
- (6) Z1506 Surfacing of access. (Insert added).

**Application No. 00/00111/FUL Ultracomp House, 10 Pinehill Road, Crowthorne
Retrospective application for the installation of
9 no. Air condensing units on rear wall of
existing building**

RESOLVED that consideration of the application be **deferred** so that additional information can be gained regarding noise levels.

**Application No. 00/01220/FUL The Old Hatchet, Hatchet Lane, Winkfield
Erection of car parking lighting comprising 5
no. 4.2m high lighting columns.**

A site visit had been held in respect of this application on Saturday 3 March 2001 which had been attended by Councillors Adams, Mrs Ballin, Barnard, Blatchford, Browne, Flood, Glasson, Grayson, Mrs Hayes, Jones, Kendall, Mrs Mattick, Mrs Pile, Mrs Ryder, Sargeant, Simonds, Thompson and Worrall.

The Sub Committee noted the comments of Winkfield Parish Council and that a letter of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit. Reason: as standard: Policies: none.
- (2) Z201 Approved Plans: received 18 December 2000. Reason: as standard: 4 Policies: none.
- (3) The external lighting hereby permitted shall be switched off no more than 30 minutes after the last customer has left the premises.
- (4) The external lights hereby permitted shall be fitted at all times with blanking plates to prevent light spillage as shown on Drawing 98:30/40 Rev H. Any replacement or repair shall only be with lights fitted with similar blanking plates.

**Application No. 00/00011/FUL 3 Beech Ride, Sandhurst.
Erection of two storey side extension and
single storey rear extension following
demolition of existing garage**

The Sub Committee noted that a letter of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Drawings unnumbered received 9 January 2001.
- (3) Z501 Materials to match existing building
- (4) Z405A House extensions; obscure glazing (Insert added)
- (5) Z802 Restrictions on permitted development (windows/doors) (Insert added)

- (6) Z705 Provision of access before occupation (details to be approved) (Deletions)
- (7) Z1004 Garage retained for vehicle parking.
- (8) 1511 Vehicle parking and turning space (details to be approved) (Insert added)

**Application No. 01/00032/FUL Glendale Works, 25 Sandhurst Road, Crowthorne
Erection of single storey extension linking existing shed with workshop to form hobbies room and erection of detached double garage for domestic use**

In accordance with Standing Order 25, Councillor Thompson declared an interest in this item and withdrew from the meeting during its consideration.

The Sub Committee noted that two letters of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: 7492/01 A and 7492/02
- (3) Z501 Materials to match existing building
- (4) Z1004 Garage retained for parking. (Insert added)
- (5) The extension shall be used for purposes incidental to the enjoyment of the dwelling house and for no other use.

Application No.01/00001/3

**Land Between Sandy Lane Infants & Junior School & Bracknell College Sandy Lane Bracknell
Construction of new 2m wide footpath.
Removal of existing vehicular turning circle and reinstatement as landscaped area (regulation 3 application).**

The Sub Committee noted the comments of Bracknell Town Council and that a letter of representation had been received.

RESOLVED That the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development.
- (2) Z201 Approved Plans: Drawing no. 4361.145.
- (3) Z601 Details of soft and hard landscaping
- (4) Z605 Landscaping works implementation
- (5) Z619 Details of protection of trees and vegetation
- (6) Z620 Protective fencing; implementation

Application No. 01/00041/FUL **Furzedown, Woodridge Close, Bracknell**
Erection of two storey side extension and detached double garage following demolition of part of existing house and erection of UPVC conservatories to front and rear.

RESOLVED that consideration of this application be **deferred** to enable a site visit to take place, to which all members of the Council will be invited.

Application No. 01/00014/FUL **4 Friendship Way**
Retention of 2m high fencing (erected in breach of condition 12 of planning permission 619990) and shed to side of property and hard-standing (formed in breach of condition 10 of planning permission 619990) to front

This application had been the subject of a site visit held on Saturday 3 March 2001 which had been attended by Councillors Adams, Barnard, Blatchford, Browne, Flood, Glasson, Grayson, Mrs Hayes, Jones, Mrs Mattick, Mrs Pile, Mrs Ryder, Simonds, Thompson and Worrall.

The Sub Committee noted that two letters of representation had been received together with a petition with 12 signatures objecting to the application.

Notwithstanding the Borough Planning Officer's recommendation for refusal, the Sub Committee

RESOLVED that the application be **approved** subject to the following condition:

- (1) The existing surface and materials used for the hard-standing shall be retained hereafter and any subsequent repairs shall be carried out using matching materials.

Application No. 00/01154/FUL **4 Beaulieu Close, Bracknell**
Erection of single storey rear extension and first floor side extension over existing garage.

This application had been the subject of a site visit held on Saturday 3 March 2001 which had been attended by Councillors Adams, Barnard, Blatchford, Browne, Flood, Glasson, Grayson, Mrs Hayes, Jones, Kendall, Mrs Mattick, Mrs Pile, Mrs Ryder, Sargeant, Simonds, Thompson and Worrall.

The Sub Committee noted the comments of Winkfield Parish Council together with five letters of objection and a petition with twenty-five signatures objecting to the application.

Notwithstanding the Borough Planning Officer's recommendation for approval, the Sub Committee

RESOLVED that the application be **refused** for the following reason:

- (1) The proposed first floor side extension would be contrary to Policy H2 and EN21 of the Deposit Draft of the Bracknell Forest Local Plan Incorporating Further Proposed Changes (1997) in that the proposed size, massing and bulk of the extension in this prominent position would be out of character and harmful to the street scene, and, together with the single storey rear extension, would result in an over development of the site.

**Application No. 01/00017/FUL Winkfield Lodge, Hatchet Lane, Winkfield
Formation of new vehicular access onto
hatchet lane and closure of existing vehicular
accesses with new fence and 2 metre high wall.**

The Sub Committee noted the comments of Winkfield Parish Council.

RESOLVED that subject to details being forwarded to show sectional and elevational details and materials of a suitable bridge to be constructed, the Borough Planning Officer be authorised to **approve** the application, subject to the following conditions:

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved plans: Plan 1068/01 and 2068/02 received 10 January 2001
- (3) Z502 Samples of materials to be submitted (Deletions)
- (4) 703B Access closure with reinstatement (Deletions)
- (5) 705 Provision of access before occupation (details to be approved)
- (6) Surfacing of driveway: The driveway hereby approved shall be constructed as shown on Plan 2068/01, and shall be of a "no-dig" construction.
- (7) The proposed access shall be a minimum distance of 50 metres from the Northern kerbline of Lovell Road.

**Application No.01/00093/FUL 2 Wears Platt, Broad Lane, Bracknell
Erection of detached garage.**

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Drawings unnumbered received 31 January 2001 and 19 February 2001.
- (3) 501 Materials to match existing building
- (4) Z1004 Garage retained for vehicle parking.
- (5) There shall be at least 7.3m between the garage door (when shut) and the south eastern face of the house.

Application No. 01/00018/FUL 45 Alcot Close, Crowthorne
Erection of first floor side and front extension

RESOLVED that consideration of this application be **deferred** to enable the applicant to make further representations arising from correspondence received.

Application No. 00/01230/FUL 53 Bruton Way, Forest Park
Erection of first floor rear and side extension and replacement of part of existing flat roof with pitched roof.

The Sub Committee noted the comments of Winkfield Parish Council, together with a letter of objection which had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: floor and elevation plans received 22 January 2001 amended site plans received 13 February 2001
- (2) Z501 Materials to match existing building
- (4) Z802 Restrictions on permitted development windows (Insert added)
- (5) Z1004 Garage retained for vehicle parking
- (6) The existing hard standing shall be retained for the use of the parking of vehicles at all times.

Application No. 00/01235/FUL The Running Horse London Road Bracknell
Erection of single storey side extension (total floor space 49 sq m) to public house

The Sub Committee noted that a letter of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Drawing nos. 282/01 Rev A, 07, 08, and 09 received 20 December 2000 and 282/10 Rev B and 282/11 Rev A received 16 January 2001.
- (3) Z501 Materials to match existing building
- (4) Z1128 Access for disabled people (Insert added)
- (5) The existing public house car park shall be retained as marked out for the parking of 52 cars including 3 spaces for people with disabilities

100. Miscellaneous Items (Item 4)

Application No.	Former Sorting Office, High Street, Bracknell
625358	Erection of rear extensions (140 sq.m.) to post office following demolition of the sorting office. Retention of post office counters use and change of use of remaining building to class A3 (food and drink) use. Alterations to pedestrian area in High Street. Provision of a walkway to the rear of the building including installation of an external staircase adjacent to the post office counters extension. Formation of a new footpath link between the ring and high street. Provision of a new servicing area to the rear with a new access onto the service road.
625359	Erection of an office building (3027 sq.m.). With on site car parking and servicing and alterations to site access. Formation of footpath access between High Street, the ring and alterations to raised pedestrian area on high street frontage.

RESOLVED that

625358 Post Office Sorting Office Extension and Change of Use to class A3 use

- (i) no amendment be made to condition 14: Hours of demolition and construction.

625359 Office Development

- (i) condition 9 be amended to state:
- (9) The gross external floor space of the building hereby approved shall not exceed 3027 sq m. This floor space includes staircases, lifts, corridors and WCs but excludes the basement lower ground floor staircases, lifts, locker room and bin store.
- (ii) condition 14 be amended to state:
- (14) The building shall not be first used for Class B1 purposes until:
- (a) The facilities for pedestrians including changes to the pedestrian area to the front of the building adjacent to High Street and the provision of a ramped footway between the High Street and The Ring, and
- (b) An upgraded disabled access ramp in the location of the existing ramp serving Post Office Counters have been provided in accordance with Drawing 3573/P/20B.

**Application Nos.
624171 & 614173**

**Main Post Office Site, High Street, Bracknell
Extensions to PO building following part demolition
and excluding retained PO counters, change of use
to food & drink use with footpath link to the ring
(624171).
Office development (1950 sq m) to rear of PO
building following part demolition (624173).**

RESOLVED that

624171 (Change of use to food & drink use and extensions)

- (i) the application for planning permission be **refused** for the following reason:

The proposal is contrary to:-

Policies LD5 (Transport Considerations) and T2 (Provision for Pedestrians) of the Berkshire Structure Plan 1991-2006, and Policies M5 (Highway measures expected in association with new development) and M7 (Cycling and Walking) of the Bracknell Forest Borough Local Plan incorporating Proposed Changes, in that it fails to secure satisfactorily the construction of a pedestrian footpath along the eastern boundary of the site to provide a direct and convenient link between High Street and The Ring.

624173 (Office development)

- (ii) the application for planning permission be **refused** for the following reasons:

- (1) The proposal is contrary to:

Policies LD5 (Transport Considerations) and T2 (Provision for Pedestrians) of the Berkshire Structure Plan 1991-2006, and Policies M5 (Highway measures expected in association with new development) and M7 (Cycling and Walking) of the Bracknell Forest Borough Local Plan incorporating Proposed Changes, in that it fails to secure satisfactorily the construction of a pedestrian footpath along the eastern boundary of the site to provide a direct and convenient link between High Street and The Ring.

- (2) The proposal is contrary to:

Policies T1 (Integrated Transport) T4 (Encouraging Increased Use of Public Transport) and T6 (Control of Parking) of the Berkshire Structure Plan 1991-2006, and Policy M5, M9 (Public Transport) & M11 (Parking) of the Bracknell Forest Borough Local Plan incorporating Proposed Changes, in that it does not make satisfactory provision for more sustainable transport and does not promote reduced reliance on the motor car.

- (3) The proposal is contrary to:

Policy EN27 (Public Art) of the Bracknell Forest Borough Local Plan incorporating Proposed Changes and Supplementary Planning Guidance relating to Public Art and the Bracknell Town Centre Urban Design Framework; in that it fails to secure satisfactorily the provision of public art that will enhance the proposed development and the surrounding environment.

**Application No. 00/01084/FUL Talbot House, Waterloo Road, Crowthorne
Erection of part single, part two, part three and
part four storey building to form boarding house
and 2 no. Staff dwellings. Demolition of existing
boarding house and staff dwellings.**

Notwithstanding the Borough Planning Officer's recommendation for approval, the Sub Committee

RESOLVED that the resolution of the Sub Committee at its meeting on [11 January 2001](#) be **reaffirmed**.

101.

Building Regulations - Applications/Notices Dealt with by Borough Planning Officer (Item 5)

The Borough Planning Officer submitted a report on building regulation applications/notices that had been dealt with since the last meeting.

RESOLVED that the report be noted.

102.

Applications Dealt with by the Borough Planning Officer under Delegated Powers (Item 6)

The Borough Planning Officer submitted a report on applications that had been dealt with under delegated powers since the last meeting.

RESOLVED that the report be noted.

103.

Notification of Appeals Received (Item 7)

The Borough Planning Officer submitted a report on appeals received since the last meeting.

RESOLVED that the report be noted.

The meeting commenced at 7.30 pm
and concluded at 10.25 pm

CHAIRMAN

**PLANNING CONTROL SUB COMMITTEE
5 APRIL 2001**

Present: Councillors Worrall (Chairman), Adams, Mrs Ballin, Barnard, Birch, Blatchford, Browne, Flood, Glasson, Grayson, Mrs Hayes, Jones, Mrs Mattick, Mills, Piasecki, Mrs Pile, Mrs Ryder, Sargeant and Thompson

Apologies for absence were received from: Councillor Simonds

Also present: Councillor Turrell

104. Minutes

RESOLVED that the minutes of the meeting of the Sub Committee held on **8 March 2001** be approved as a correct record and signed by the Chairman, subject to the corrections in the application numbers, as circulated at the meeting.

105. Appeal Decisions Received (Item 1)

The Borough Planning Officer submitted a report on appeal decisions received since the last meeting of the Sub Committee.

RESOLVED that the report be noted.

106. Planning and Transportation Committee 29 March 2001

The Chairman reported that the reports before the Sub Committee had been prepared prior to the meeting of the Planning and Transportation Committee on 29 March 2001, when that Committee agreed a number of modifications to the Bracknell Forest Borough Local Plan, and approved the changes for development control purposes. In consequence, the reports to the Sub Committee did not take these changes into account. The Chairman advised that it was not considered that the changes had major implications for any of the applications under consideration (unless the Sub Committee was advised differently during the course of the meeting). However, it was possible that detailed changes may need to be made to cover any policy references in conditions or reasons for refusal and accordingly the Borough Planning Officer was authorised to make any such minor changes as might be seen to be necessary.

107. Breaches of Planning Control (Item 2)

**Application No: 31:00 95 Ashbourne, Bracknell.
Unauthorised change of use of single dwelling
house into 3 no. self contained units of
accommodation.**

The Sub Committee noted that this property, formerly a three/four bedroomed terraced house with integral garage, had been converted into three separate units of accommodation without the required planning permission. The garage had been

converted into a self-contained bedroom with kitchen facilities and a shower room. The change of use was considered to be contrary to planning policies in relation to the sub division and conversion of existing dwellings for residential purposes.

RESOLVED that in the light of the development policies and the reasons set out in the report, the Borough Solicitor be authorised to pursue enforcement action to require:

- (a) the cessation of the use of the garage as a separate unit of accommodation;
- (b) the cessation of the use of the dwelling house as two flats; and
- (c) the removal of the first floor kitchen and ground floor doors which provide separate access to the flats from the communal lobby.

Compliance period: 6 months.

The Borough Planning Officer also submitted a report on new contraventions and breaches and those that had been resolved since the last report to the Sub Committee.

RESOLVED that the report be noted.

108. **Report on Planning Applications Received (Item 3)**

The supplementary report of the Borough Planning Officer was tabled and the Sub Committee noted the additional information contained therein relating to applications: 00/00736/FUL, 00/00965/FUL; 00/01051/FUL, 00/01246/FUL; 01/00104/FUL; 00/0747/OUT; 01/00163/FUL; 00/01045/FUL; 01/00018/FUL; 01/01111/FUL; 01/00057/FUL; 01/00088/FUL; 00/01129/FUL; 01/00091/FUL; 01/00168/FUL; 01/00059/FUL 00/01238/T; 01/00220/FUL; 01/00197/FUL; 01/00200/FUL; 00/00188/FUL; 01/00215/FUL; 01/00117/FUL and 01/00205/FUL.

**Application No: 00/00736/FUL Land at and adjacent to 205 High Street, Crowthorne
Erection of 5 no. Shop units, 10 no. 2 bedroomed apartments and 3 no. 3 bedroom town houses.**

A site visit had been held in respect of this application on 31 March 2001 which had been attended by Councillors Adams, Barnard, Blatchford, Browne, Glasson, Mrs Hayes, Jones, Mrs Mattick, Mrs Pile, Mrs Ryder, Thompson and Worrall.

The Sub Committee noted that comments had been received from Crowthorne Parish Council. It was also noted that two letters of representation had been received.

RESOLVED that, subject to the prior completion of an agreement under Section 106 of the Town and Country Planning Act 1990 containing planning obligations relating to

- a) contributions towards integrated transport measures recreational and educational facilities in the vicinity of the site, and
- b) the transfer to the Borough Council and/or adoption as public highway of the land within the application shown by the draft Planning and Design Brief for Crowthorne Central Site as part of the Central Focal Space,

the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Insert: A00-095/01B, 02B, 03 and 04C.
- (3) Z502 Samples of materials to be submitted.
- (4) Z601 Details of hard and soft landscaping.
- (5) Z605 Landscape works implementation.
- (6) Z604 Details of walls and fences.
- (7) Z801 Restrictions on permitted development rights (house extensions)
- (8) Z803 Restrictions on permitted development rights (house roof extensions)
- (9) Z804 Restrictions on permitted development rights (residential outbuildings)
- (10) Z1803 Waste reduction measures.
- (11) Z1805 On site refuse storage
- (12) Z1903 Site organisation (building operations).
- (13) Z704 Provision of access before occupation (details approved) (varied).
- (14) Z1512 Provision for parking spaces (approved drawing).
- (15) Z1801B Contaminated land (Insert added)
- (16) Z1142 Hours of demolition and construction (Insert added)
- (17) Z1004 Garages retained for vehicle parking.
- (18) Z802 Restrictions on permitted development (windows/doors) (Insert added)
- (19) Z403B Finished floor levels.
- (20) Z608 Landscape maintenance.
- (21) Z610 Details of surfacing. (Insert added)
- (22) Z625 Retention of landscaped areas.
- (23) Z627 Underground service details (Insert added)
- (24) Z703B Access closure with reinstatement.
- (25) Z1513 Communal parking (varied)
- (26) Z711 Visibility splays for private drives (Insert added)
- (27) Z1502 Garage drive length
- (28) No building shall be occupied until the footpath along the Cambridge Road frontage of the site has been widened to 2.5m in accordance with a scheme to be submitted and approved by the Local Planning Authority.
- (29) Z1517 Cycle parking: number of spaces (Insert added).
- (30) Z1134 Measures to minimise the effects of external noise on new dwellings (varied).
- (31) Z712B Visibility splays before occupation.

**Application No: 00/00965/FUL Land At And Adjacent To 205 High Street,
Crowthorne
Erection of 3 no. 3 bedroomed town houses.**

The Sub Committee noted that comments had been received from Crowthorne Parish Council and English Nature.

RESOLVED that, subject to the prior completion of an agreement under Section 106 of the Town and Country Planning Act 1990 containing a planning obligation relating to contributions towards recreational facilities in the vicinity of the site, the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Insert: A00-095/03, 04 and A99-039/09.
- (3) Z502 Samples of materials to be submitted.
- (4) Z601 Details of hard and soft landscaping.
- (5) Z605 Landscape works implementation.
- (6) Z604 Details of walls and fences.
- (7) Z801 Restrictions on permitted development rights (house extensions)

- (8) Z803 Restrictions on permitted development rights (house roof extensions)
- (9) Z804 Restrictions on permitted development rights (residential outbuildings)
- (10) Z1803 Waste reduction measures.
- (11) Z1805 On site refuse storage
- (12) Z1903 Site organisation (building operations).
- (13) Z703A Access closure with reinstatement.
- (14) Z705 Provision of access before occupation (details to be approved).
- (15) Z1004 Garages retained for vehicle parking.
- (16) Z1502 Garage drive length.
- (17) Z1512 Provision for parking spaces (approved drawing).
- (18) No building shall be occupied until the footpath fronting the site has been widened to 2.5 metres in accordance with a scheme to be submitted and approved by the Local Planning Authority.
- (19) Z1801B Contaminated land (Insert added)
- (20) Z1142 Hours of demolition and construction (Insert added)
- (21) Z802 Restrictions on permitted development (windows/doors) (Insert added)
- (22) Z403B Finished floor levels.
- (23) Z610 Details of surfacing (Insert added)
- (24) Z625 Retention of landscaped areas.
- (25) Z627 Underground service details (Insert added)
- (26) No building shall be occupied until the footpath along the Cambridge Road frontage of the site has been widened to 2.5m in accordance with a scheme to be submitted and approved by the Local Planning Authority

Application No: 00/01247/FUL ACAL Electronics Ltd, Wokingham Road, Bracknell.
Erection of 3 storey B1 office building (3800 sq m) with underground parking accessed from Western Road and three storey building containing 12 no. two bedroomed flats with car parking underneath accessed from Wokingham Road following demolition of existing building.

The Sub Committee noted that comments had been received from Bracknell Town Council.

RESOLVED that, subject to the prior completion of a legal agreement under section 106 of the Town and Country Planning Act 1990 to secure a planning obligation relating to

- (a) the provision of a financial contribution towards integrated transport and safety measures in the vicinity of the site;
- (b) the formulation and implementation of a company travel plan by any occupiers of the development;
- (c) the dedication of a strip of land fronting the site as public highway to enable the existing footway between Western Road and Wokingham Road to be widened to form a combined footway/cycletrack (this may alternatively be secured by a section 278 agreement);
- (d) the erection and marketing of the flats prior to the first occupation of the offices; and
- (e) the provision of amenity space on the application site for the occupants of the flats;

the Borough Planning Officer **be authorised to approve** the application subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans insert: "Drawings D01-000 Rev A, 100 Rev A, 101 Rev A, 102 Rev A, 103 Rev A, 104 Rev A, 105 Rev A, 106 Rev A, 150 Rev A and 200 Rev A".
- (3) Z403B Finished floor levels
- (4) Z 502 Samples of materials to be submitted
- (5) Z 601 Details of hard and soft landscaping
- (6) Z605 Landscape works implementation
- (7) Z617 Protection of trees and other vegetation (Insert added)
- (8) Z620 Protective fencing: implementation
- (9) Z625 Retention of landscaped areas
- (10) Z703B Access closure with reinstatement
- (11) Z705 Provision of access before occupation (details to be approved)
- (12) Z712B Visibility splays before occupation
- (13) Z1215 Floorspace: gross external (Insert added)
- (14) Z1105 Site lighting
- (15) Z1131 Public art
- (16) Z1134 Measures to minimise the effects of external noise on new dwellings (Insert added)
- (17) Z1138B Noise control: noise from buildings and associated plant and equipment
- (18) Z1141 Control of environmental effects: major redevelopment
- (19) Z1510A Vehicle parking spaces in accordance with approved plan (Insert added)
- (20) Z1510B Vehicle parking spaces in accordance with approved plan (Insert added)
- (21) Z1513 Communal parking (Insert added)
- (22) Z1516 Cycle parking and facilities (Insert added)
- (23) Z1521 Parking for people with disabilities
- (24) Z1803 Waste reduction measures
- (25) Z1804 Waste collection
- (26) Z1903 Site organisation (building operations)
- (27) No building shall be occupied until the existing footpaths adjoining the site has been widened in accordance with drawing D01-105 Rev A and in accordance with a scheme to be submitted to and approved in writing by the Local Planning Authority.

**Application No: 00/01051/FUL Land rear of 120-138 Fernbank Road
Erection of 25 no. dwellings with associated
access following demolition of two existing
dwellings.**

A site visit had been held in respect of this application on 31 March 2001 which had been attended by Councillors Adams, Barnard, Blatchford, Browne, Flood, Glasson, Mrs Hayes, Ms Henfrey, Jones, Mrs Mattick, Mrs Pile, Mrs Ryder and Worrall.

The Sub Committee noted that comments and representations had been received from Winkfield Parish Council, the Environment Agency, English Nature, the Police Architectural Liaison Officer, Society for the Protection of Ascot and the Environs, Bracknell District Wildlife Group, North Ascot Community Association. The Sub Committee also noted that a petition objecting to the application and 34 letters of objection had been received.

RESOLVED that

- (i) the application be **refused** for the following reasons:

- (1) The proposed houses would be detrimental to the physical and visual character of the area in that their design and in particular their scale and height would be out of keeping with surrounding residential properties. In addition, the scale and height of plots 25 and 26 would be detrimental to the amenities of neighbours in terms of overbearing impact and thereby contrary to policies EN1, H4 and LD3 of the Berkshire Structure Plan (BSP) and policies H1 and EN21 of the Deposit Draft Bracknell Forest Borough Local Plan (June 1996) Incorporating Proposed Modifications (BFBLP).
 - (2) The increase in traffic along the access roads, in particular Darwell Drive and Mansfield Place, to the site will be detrimental to the amenities of the residents living on those roads and contrary to policy EN21 of the BFBLP.
 - (3) The proposed development is unacceptable in that it would have an adverse impact on existing vegetation which would be detrimental to the character and appearance of the area and contrary to policy EN1 of the BSP; and EN1 and EN21 of the BFBLP.
 - (4) The proposals would increase pressure on local highway, recreational, community and education infrastructure and services and thereby contrary to policies LD5, LD6, LD8 and R5 of the BSP and M5, SC1 and R5 of the BFBLP in that it fails to make adequate provision for the infrastructure and services made necessary by the development to the detriment of the needs of the area.
 - (5) The proposed development represents piecemeal development which would be detrimental to the proper future development of a larger area in a comprehensive manner. As such the proposal is contrary to policy EN1 of the BSP and policy EN21 of the BFBLP and advice contained within PPG3 (Housing).
- (ii) a development brief be prepared by the Borough Planning Officer in relation to the site.

Land Adjacent to Easthampstead Road and Wokingham Road, Bracknell

Application No: 00/001246/FUL Erection of 3 storey B1 office building (7260 sq m) with associated parking and vehicular access onto Wokingham Road and Easthampstead Road following demolition of existing buildings.

Application No: 01/00104/FUL Erection of 3 storey B1 office building (7934 sq m) with associated parking and vehicular access onto Wokingham Road and Easthampstead Road following demolition of existing buildings.

The Sub Committee noted that comments had been received from Bracknell Town Council and the Environment Agency.

RESOLVED that, subject to the prior completion of a legal agreement under section 106 of the Town and Country Planning Act 1990 to secure a planning obligation relating to

- (a) the provision of a financial contribution towards integrated transport and safety measures in the vicinity of the site;
- (b) the formulation and implementation of a company travel plan by any occupiers of the development; and
- (c) the dedication of a strip of land fronting the site as public highway to enable the existing footway along Wokingham Road and Easthampstead Road to be widened to form a combined footway/cycletrack (this may alternatively be secured by a section 278 agreement);

the Borough Planning Officer **be authorised to approve** the applications subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans
[application 00/01246/FUL – drawing nos. 4118/PL10001-B, 3B, 4B, 5B, 7C, 8C and 9C]
[application 01/00104/FUL – drawing nos 4118/PL10021A, 23A, 24A, 25A, 27C, 28B, 29B and 30A]
- (3) Z403B Finished floor levels
- (4) Z 502 Samples of materials to be submitted
- (5) Z 601 Details of hard and soft landscaping
- (6) Z605 Landscape works implementation
- (7) Z619 Details of protection of trees and vegetation
- (8) Z620 Protective fencing: implementation
- (9) Z625 Retention of landscaped areas
- (10) Z703B Access closure with reinstatement
- (11) Z705 Provision of access before occupation (details to be approved)
- (12) Z712B Visibility splays before occupation (Varied)
- (13) Z1215 Floorspace: gross external (Insert added)
- (14) Z1105 Site lighting
- (15) Z1131 Public art
- (16) Z1138B Noise control: noise from buildings and associated plant and equipment
- (17) Z1141 Control of environmental effects: major redevelopment
- (18) Z1505 Off site highway works (Inserts added)
- (19) Z1510B Vehicle parking spaces in accordance with approved plan (Insert added)
- (20) Z1516 Cycle parking and facilities (Insert added)
- (21) Z1521 Parking for people with disabilities
- (22) Z1802 Soil decontamination (Insert added)
- (23) Z1803 Waste reduction measures
- (24) Z1804 Waste collection
- (25) Z1903 Site organisation (building operations)
- (26) No building shall be occupied until the footpath fronting the site on both Wokingham Road and Easthampstead Road have been widened to a width of 3m.

Application No: 00/00747/OUT 19 and 20 Swedish Houses, Tilehurst Lane, Binfield.
Outline application (including details of siting and means of access) for the erection of 3 no. 2-bedroomed terraced houses, 2 no. 3-bedroomed linked detached houses and 2 no. 4-bedroomed linked detached houses following the demolition of two existing houses.

The Sub Committee noted that comments had been received from Binfield Parish Council, the Environment Agency and Bracknell District Urban Wildlife Group,. It was also noted that four letters of objection and a petition had been received in relation to a previous application and two petitions and a further seven letters of objection had been received in relation to this application.

RESOLVED that, subject to the prior completion of an agreement under Section 106 of the Town and Country Planning Act 1990 containing a planning obligation relating to contributions towards recreational and educational facilities in the vicinity of the site and towards integrated transport measures, the application be **approved** subject to the following conditions:-

- (1) Z102 Outline permission: details of reserved matters (Varied)
- (2) Z103 Outline permission: time limit for reserved matters.
- (3) Z104 Outline permission: time limit for development.
- (4) Z404B Slab Level (outline planning permission)
- (5) Z602 Details of hard and soft landscaping: major development
- (6) Z605 Landscape works implementation
- (7) Z612 Landscaping: Trees (Outline) (Insert added)
- (8) Z615 Location and protection of trees (Insert added)
- (9) Z622 Replacement tree planting (new trees)
- (10) Z701 Means of access
- (11) Z707 Provision of access before development (details to be approved)
- (12) No development shall take place until visibility splays of 2.0m X 45m to the west and 2.0m X 30m to the east for the access onto Red Rose have been provided. These areas shall thereafter be kept free of all obstructions to visibility over a height of 0.6 metres measured from the surface of the adjoining carriageway.
- (13) Surface water source control measures shall be carried out in accordance with details which shall have been submitted to and approved in writing by the Local Planning Authority before development commences.
- (14) Z1707 Foul and surface water drainage.
- (15) Z1142 Hours of demolition and construction (Insert added)
- (16) Z1408 Accessible housing (outline)
- (17) Z1803 Waste reduction measures
- (18) Z1903 Site organisation (building operations)
- (19) Two car parking spaces shall be allocated to serve each of the houses on plots 1-3 in accordance with the details to be submitted for the written approval of the local planning authority, prior to the commencement of the development. The spaces shall thereafter be retained as allocated spaces in accordance with the approved details.

Application No: 01/00163/FUL

**Land north of Ascot Stud Farm and east of Winkfield Manor Farm, Forest Road, Ascot .
Erection of 1 no. 30m high telecommunications lattice tower with 12 no. sector antennae, 6 no. dish antennae and provision of 2 no. associated radio equipment cabins and compound enclosed by 2.4m high fence with three strands of barbed wire**

The Sub Committee noted that comments had been received from Winkfield Parish Council, the Oil and Pipeline Agency, the Garden History Society and Bracknell District Urban Wildlife Group. It was also noted that twelve letters of objection had been received.

RESOLVED that the application be **refused** for the following reasons:-

- (1) The proposal constitutes inappropriate development in the Green Belt detrimental to the open, rural and undeveloped character of the area and to the visual amenities of the Green Belt contrary to Policy C4 of the Berkshire Structure Plan 1991-2006, Policy 1 of the Green Belt Local Plan for Berkshire 1985 and Policy GB1 of the Deposit Draft Bracknell Forest Local Plan (June 1996) incorporating Proposed Modifications (BFBLP).
- (2) The proposed tower would be detrimental to the visual amenities of the nearby historic garden and its associated coach road thereby contrary to Policy EN13 of the BFBLP.

Application No: 01/00133/OUT

**Land rear of 22 High Street, Crowthorne
Outline application for the erection of 1 no. detached dwelling**

A site visit had been held in respect of this application on 31 March 2001 which had been attended by Councillors Adams, Barnard, Blatchford, Browne, Glasson, Mrs Hayes, Jones, Mrs Mattick, Mrs Pile, Mrs Ryder, Thompson and Worrall.

The Sub Committee noted that comments had been received from Crowthorne Parish Council. It was also noted that one letter of objection had been received.

RESOLVED that, subject to the prior completion of an agreement under Section 106 of the Town and Country Planning Act 1990 containing a planning obligation relating to highway contributions towards integrated transport and safety measures in the area, the Borough Planning Officer **be authorised to approve** the application subject to the following conditions:

- (1) Z102 Outline permission: details of reserved matters (Insert added)
- (2) Z103 Outline permission: time limit for reserved matters
- (3) Z104 Outline permission: time limit for development.
- (4) Z402 Buildings storeys (Insert added)
- (5) Z604 Details of walls and fences
- (6) Z606 Implementation of approved landscaping scheme
- (7) Z619 Details of protection of trees and vegetation
- (8) Z620 Protective fencing: implementation
- (9) Z801 Restrictions on permitted development (house extensions)
- (10) Z803 Restrictions on permitted development (house roof extensions)
- (11) Z804 Restrictions on permitted development (residential outbuildings)

- (12) Z1004 Garage retained for vehicle parking
- (13) Z1510A Vehicle parking in accordance with approved plan (Varied)

**Application No: 00/01045/FUL Oakwood Park Kennels, Waterloo Road, Binfield.
Erection of 1 no. 2 bedroomed detached dwelling replacing existing mobile home and erection of a detached garage.**

The Sub Committee noted that comments had been received from Binfield Parish Council, the Environment Agency and Wokingham District Council. It was also noted that one letter of objection had been received.

RESOLVED that, subject to the prior completion of an agreement under Section 106 of the Town and Country Planning Act 1990 containing a planning obligation relating to the non-alienation of the house from Oakwood Park Kennels, the application be **approved** subject to the following conditions:

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Insert: 2010/02 and 03
- (3) Z502 Samples of materials to be submitted.
- (4) Z601 Details of hard and soft landscaping.
- (5) Z605 Landscape works implementation.
- (6) Z619 Details of protection of trees and vegetation.
- (7) Z620 Protective fencing: implementation.
- (8) Z604 Details of walls and fences.
- (9) Z801 Restrictions on permitted development rights (house extensions)
- (10) Z803 Restrictions on permitted development rights (house roof extensions)
- (11) Z804 Restrictions on permitted development rights (residential outbuildings)
- (13) Z1805 On site refuse storage
- (14) Z1903 Site organisation (building operations).
- (16) Z1706 Drainage works.

**Application No: 01/00018/FUL 45 Alcot Close, Crowthorne
Erection of first floor side and front extension.**

The Sub Committee noted that comments had been received from Crowthorne Parish Council. It was also noted that two letters of objection had been received.

RESOLVED That the application be **refused** for the following reason:

- (1) The extension as proposed would have an adverse effect on the character of the original building in relation to its surrounding area and would also have an adverse effect on the surrounding area, in that the bulk would be incongruous, intrusive and detrimental to a well planned estate and out of harmony with its surroundings, and in addition, there would be an adverse overbearing effect on the amenity of the adjoining property no. 44 Alcot Close. As such the proposal would be contrary to Policy H1 of the Sandhurst-Crowthorne Local Plan and Policies H2 and EN21 of the Deposit Draft Bracknell Forest Local Plan (June 1996) incorporating Proposed Modifications.

Application No: 01/00058/FUL **128 Locks Ride, Ascot**
Erection of 2 no. detached dwellings with detached double garages, following demolition of existing dwelling and outbuildings. Formation of new vehicular access.

The Sub Committee noted that comments had been received from Winkfield Parish Council and the Chavey Down Association. It was also noted that one letter of objection had been received.

RESOLVED that, subject to the prior completion of an agreement under Section 106 of the Town and Country Planning Act 1990 containing a planning obligation relating to a contribution towards integrated transport and safety measures in the Northern Parishes, the Borough Planning Officer **be authorised to approve** the application subject to the following conditions:

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved plans Insert: 769/pl/100 Rev. B; 769/pl/101 Rev. A; 769/pl/102 Rev. B.
- (3) Z406 – New dwellings: Obscure glazing (Insert added)
- (4) Z502 Samples of materials to be submitted
- (5) Z604 Details of walls and fences
- (6) Z601 Details of hard and soft landscaping
- (7) Z605 Landscape works implementation
- (8) Z610 Details of surfacing (Insert added)
- (9) Z616 Existing trees which are to be retained
- (10) Z706 Provision of access before development (Insert added)
- (11) Z712A Visibility splays before development (Varied)
- (12) Z1004 Garage retained for vehicle parking
- (13) ZZ801 Restrictions on permitted development (house extensions)
- (14) Z802 Restrictions on permitted development (windows/dormers) (Insert added)
- (15) Z803 Restrictions on permitted development (house roof extensions).

Application No: 01/00029/FUL **Land adjacent to Birch Hill Medical Centre, Leppington, Bracknell.**
Section 73 application to allow a further period of five years to begin development of 3 no. 2 bedroomed flats with associated car parking without compliance with condition 03 of outline planning permission 621215.

The Sub Committee noted that comments had been received from Bracknell Town Council.

RESOLVED that, subject to the prior completion of an agreement under Section 106 of the Town and Country Planning Act 1990 containing a planning obligation relating to contribution towards integrated transport and safety measures in the area, the Borough Planning Officer be authorised to approve the application subject to the following conditions:-

- (1) Z102 Outline permission; details of reserved matters. (Varied)
- (2) Z103 Outline permission; time limit for reserved matters
- (3) Z104 Outline permission; time limit for development
- (4) Z201 Approved plans. Insert drawing no. 8/1117/8P-1

- (5) Z619 Details of protection of trees and vegetation
- (6) Z620 Protective fencing implementation
- (7) Provision of access before occupation. (Insert added)
- (8) Z512 Provision of parking spaces (approved drawing)
- (9) Z518 Footway provision (Insert added)
- (10) Z403A Finished floor level
- (11) Z1903 Site organisation
- (12) Access for disabled people

Application No: 01/00111/FUL Ultracomp House, 10 Pinehill Road, Crowthorne
Retrospective application for the installation of 9 no. Air condensing units on rear wall of existing building

A site visit had been held in respect of this application on 31 March 2001 which had been attended by Councillors Adams, Barnard, Blatchford, Browne, Glasson, Mrs Hayes, Jones, Mrs Mattick, Mrs Pile, Mrs Ryder, Thompson and Worrall.

The Sub Committee noted that comments had been received from Crowthorne Parish Council. It was also noted that twelve letters of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) A 1.80 metre high close boarded fence along the west boundary of the site parallel with the location of the 9 no. air condensing units shall be retained in perpetuity unless the Local Planning Authority gives written consent to any variation.
- (2) A scheme shall be submitted to and approved in writing by the local planning authority for the control of noise emanating from the air conditioning units hereby permitted. In the event that the local planning authority do not agree the submitted scheme, the scheme shall be expeditiously amended and re-submitted so often as may be necessary to secure the approval of the local planning authority. In the event that an approved scheme has not been implemented within six weeks of the date of this permission, the use of the air conditioning units hereby permitted shall be discontinued until such time as an approved scheme has been implemented.

Application No: 01/00041/FUL Furzedown, Woodridge Close, Bracknell.
Erection of two storey side extension and detached double garage following demolition of part of existing house and erection of UPVC conservatories to front and rear.

A site visit had been held in respect of this application on 31 March 2001 which had been attended by Councillors Adams, Barnard, Blatchford, Browne, Flood, Glasson, Mrs Hayes, Ms Henfrey, Jones, Mrs Mattick, Mrs Pile, Mrs Ryder, Turrell and Worrall.

The Sub Committee noted that comments had been received from Bracknell Town Council and the Ridgeway & Woodridge Close Residents Association. The Sub Committee also noted that 16 letters of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Amended Plans: Plan 1366.1 Rev. A received 7 February 2001 and additional plan "Part Overlay DRG 1366-1A" received 23 February 2001.
- (3) Z501 Materials to match existing building
- (4) Z1004 Garages retained for vehicle parking
- (5) A conifer screen on the eastern boundary shall be permanently maintained at a height of at least 4 metres between the access to Woodridge Close and the end of the tree screen, as indicated on the amended 1:500 Block Plan received on 22/2/01. Any plants which are damaged, diseased, die or are removed shall be replaced in the next planting season.
- (6) Z617[I.] Protection of trees and other vegetation (Insert added)
- (7) A close-boarded fence shall be erected between the west flank of 'Furzedown' and east flank of Glaven (6A The Ridgeway), for the length of the furthest extent of each property.
- (8) Notwithstanding condition no 5 above, the remaining conifer hedging shall be retained and protected. Any sections of hedge which are removed or damaged must be replaced by specimens of the same height and density in the next planting season, unless otherwise agreed in writing by the local planning authority.
- (9) The house shall be used only as private residence.
- (10) Z1142 Hours of demolition and construction (insert added)

Application No: 01/00108/T

**Mayfield Farm, Hatchet Lane, Winkfield
Section 73 application to allow continued
use of residential annex as separate
residential unit without compliance with
condition 3 of planning permission 612836
for a temporary period of six months.**

The Sub Committee noted that comments had been received from Winkfield Parish Council.

RESOLVED that the application be **refused** for the following reason:-

- (1) The proposed continued use of the annexe accommodation as a separate dwellinghouse is inappropriate development in the Green Belt contrary to the advice contained in Planning Policy Guidance 2: Green Belts and policies C4 of the Berkshire Structure Plan 1991-2006 and GB1 and GB3 of the Deposit Draft of the Bracknell Forest Borough Local Plan (June 1996) incorporating Proposed Modifications. Inappropriate development by definition causes harm to the open undeveloped rural character of the Green Belt and is therefore contrary to the aims and purposes of policies for the protection of the Green Belt.

It was noted that the Borough Planning Officer would instruct the Borough Solicitor to commence enforcement action pursuant to the current Scheme of Delegation to Officers, with a compliance period of six months.

**Application No: 01/00055/FUL Keepers Halt, 25 County Lane, Warfield
Erection of first floor side extension over
existing garage and study.**

The Sub Committee noted that comments had been received from Warfield Parish Council. It was also noted that four letters of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Drawing no. KNI/02B received 22 March 2001
- (3) Z501 Materials to match existing building
- (4) Z1004 Garage retained for vehicle parking
- (5) Z802 Restrictions on permitted development (windows/dormers) (Insert added)
- (6) Z405A House extensions: obscure glazing (Insert added)

**Application No: 01/00060/FUL Amaryllis, 27 County Lane, Warfield
Erection of first floor side extension over
existing utility room and garage.**

The Sub Committee noted that comments had been received from Warfield Parish Council. It was also noted that four letters of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Drawing no. BAL/02B received 22 March 2001
- (3) Z501 Materials to match existing building
- (4) Z1004 Garage retained for vehicle parking
- (5) Z802 Restrictions on permitted development (windows/dormers) (Insert added)
- (6) Z405A House extensions: obscure glazing (Insert added)

**Application No: 00/01216/FUL 18 Heath Hill Road North, Crowthorne
Erection of single storey rear extension,
second floor front extension and retention of
lean-to single-storey side extension forming
boiler-house.**

A site visit had been held in respect of this application on 31 March 2001 which had been attended by Councillors Adams, Barnard, Blatchford, Browne, Glasson, Mrs Hayes, Jones, Mrs Mattick, Mrs Pile, Mrs Ryder, Thompson and Worrall.

The Sub Committee noted that comments had been received from Crowthorne Parish Council. It was also noted that one letter of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development.
- (2) Z201 Amended plans: 9914/1 Rev. A and 9914/2 Rev. A received 1 February 2001.
- (3) Z501 Materials to match existing building.
- (4) Within one month of the date of this approval, a scheme shall be submitted in writing to and approved by the Local Planning Authority for the control of

noise emanating from the boiler-house and associated plant and equipment and shall be expeditiously resubmitted often as required in order to secure the approval of the Local Planning Authority. The measures included in the approved scheme shall be implemented within one month of approval and thereafter the measures shall be operated in accordance with the approved scheme unless otherwise agreed in writing by the Local Planning Authority.

Application No: 01/00129/FUL St Martins Church, Church Road, Chavey Down, Ascot.
Erection of two storey extension to south elevation, single storey extension to east and west elevations and single storey extension to north elevation to provide parish office, vestry, entrance hall and meeting room and enlarged kitchen and meeting room.

The Sub Committee noted that comments had been received from Winkfield Parish Council and the Environment Agency. It was also noted that one letter of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Plan 101310, 101311, 101312 and 101313 received 12 February 2001
- (3) Z501 Materials to match existing building
- (4) Z 601 Details of hard and soft landscaping.
- (5) Z 605 Landscape works implementation.
- (6) Z 619 Details of protection of trees and vegetation
- (7) Z620 Protective fencing: implementation
- (8) Z1510B Vehicle parking in accordance with approved plan (Insert added)
- (9) Z1128 Access for disabled people (Insert added)

Application No: 00/01147/FUL 92 Fernbank Road, Ascot
Erection of single storey rear extension

The Sub Committee noted that comments had been received from Winkfield Parish Council and the Society for the Protection of Ascot and the Environs. It was also noted that one letter of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit.
- (2) Z201 Approved Plans: COX:01 B.
- (3) Z501 Materials to match existing building.

Application No: 01/00057/FUL Unit 2 Zenith, Downmill Road, Bracknell
Use of premises as a telecommunications switch site including formation of plant compound to side (enclosed by 6.4m high cladding). Erection of 3m high perimeter fencing, with associated gates.

The Sub Committee noted that comments had been received from Bracknell Town Council

RESOLVED that, subject to the prior completion of an agreement under Section 106 of the Town and Country Planning Act 1990 containing a planning obligation relating to a financial contribution towards integrated transport and safety measures in the Western Industrial Area, the Borough Planning Officer **be authorised to approve** the application subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved plans Insert drawing nos. AMS-235-00 Rev A, 01 Rev C, 02 Rev B, 03 Rev B, 04 Rev B and 05 Rev B.
- (3) Z501 Materials to match; extensions
- (4) Z601 Details of hard and soft landscaping
- (5) Z605 Landscape works implementation
- (6) Z608 Landscape maintenance
- (7) Z621 Replacement of damaged vegetation
- (8) Z1203 Restrictions on storage outside buildings
- (9) No development shall take place until details of the colour of the paint to be applied to the perimeter fencing have been submitted to and approved by the Local Planning Authority. Thereafter the fence shall only be repainted in the same colour unless otherwise agreed in writing by the Local Planning Authority.
- (10) Z1138A Noise control: noise from buildings and associated plant and equipment

**Application No: 01/00088/FUL Land Adjacent to Millstream Cottage, Bottle Lane, Binfield.
Retrospective application for the retention of stable block and menage. Continued use of land for the keeping of recreational horses.**

The Sub Committee noted that comments had been received from Binfield Parish Council. It was also noted that two letters of representation had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Within three months of the date of this permission a 1.8 metre high closed boarded timber fence shall be erected in the position shown on the plan submitted in respect of this application and received on 7 March 2001, and shall thereafter be retained.
- (2) The use hereby permitted shall be carried on only by the occupiers of Millstream Cottage, Bottle Lane, Binfield.
- (3) No more than six horses shall be kept on the land as shown edged red and blue on the site plan submitted with the application and received on 30 January 2001 at any time.
- (4) No commercial equestrian uses, livery or riding school activity shall be undertaken on the land.

**Application No: 01/00071/FUL 259 Yorktown Road, College Town, Sandhurst
Erection of detached building to rear of property for use as lock up garage and store, to serve existing office premises.**

The Sub Committee noted that comments had been received from Sandhurst Town Council. It was also noted that one letter of representation had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: GARAGE 1, 6 & 7 received 08 Feb 2001
- (3) Z1004 Garage retained for vehicle parking
- (4) No windows/dormer windows shall be constructed within the roof or gables.
- (5) Z503 Details of materials to be submitted.

**Application No: 00/01129/FUL Blakeley House, Forest End Road, Sandhurst
Erection of single storey side and rear extension.**

The Sub Committee noted that comments had been received from Sandhurst Town Council.

RESOLVED that consideration of the application be **deferred**.

**Application No: 01/00091/FUL 67 All Saints Rise, Warfield
Erection of single storey rear extension with pergola and part first floor, part two storey side extension.**

The Sub Committee noted that comments had been received from Warfield Parish Council. It was also noted that one letter of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: PAL/02 received 30 Jan 2001
- (3) Z501 Materials to match existing building
- (4) Z1004 Garage retained for parking
- (5) Z802 Restrictions on permitted development (windows/dormers) (Insert added)

**Application No: 01/00168/FUL The Mount, Malt Hill, Warfield.
Erection of first floor side extension over existing garage**

A site visit had been held in respect of this application on 31 March 2001 which had been attended by Councillors Adams, Barnard, Blatchford, Browne, Flood, Glasson, Mrs Hayes, Ms Henfrey, Jones, Mrs Mattick, Mrs Pile, Mrs Ryder, Sargeant and Worrall.

The Sub Committee noted that comments had been received from Warfield Parish Council. It was noted that the application proposed a further increase in the floor space by approximately 21 sq metres (and not 29 sq metres as stated in the report).

RESOLVED that the application be **refused** for the following reason:-

- (1) The proposed development would result in an unacceptable further increase in the floor space and due to its size, massing, design and prominent position the proposed development would form an inappropriate addition to the existing building and would detract from the amenity of, and be out of keeping

with, neighbouring properties and the open rural character of the surrounding area. As such the proposal would be contrary to Policy 9 in the Green Belt Local Plan, Policies GB1, EN21 and H2 of the Deposit Draft Bracknell Forest Local Plan (June 1996) Incorporating Proposed Modifications.

Application No: 01/00059/FUL Chaceside, Coronation Road, Ascot
Erection of 1 no. Five bedroomed dwelling
following demolition of existing dwelling. Re-
orientation of tennis court and erection of 4m
high fencing and 4, 10m high lights.
Alterations to access.

The Sub Committee noted that comments had been received from Winkfield Parish Council, the Environment Agency and the Society for the Protection of Ascot and the Environs. It was also noted that two letters of representation had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development.
- (2) Z201 Approved Plans: A/050009/201; 202, 203, 204 Rev A and 205 Rev A.
- (3) Z502 Materials to be submitted.
- (4) Z703A Access closure with reinstatement.
- (5) Z704 Provision of access before occupation (Insert added)
- (6) Z712B Visibility splays before development (Varied)
- (7) Z1004 Garage retained for vehicle parking.
- (8) Z1503 Set back of gates. (Insert added).
- (9) Z801 Restrictions on permitted development (house extensions).
- (10) Z804 Restrictions on permitted development (residential outbuildings).
- (11) Z626 Foundations prevention of root damage.
- (12) Z619 Details of protection of tree.
- (13) Z620 Implementation of protective fencing.
- (14) Z601 Landscaping scheme.
- (15) Z605 Implementation of landscaping scheme.
- (16) Z627 Underground service details (Insert added)
- (17) The Developer shall not store materials within a 4m buffer zone to the top of the bank of the watercourse and should avoid gaining access in this zone to reduce the impact of the proposed structure on wildlife habitats upstream and downstream, including bankside habitats. There shall be no fires, dumping or tracking of machinery within the buffer zone which should be suitably marked out and protected during development.
- (18) There shall be no contamination (eg by silt, oil, rubble or any other debris or pollutants) of the adjacent watercourses/adjacent ditches or drains.
- (19) No soakaways shall be constructed such that they penetrate the water table and they shall not in any event exceed 3m in depth below existing ground level.
- (20) No development on the tennis court shall take place until details of the proposed lights, including details of the lighting units, levels of illumination and measures to minimise glare have been submitted to and approved by the Local Planning Authority. No lighting of the tennis court shall be provided other than in accordance with the approved details.

Application No: 00/01238/T

**Land Adjacent To 11 Wellingtonias, Warfield Park
Siting of portable building for use as laundrette for a temporary period of two years.**

The Sub Committee noted that comments had been received from Warfield Parish Council. It was also noted that nine letters of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z105A Temporary permission: with reinstatement (Insert added)
- (2) Z201 Approved Plans: Drawing no. 20060/01 and photographs received 18 Jan 2001.
- (3) Z1138A Noise Control: noise from buildings and associated plant and equipment.
- (4) Z1206A Hours of use (Insert added)
- (5) The use of the laundrette hereby permitted shall be restricted to use by the residents of Warfield Park Mobile Home site.

Application No: 01/00141/FUL

**Highbury, Prince Albert Drive, Ascot.
Erection of single storey side extension to existing garage block for use as a garden machinery store.**

The Sub Committee noted that comments had been received from Winkfield Parish Council and the Society for the Protection of Ascot and the Environs.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: [112/ASC/00 received 14 February 2001
- (3) Z501 Materials to match existing building

Application No: 01/00220/FUL

**Land at Milward Gardens, Binfield
Installation of foul and storm sewer pipes and connection to existing sewers in Milward Gardens.**

The Sub Committee noted that comments had been received from Binfield Parish Council and the Environment Agency. It was also noted that four letters of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Location plan received 7.3.01; 3:006A received 7.3.01; 3:021 received 21.3.01.
- (3) Z617 Protection of trees (Insert added)
- (4) Z618 Implementation of tree protection (Insert added)
- (5) The development hereby approved shall be carried out in accordance with the Method Statement, date stamped 5 April 2001.
- (6) Following the installation of the sewers the land shall be restored to its former condition on or before one month following the installation of the sewers in

accordance with a scheme of work to be submitted to and approved in writing by the Local Planning Authority.

Application No: 01/00197/FUL 9 Forest End Road, Sandhurst
Raising of roof and construction of 3 no. Rear facing dormers and 3 no. front facing dormers. Erection of porch canopy to front elevation.

The Sub Committee noted that comments had been received from Sandhurst Town Council.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Insert: drawing no. 1234 A.
- (3) Z501 Materials to match existing building

Application No: 01/00200/FUL 68 Robin Lane, Sandhurst
Erection of part two storey, part first floor, part single storey side extension.

In accordance with Standing Order 25, Councillor Blatchford declared a non pecuniary interest in this application and withdrew from the meeting during its consideration.

A site visit had been held in respect of this application on 31 March 2001 which had been attended by Councillors Adams, Barnard, Blatchford, Browne, Glasson, Mrs Hayes, Jones, Mrs Mattick, Mrs Pile, Mrs Ryder, Thompson and Worrall.

The Sub Committee noted that comments had been received from Sandhurst Town Council. It was also noted that three letters of representation had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Sheet 2 and 3 received 01 March 2001 and the amended, drawing received on 12 March 2001.
- (3) Z501 Materials to match existing building
- (4) Z405B House extensions: obscure glazing (Insert added)
- (5) Z1004 Garage retained for vehicle parking
- (6) Z802 Restrictions on permitted development (windows and doors) (Insert added)

Application No: 01/00188/FUL 15 St Michaels Road, Sandhurst
Retention of 2m high boundary fence

The Sub Committee noted that comments had been received from Sandhurst Town Council. It was also noted that two letters of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Within one month of the date of this permission the fencing panel fronting onto St Michaels Road shall be reduced in height to 1m and thereafter retained as such.
- (2) Within one month of the date of this permission, details and a sample of the stain to be used to stain the fence hereby approved shall be submitted to and approved in writing by the Local Planning Authority. The fence shall be stained in accordance with these details within two months of the date of this permission.

Application No: 01/00215/FUL Nutwood, Emmets Nest, Binfield
Erection of 1 no. 5 bedroom dwelling with detached garage following demolition of existing dwelling.

The Sub Committee noted that comments had been received from Binfield Parish Council. It was noted that one letter of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: [B356/5D, B356/2E, B356/3D AND B356/6(X) received 5th March 2001]
- (3) Z501 Materials to match existing building
- (4) The bathroom windows facing south shall be glazed with obscure glass and shall be fixed so as not to open except for the top lights. Any replacement or repair shall only be with obscure glass and with similar fixed lower lights and opening top lights.
- (5) Z604 Details of walls and fences
- (6) Z601 Details of hard and soft landscaping
- (7) Z605 Landscape works implementation
- (8) Z704 Provision of access before occupation (details approved) (Insert added)
- (9) Z1004 Garage(s) retained for vehicle parking
- (10) Z703A Access closure with reinstatement
- (11) Z1512 Provision for parking spaces (approved drawing) (Insert added)

Application No: 00/01195/FUL 29 Magdalene Road, Sandhurst.
Erection of single storey rear extension.

The Sub Committee noted that comments had been received from Sandhurst Town Council. It was also noted that two letters of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: [insert amended plan received 21 February 2001]
- (3) Z501 Materials to match existing building

Application No: 01/00153/FUL 11 Ellenborough Close Bracknell
Erection of single storey rear extension forming conservatory and single storey side extension.

A site visit had been held in respect of this application on 31 March 2001 which had been attended by Councillors Adams, Barnard, Blatchford, Browne, Flood, Glasson,

Mrs Hayes, Ms Henfrey, Jones, Mrs Mattick, Mrs Pile, Mrs Ryder, Sargeant and Worrall.

The Sub Committee noted that comments had been received from Bracknell Town Council. It was also noted that one letter of objection had been received.

RESOLVED that consideration of the application be **deferred**.

Application No: 01/00127/FUL 1 Hungerford Close Sandhurst
First floor front extension and two storey rear extension

The Sub Committee noted that comments had been received from Sandhurst Town Council. It was also noted that one letter of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: insert Drawing No. 001 20
- (3) Z501 Materials to match existing building
- (4) Z802 Restrictions on permitted development (windows/doors) (Insert added)
- (5) Z1004 Garage retained for vehicle parking

Application No: 01/00117/FUL Redford House, 94 Scotland Hill, Little Sandhurst
Conversion of east wing of single family dwelling to a two bedroomed self-contained flat, including provision of new entrance door.

The Sub Committee noted that comments had been received from Sandhurst Town Council. It was also noted that five letters of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Plans received on 7 Feb 2001 and parking plan received 2 March 2001.
- (3) The vehicle parking spaces shown on the parking plan received on 2 March 2001 shall not be used for any purposes other than parking in connection with the flat hereby approved.

Application No: 01/00183/FUL 20 Nelson Close, Bracknell.
Erection of a single storey rear extension.

The Sub Committee noted that comments had been received from Bracknell Town Council. It was also noted that one letter of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: [Drwg 834/1 26 Feb 2001]
- (3) Z501 Materials to match existing building

Application No: 01/00134/FUL 60 Church Road, Chavey Down
Erection of single storey rear extension and
single storey front extension forming porch.

The Sub Committee noted that comments had been received from Warfield Parish Council and the Society for the Protection of Ascot and the Environs. It was also noted that one letter of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: H/886 and site plan received 14 Feb 2001
- (3) Z501 Materials to match existing building

Application No: 01/00205/FUL 17 Owlsmoor Road, Owlsmoor, Sandhurst
Formation of pitched room over existing flat
roofed single storey side extension. New
open porch to front.

Councillor Worrall declared a pecuniary interest in this application in accordance with Standing Order 25 and withdrew from the meeting during its consideration.

VICE CHAIRMAN, COUNCILLOR BIRCH, IN THE CHAIR

The Sub Committee noted that comments had been received from Sandhurst Town Council.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Drawing no. 2K101/1 received 02 March 2001

COUNCILLOR WORRALL IN THE CHAIR

109. Building Regulations – Applications/Notices Dealt with by Borough Planning Officer (Item 4)

The Borough Planning Officer submitted a report on building regulation applications/notices that had been dealt with since the last meeting.

RESOLVED that the report be noted.

110. Applications Dealt with by the Borough Planning Officer under Delegated Powers (Item 5)

The Borough Planning Officer submitted a report on applications that had been dealt with under delegated powers since the last meeting.

RESOLVED that the report be noted.

111. Notification of Appeals Received (Item 6)

The Borough Planning Officer submitted a report on appeals received since the last meeting.

RESOLVED that the report be noted.

112. Last Meeting: 2000/2001 Municipal Year

The Chairman thanked Members of the Sub Committee for their work on the Sub Committee throughout the year.

The meeting commenced at 7.30pm
and concluded at 10.40 pm

CHAIRMAN

**PLANNING CONTROL SUB COMMITTEE
10 MAY 2001**

Present: Councillors Adams, Ballin, Barnard, Birch, Blatchford, Browne, Flood, Glasson, Mrs Hayes, Jones, Mrs Mattick, Piasecki, Mrs Pile, Sargeant, Simonds, Thompson, Worrall.

Apologies for absence were received from: Councillors Grayson, Mills and Mrs Ryder

1. Election of Chairman

RESOLVED that Councillor Worrall be elected Chairman of the Planning Control Sub Committee for the Municipal Year 2001/2002.

COUNCILLOR WORRALL IN THE CHAIR

2. Appointment of Vice Chairman

RESOLVED that Councillor Birch be appointed Vice Chairman of the Planning Control Sub Committee for the Municipal Year 2001 /2002.

3. Substitute Members

The Sub Committee noted the attendance of the following Substitute Members in accordance with Standing Order 38:

Councillor Mrs Henfrey for Councillor Mrs Ryder
Councillor Kendall for Councillor Mills

4. Minutes

RESOLVED that the minutes of the meeting of the Sub Committee held on 5 April 2001 be approved as a correct record and signed by the Chairman, subject to the following correction:

Application No: 01/00205 – “Pitched room” should read “pitched roof”.

5. Appeal Decisions Received (Item 1)

The Borough Planning Officer submitted a report on appeal decisions received since the last meeting of the Sub Committee.

RESOLVED that the report be noted.

6. **Breaches of Planning Control (Item 2)**

Con 88/99

**Land Rear 186 and 188 High Street, Crowthorne.
Use of land for car parking for staff and vehicles
associated with car lease business, with access
off Heath Hill Road South**

Notwithstanding the advice of the Borough Planning Officer that the Council should desist from prosecution for a period of three months, it was

RESOLVED that the Borough Council proceed with the prosecution forthwith.

The Borough Planning Officer also submitted a report on new contraventions and breaches and those that had been resolved since the last report to the Sub Committee.

RESOLVED that the report be noted.

7. **Report on Planning Applications Received (Item 3)**

The supplementary report of the Borough Planning Officer was tabled and the Sub Committee noted the additional information contained therein relating to applications: 625452; 625453; 01/00124/OUT; 01/00160/FUL; 00/01188/FUL; 01/00176/FUL; 01/00338/RTD42; 00/01129/FUL; 01/00257/FUL; 00/00216/FUL; 00/00297/FUL; 01/00272/FUL; 01/00306/FUL; 01/00212/FUL; 00/00723/FUL

**Applications No: 625452
and 625453**

**Multi Storey Car Park, Skimped Hill Lane,
Bracknell**

**Outline application for extensions to and
recladding of car park to provide 1459sq m class
A3 (food and drink) use together with additional
car parking, cycle parking and landscaping.**

Winchester House, Broadway, Bracknell]

**Outline application for the erection of extensions
and recladding to provide an additional 15927 sq.
m. floorspace. Use of the resulting building for
22649 sq. m. class B1 (business) use, 1469 sq m
class A1 (retail) use. 191 sq m class A3 (food and
drink) use, 2416 sq m Class D2 (assembly and
leisure) use and 5924 sq m Class C3 (dwellings)
use (42 units) together with ancillary car parking
(5 spaces) and landscaping and demolition of
bridge link to Imation House.**

The Sub Committee noted the comments of the Town Council in addition to a letter of objection that had been received.

RESOLVED that

- (i) subject to the Government Office for the South East confirming that the Secretary of State does not wish to call-in the application, and subject to the prior completion of an agreement under Section 106 of the Town and Country Planning Act 1990 containing a planning obligation relating to: -

- (a) Public highway works within the locality and including the re-arrangement of the access road serving the site and retaining and/or diverting the north/south cycleway.
- (b) Off site environmental improvement works in the vicinity of the site including the provision of public art. To include environmental works to Market Street between the site and the bus station/railway station.
- (c) The provision of CCTV to link to the town centre CCTV system.
- (d) A financial contribution towards public transport/a public transport interchange,
- (e) The submission of a Travel Plan,
- (f) Securing the implementation and operation of a balance and mix of uses by ensuring the development is in accordance with the mixed-use particulars given in the application for planning permission. (In particular the obligation needs to secure the provision of a mix of uses including 42 residential units, offices, leisure use, retail use, and Class A3 use and the continued availability of car parking for the existing office use while the offices are occupied);

the Borough Planning Officer be authorised to **approve** application 625452 subject to the following conditions:

- (1) Z102 Outline permission: details of reserved matters (Varied).
- (2) Z103 Outline permission: time limit for reserved matters
- (3) Z104 Outline permission: time limit for development
- (4) Z201 Approved plans
 - (a) 2146.6/A/001 Site location plan
 - (b) 2146.7/A/101F Site layout
 - (c) 2146.7/A/201D Lower ground level plan
 - (d) 2146.7/A/202D Ground level plan
 - (e) 2146.7/A/203 Typical upper level floor plan
 - (f) 2146.7/A/204B Roof level plan
 - (g) 2146.7/A/205C Section A-A
 - (h) 2146.7/A/206D North elevation
 - (i) 2146.7/A/207A South elevation
 - (j) 2146.7/A/208A East elevation
 - (k) 2146.7/A/209B West elevation
 - (l) 2146.7/A/250 Detail elevation
- (5) No development shall take place until a scheme has been submitted to and approved in writing by the Local Planning Authority showing:
 - (a) Details of the level of the ground floor of the Class A3 use in the eastern part of the building,
 - (b) Details of the ground level of the pedestrian area and reconfigured street to the east of the Class A3 use,
 - (c) Details of the pedestrian access routes from the street to the Class A3 use including routes for people with disabilities
 - (d) The location and design of handrails and pedestrian barriers
 - (e) Details showing the removal of the step at the end of the existing disabled access ramp where the ramp meets the street in order to enable the ramp to be used by people with disabilities.

The approved scheme shall be implemented prior to the first use of the Class A3 premises at the eastern elevation of the multi-storey car park. The access for pedestrians (including people with disabilities) shall thereafter be kept available for use by pedestrians (including those with disabilities) and shall not be obstructed in any way or removed.

- (6) The Class A3 use within the rotunda and feeder bar serving this use shall not first open for trade until
- (a) The access for pedestrians (including people with disabilities) comprising ramps and steps as detailed on plan 2146.7/A202D have been provided with no part of the disabled access ramp exceeding a gradient of 1:12.
 - (b) Details of the location and design of any handrails associated with (a) above have been submitted to and approved in writing by the Local Planning Authority and provided in accordance with the approved details.

The access for pedestrians (including people with disabilities) shall thereafter be kept available for use by pedestrians (including those with disabilities) and shall not be obstructed in any way or removed.

- (7) Z606 Implementation of landscaping
- (8) The plans and particulars submitted in accordance with condition 1 above shall include:
- (a) A plan showing the location of each existing tree on the site showing which trees are to be retained and the crown spread of each retained tree;
 - (b) Details of the species, diameter (measured in accordance with paragraph (a) above), and the approximate height, and an assessment of the general state of health and stability, of each retained tree;
 - (c) Details of any proposed topping or lopping of any retained tree, or of any tree on land adjacent to the site;
 - (d) Details of any proposed alterations in existing ground levels, and of the position of any proposed excavation, within the crown spread of any retained tree or of any tree on land adjacent to the site;
 - (e) Details of the specification and position of fencing [and of any other measures to be taken] for the protection of any retained tree from damage before or during the course of development.
 - (f) Details of any tree to be relocated within the development and the details of its protection during, and method of, relocation.

In this condition "retained tree" means an existing tree which is to be retained in accordance with the plan referred to in paragraph (a) above.

- (9) Z1105 Site lighting.
- (10) Z1138A Noise control: Noise from buildings and associated plant and equipment.
- (11) No development shall take place until a scheme has been submitted to and approved in writing by the Local Planning Authority for the detailed design of the cycle parking. The scheme shall include details of:
- (a) Cycle stands, including their design and location and capable of accommodating 160 cycles
 - (b) Details of a structure (cage) enclosing the cycle storage area to ensure that the cycle storage is secure
 - (c) Signage for the cycle parking facility

The cycle parking shall be provided in accordance with the approved scheme before the first use for car parking of any car parking space within the car park extension hereby approved and shall thereafter be retained.

- (12) No Class A3 use within the multi-storey car park building shall first open for trade until 5 car parking spaces and 1 car-parking space designed for the exclusive use of people with disabilities have been provided for the use of the A3 premises within the extended multi-

storey car park. The parking spaces shall thereafter be kept available for car parking.

- (13) Z1521 Parking for People with Disabilities.
- (14) Z1522 Sign posting for people with disabilities.
- (15) Z1903 Site organisation (building operations)
- (16) No development shall commence until a scheme has been submitted to and approved in writing by the Local Planning Authority for the control of noise, dust and vibration emanating from the site during demolition and construction work. The demolition and construction work shall only be carried out in accordance with the approved scheme.

- (ii) subject to the Government office for the South East confirming that the Secretary of State does not wish to call-in the application, and subject to the prior completion of an agreement under Section 106 of the Town and Country Planning Act 1990 containing a planning obligation relating to: -
 - (a) Public highway works within the locality and including the re-arrangement of the access road serving the site and retaining and/or diverting the north/south cycleway.
 - (b) A financial contribution towards off site environmental improvement works in the vicinity of the site including the provision of public art. To include environmental works to Market Street between the site and the bus station/railway station.
 - (c) The provision of CCTV to link to the town centre CCTV system.
 - (d) A financial contribution towards public transport/a public transport interchange,
 - (e) The submission of a Travel Plan,
 - (f) Securing the implementation and operation of a balance and mix of uses by ensuring the development is in accordance with the mixed-use particulars given in the application for planning permission. (In particular the obligation needs to secure the provision of a mix of uses including 42 residential units, offices, leisure use, retail use, and Class A3 use and the continued availability of car parking for the existing office use while the offices are occupied).
 - (g) The provision of affordable housing in accordance with the Borough Council's policies.
 - (h) The Market to remain present within the town centre during the course of demolition and construction works by temporary relocation and thereafter the Market to be retained on the Winchester House site until a suitable site can be found for its relocation.
 - (i) The funding of a study into on-street car parking in residential roads within a distance of 1 Kilometre radius of the site and if demonstrated to be necessary, a contribution towards the implementation of local on-street car parking works and control measures.

the Borough Planning Officer be authorised to **approve** application 625453 subject to the following conditions:

- (1) Z102 Outline permission: details of reserved matters (Varied).
- (2) Z103 Outline permission: time limit for reserved matters
- (3) Z104 Outline permission: time limit for development
- (4) Z201 Approved plans
 - (a) 2146.5/A/001 Location plan
 - (b) 2146.7/A/101F Site Layout
 - (c) 2146.7/A/102C Ground floor plan
 - (d) 2146.7/A/103C Levels 1 & 2
 - (e) 2146.7/A/104C Level 3, levels 4 to 13 floor plans

- (f) 2146.7/A/105C Floors 14, 15 & 16 floor plans
- (g) 2146.7/A/106C South elevation
- (h) 2146.7/A/107C West and east elevations and sections
- (i) 2146.7/A/108D North elevation
- (5) Z606 Implementation of landscaping
- (6) Z704 Provision of access before development (Insert added).
- (7) Z1215 Floorspace: Gross external (Insert added).
- (8) The floorspace that is identified on the approved floor plans as plant room shall only be used for that purpose and shall not be used for any other purpose ancillary to the office use of the building without the prior written consent of the Local Planning Authority.
- (9) The development shall not be occupied until the existing vehicular access on Bond Way serving the existing electric generator plant room has been closed and the kerb line reinstated in accordance with details to be submitted to and approved in writing by the Local Planning Authority.
- (10) Z1105 Site lighting.
- (11) Z1138A Noise control: Noise from buildings and associated plant and equipment.
- (12) Z1141 Control of environmental effects: major redevelopment.
- (13) Z1516 Cycle parking and facilities. (Insert added)
- (14) The development shall not be occupied until :
 - (a) 431 car parking spaces have been provided within the multi-storey car park for the exclusive use of the occupiers of the office floorspace
 - (b) 38 car parking spaces have been provided within the multi-storey car park for the exclusive use of the occupiers of the residential accommodation
 - (c) 10 car parking spaces have been provided within the multi-storey car park for the exclusive use of the occupiers of the leisure use
 - (d) 5 car parking spaces have been provided at surface level outside the western entrance to the offices of which 2 shall disabled car parking spaces
 - (e) 8 car parking spaces for people with disabilities have been provided within the multi-storey car park for the exclusive use of the occupiers of the office floorspace
 - (f) 4 car parking spaces for people with disabilities have been provided within the multi-storey car park for the exclusive use of the occupiers of the residential accommodation
 - (g) 4 car parking spaces for people with disabilities have been provided within the multi-storey car park for the exclusive use of the occupiers of the leisure use
 - (h) 1 car parking space for people with disabilities has been provided within the multi-storey car park for the exclusive use of the occupiers of the Class A3 use.

The parking spaces shall thereafter be kept available for car parking.
- (15) Z1522 Sign posting for people with disabilities.
- (16) Z1903 Site organisation (building operations)
- (17) Z1805 On site refuse storage.
- (18) The windows serving
 - (a) The Market on the north, east and south elevations of the building and

- (b) The café/restaurant (Class A3 use) on the northern elevation of the building shall afford a view into and out of the building and shall not be obscured in any way.

Application No: 01/00124/OUT Land at Nos 1-18 Sycamore Rise, Bracknell. Outline application (including details of means of access) for the erection of 54 dwellings (6 no. 3 bedroomed houses and 48 no. 2 bedroomed flats/maisonettes) and associated car parking with access onto Sycamore Rise following demolition of existing dwellings.

A site visit had been held in respect of this application on Saturday 8 May 2001, which had been attended by Councillors Browne, Flood, Glasson, Mrs Henfrey, Jones, Mrs Mattick, Mrs Pile, Sargeant, Simonds and Worrall.

The Sub Committee noted the comments of the Environment Agency and 15 letters of objection that had been received.

RESOLVED that subject to the prior completion of a legal agreement under s106 of the Town and Country Planning Act 1990 to secure a planning obligation relating to:-

- (a) The provision of on-site affordable housing
- (b) The provision of on-site open space and/or contributions towards the provision of recreational facilities off site
- (c) Contributions towards community facilities
- (d) Contributions towards educational facilities
- (e) Contributions towards integrated transport and safety measures in the area

the Borough Planning Officer be authorised to **approve** the application subject to the following conditions:-

- (1) Z102D Outline permission: details of reserved matters (Insert added)
- (2) Z103 Outline permission: time limit for reserved matters
- (3) Z104 Outline permission: time limit for development
- (4) Z201 Approved Plans: Insert: "drawing 9974/PO1A" (NB details of means of access only).
- (5) Z403B Finished floor levels
- (6) Z604 Details of walls and fences (Varied)
- (7) Z606 Implementation of approved landscaping scheme
- (8) Z619 Details of protection of trees and vegetation
- (9) Z620 Protective fencing: implementation
- (10) Z707 Provision of access before development (details to be approved)
- (11) Z1134 Measures to minimise the effects of external noise on new dwellings – (Insert added)
- (12) Z1141 Control of environmental effects: major development
- (13) Z1505 Off site highway works (Insert added)
- (14) Z1509 Vehicle parking provided to standards: outline permission
- (15) No dwelling hereby permitted shall be occupied until a 33m forward visibility curve has been provided in front of plots 1-4 on drawing 9974/P01A. The area shall thereafter be kept free of all obstructions to visibility over a height of 600mm measured above the adjacent carriageway.
- (16) Z1803 Waste reduction measures
- (17) Z1903 Site organisation (building operations)

- (18) Surface water source control measures shall be carried out in accordance with details which shall have been submitted to and approved in writing by the Local Planning Authority before development commences.
- (19) No soakaways shall be constructed such that they penetrate the water table, and they shall not in any event exceed 3 metres in depth below existing ground level unless otherwise agreed by the Local Planning Authority in consultation with the Environment Agency.

Application Nos: 00/01098/OUT & 00/01100/OUT (duplicate) Land adjacent to Lakeside Business Park and at and to the rear of 42 and 44 High Street, Sandhurst. Outline application for residential development following demolition of existing building.

The Sub Committee noted the comments of Sandhurst Parish Council, the Environment Agency, English Nature, Blackwater Valley Countryside Service and the Bracknell District Urban Wildlife Group. The concerns of Sandhurst Residents' Association were also noted and 11 letters of objection had been received.

RESOLVED that

- (i) the Committee would have **refused** application **00/01098/OUT** for the following reasons, had an appeal not been lodged:

1. The site is located within an area located outside the defined settlement boundary within an area of significant land between settlements in the Sandhurst/Crowthorne Local Plan.

The site is currently being reviewed in the light of the Inspector's Report on the Bracknell Forest Local Plan. Whilst the Council has established its position with regard to the Inspector's Report it has not published its proposed modifications to the local plan or considered responses to the modifications. Until such time as the Borough Council has published its proposed modifications, the proposal must be regarded as premature and prejudicial to the emerging Bracknell Forest Borough Local Plan. The proposal is therefore contrary to BSP policies C2 and C6, SCLP policies H4, EN10 and EN11 and BFBLP EN8 and H5.

2. The proposal conflicts with the advice contained in PPG3 in that the site has not be thoroughly evaluated under the sequential test for prioritising land most suitable for housing as promoted in that national policy guidance.
3. The proposed development would increase pressures on sporting, recreational, social, educational, nature conservation and other community facilities and transportation infrastructure. The proposals make no provision for the improvement to these facilities and infrastructure and are therefore contrary to policies LD6, R5 and T7 of the Berkshire Structure Plan 1991-2006, policy R2 of the Sandhurst/Crowthorne Local Plan and policies SC1, R5 and M5 of the Deposit Draft Bracknell Forest Borough Local Plan Incorporating Further Proposed Changes.

- (ii) application **00/01100/OUT (DUPLICATE)** be held in abeyance pending publication of the proposed modifications to the Bracknell Forest Borough Local Plan and consideration of the responses to the modifications.

Application No: 01/00160/FUL Oakwood Farm, Waterloo Road, Wokingham
Change of use from agricultural use to
Christian youth activity centre, including use
of site for camping and recreation, conversion
of existing buildings to provide ancillary
recreation, kitchen, shower, toilet and storage
facilities, new access to waterloo road, and
retention of stables for accommodating
horses.

The Sub Committee noted the comments of Wokingham District Council and that seven letters of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: INSERT "Plan1 A received 19 February 2001"
- (3) Z106 Temporary permissions: use, no reinstatement. Insert 30 May 2006.
- (4) Z1138B Noise Control: noise from buildings and associated plant and equipment
- (5) No caravans shall be located on the site at any time and there shall be no overnight sleeping accommodation other than accommodation provided within tents unless agreed in writing by the Local Planning Authority.
- (6) No part of the site shall be used for camping, or other overnight sleeping accommodation, other than the area indicated on the drawing showing the proposed layout which was received on 19 February 2001 unless agreed in writing by the Local Planning Authority.
- (7) There shall be no amplified music and no use of loudspeakers or tannoys within the external areas of the site.
- (8) Z703A Access closure with reinstatement
- (9) Z705 Provision of access before occupation
- (10) Z712A Visibility splays before development (Varied)
- (11) Z1512 Provision of Parking Spaces
- (12) Z1706 Drainage Works (Varied)
- (13) The premises shall be used as a youth activity centre comprising camping and associated recreational facilities and a youth club, and also for the stabling of horses within the existing stables, and for no other purpose.
- (14) The youth club shall not operate on more than two days in any week (Sunday to Saturday) unless agreed otherwise in writing by the Local Planning Authority.

Application No: 01/00170/FUL 236 Yorktown Road, Sandhurst
Conversion of house in multiple occupation to
four self contained flats (involving removal of
front porch and chimneys, changes to
doors/fenestration on front, rear and south
east elevations) and erection of first floor
balcony and stairs on rear elevation.
Provision of car parking to rear served by new
vehicular access onto Yorktown Road

The Sub Committee noted the comments of Sandhurst Town Council. A letter of objection had been received.

RESOLVED that the application be **refused** for the following reasons:-

- (1) Due to the restricted width of the vehicular access and the lack of passing areas the proposed development is likely to result in vehicles waiting on the adjacent highway with a consequent obstruction to the free flow of traffic and a hazard to road safety.
- (2) By reason of the position of the proposed external staircase and balcony and its proximity to neighbouring properties, and the proximity of the vehicular access and parking area to the boundary, the proposed development would detract from the amenities of the neighbouring properties due to the overlooking and loss of privacy that would result and the noise and disturbance that would be created. As such the proposal will be contrary to policies H5 and EN8 of the Sandhurst Crowthorne Local Plan and Policies H3 and EN21 of the Deposit Draft Bracknell Forest Borough Local Plan (June 1996) Incorporating Proposed Modifications.

Application No: 00/01188/FUL Pinewood Sawmills, Pinewood Avenue, Crowthorne
Alterations and improvements to existing builders merchants depot including recladding of sales/office buildings, provision of new sales entrance and erection of open storage racking. Erection of new storage building and timber mill following demolition of existing store. Alterations to site accesses and formation of new car park.

The Sub Committee noted that comments and representations had been received from Crowthorne Parish Council, the Environment Agency, Wokingham District Council, Wokingham Without Ward Member for Wokingham District Council. Two letters of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Insert: CRO/PL4a; CRO/PL5c; CRO/PL6b
- (3) Z502 Samples of materials to be submitted
- (4) Z604 Details of walls and fences
- (5) Z1138A Noise Control: Noise from buildings & associated plant & equipment.
- (6) Z1141 Control of environmental effects: major redevelopment
- (7) The development hereby approved shall not be occupied until a scheme for improved sight lines at the exit onto Pinewood Avenue, to provide a visibility splay of 2.0m x 45m and the fence set back 2 m from the kerblines has been constructed in accordance with details to be submitted to and approved in writing by the Local Planning Authority.
- (8) Before the development hereby approved is occupied a scheme shall be implemented for one way vehicle traffic movement through the site, including the erection of signs in accordance with diagrams 833/834/835/836 of the Traffic Signs Regulations and General directions, 1994, and in accordance with details to be submitted to and approved in writing by the Local Planning Authority.

- (9) Once implemented, the one way system and associated works referred to in condition 8, shall thereafter be permanently retained.
- (10) No windows, doors or other openings shall be created in the rear elevation of the new timber and board store building at the rear of the site.

Application No: 01/00176/OUT Former Racal Site, Western Road, Bracknell
Outline application (including details of means of access and siting) for the erection of 4 storey B1 office building (8061 sq m) with associated parking and vehicular access onto Western Road and Easthampstead Road following demolition of existing buildings

The Sub Committee noted the comments of the Environment Agency and relevant officers including the Director of Public & Environmental Services.

RESOLVED that subject to the prior completion of a legal agreement under section 106 of the Town and Country Planning Act 1990 to secure a planning obligation relating to:-

- (a) the provision of a financial contribution towards integrated transport and safety measures in the vicinity of the site
- (b) the formulation and implementation of a company travel plan by any occupiers of the development

the Borough Planning Officer be authorised to **approve** the application subject to the following conditions:-

- (1) Z102D Outline permission: details of reserved matters (Insert added)
- (2) Z103 Outline permission: time limit for reserved matters
- (3) Z104 Outline permission: time limit for development
- (4) Z201 Approved Plans - insert: "drawing3064-15 Rev A"
- (5) Z403B Finished floor levels
- (6) Z605 Landscape works implementation
- (7) Z617 Protection of trees and other vegetation – insert:
- (8) Z620 Protective fencing: implementation
- (9) Z625 Retention of landscaped areas
- (10) Z703B Access closure with reinstatement
- (11) Z705 Provision of access before occupation (details to be approved)
- (12) Z712B Visibility splays before occupation (Varied)
- (13) Z1215 Floorspace: gross external (Insert added)
- (14) Z1105 Site lighting
- (15) Z1131 Public art
- (16) Z1138B Noise control: noise from buildings and associated plant and equipment
- (17) Z1141 Control of environmental effects: major redevelopment
- (18) Z1510B Vehicle parking spaces in accordance with approved plan (Insert added)
- (19) Z1516 Cycle parking and facilities (Insert added)
- (20) Z1521 Parking for people with disabilities
- (21) Z1802 Soil decontamination (Insert added)
- (22) Z1803 Waste reduction measures
- (23) Z1804 Waste collection
- (24) Z1903 Site organisation (building operations)

Application No: 01/00338/RTD42 **Land at (and 35m NNE of Micheldever Way) Savernake Way, Bracknell**
Application providing details of siting and design for 1 no. 10m slim polecat pole, antennas and equipment cabin

The Sub Committee noted that comments and representations had been received from Winkfield Parish Council and the Head Teacher of Ranelagh School in addition to three letters of objection that had been received.

Notwithstanding the Borough Planning Officer's recommendations the Sub Committee

RESOLVED that the application be **refused** for the following reasons:-

The proposed mast and associated equipment cabin, by virtue of their proposed siting on the roadside verge, present a visual intrusion into the streetscene due to their prominent position and proximity to other installations to the detriment of the character of the area and the local amenity. As such the proposed siting is contrary to policies EN1 and TC1 of the Berkshire Structure Plan and policy EN21 of the Bracknell Forest Borough Local Plan Incorporating Proposed Modifications.

Application No: 00/01129/FUL **Blakeley House, Forest End Road, Sandhurst**
Erection of single storey side and rear extension

The Sub Committee noted the comments of Sandhurst Town Council and Babtie.

RESOLVED that the application be **refused** for the following reason:-

1. The foundations of the proposed extension are likely to cause harm to protected trees by virtue of their proximity to the root systems of adjacent trees, which are considered important to the character and amenity of the area. As such, the proposal is contrary to Policy EN1 of the Berkshire Structure Plan (1995), Policy EN1 of the Sandhurst-Crowthorne Local Plan (1991) and Policies EN1 and EN21 of the Bracknell Forest Borough Local Plan Incorporating Further Proposed Changes (November 1997).

Application No: 01/00144/FUL **South Lodge, Warfield Park Farm, Jigs Lane South, Warfield**
Erection of Side and rear extensions and raising of roof to provide accommodation at first floor level with front and rear facing dormer windows. Erection of detached double garage following demolition of existing garage

The Sub Committee noted the comments of Warfield Parish Council.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: INSERT "Drawing Nos GS/575/01 and 01B received 19 April 2001 and MC/1050/011 received 21 February 2001

- (3) Z501 Materials to match: extensions
- (4) Z1004 Garage retained for parking
- (5) Z1510B Vehicle parking in accordance with approved plan
- (6) Z619 Details of protection of trees and vegetation
- (7) Z620 Protective fencing: implementation
- (8) Z601 Details of hard and soft landscaping
- (9) Z606 Implementation of approved landscaping scheme

Application No: 01/0067/FUL **5 Church Road, Chavey Down, Ascot**
Section 73 application to allow the height of the roof ridge of the approved houses to be 1.3m higher than the roof ridge of the adjoining house immediately to the west without compliance with condition 14 of planning permission 00/00052/FUL (requiring a height difference of not more than 0.7m).

The Sub Committee noted the comments of Winkfield Parish Council and Chavey Down Association. A letter of objection had been received.

RESOLVED that the application be **approved** subject to the following condition:-

- (1) Z1907A Conditions to remain in full force.

Application No: 01/00257/FUL **31 Knowles Avenue, Crowthorne**
Change of use from open space to private garden. Erection of 2m high close boarded fence

The Sub Committee noted the comments of Crowthorne Parish Council. Two letters of objection had been received.

RESOLVED that the application be **refused** for the following reasons:-

- (1) The enclosure of this land and the proposed fence, by virtue of its height and positioning, would encroach into the visibility splay of Barwell Close at its Junction with Knowles Avenue, and further restrict the forward visibility of approaching traffic along Knowles Avenue. As such, the proposal is considered detrimental to road safety and contrary to Policy H12 of the Bracknell Forest Borough Local Plan Deposit Draft (1996) Incorporating Proposed Modifications.

Application No: 01/00185/FUL **Buckhurst Moors, North View, Amen Corner, Binfield**
Retention of single storey extension to existing garage/workshop

The Sub Committee noted the comments of Binfield Parish Council.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z201 Approved Plans: Drawing 844/1 received on 27 February 2001.
- (2) Z501 Materials to match existing building

- (3) The development hereby permitted shall only be used for purposes incidental to the enjoyment of the dwellinghouse.

**Application No: 01/00267/FUL 13 Grant Road, Crowthorne, Berkshire
Erection of part two storey, part single storey
rear extension and single storey side
extension.**

The Sub Committee noted that a letter of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Insert: drawing no. 143/01/TH/2 Rev. A2.
- (3) Z405A House extensions: obscure glazing (Insert added)
- (4) Z501 Materials to match: extensions
- (5) Z802 Restrictions on permitted development (windows/dormers) (Insert added)
- (6) Before occupation of the extension hereby permitted parking space for 2 cars shall be provided on site, in accordance with the approved plan and shall thereafter be kept available for the parking of vehicles at all times.

**Application No: 01/00245/FUL 29 King Edwards Road, Ascot
Erection of part single, part two storey rear
extension following demolition of existing
single storey rear extension. Construction
of pitched roof over existing kitchen/utility
room**

The Sub Committee noted the comments of the Borough Engineer and that one letter of objection had been received. The Borough Planning Officer drew attention to some inaccuracies in the report.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Drawing no. 5196/03
- (3) Z501 Materials to match: extensions
- (4) Z802 Restrictions on permitted development (windows/dormers) (Insert added) (Varied)
- (5) Z405B House extensions: obscure glazing (Insert added) (Varied)
- (6) Z1004 Garage retained for vehicle parking

**Application No: 01/00300 80 Dukes Ride, Crowthorne
Erection of two storey side extension and
single storey front extension following
demolition of existing garage, utility room
and study. Erection of detached double
garage.**

The Sub Committee noted the comments of Crowthorne Parish Council.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Insert: KWD301/03; KWD/301/02; KWD/301/03
- (3) Z501 Materials to match: extensions
- (4) Z802 Restrictions on permitted development (windows/dormers) (Insert added)
- (5) Z405B House extension: obscure glazing (Inserts added)
- (6) Z626 Foundations: Prevention of root damage

Application No: 01/00216/FUL 15 Branksome Hill Road, Sandhurst
Erection of single storey rear extension
forming conservatory

The Sub Committee noted the comments of Sandhurst Town Council and the Environment Agency.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Insert "Drwg No 01-07A 14 mar 2001"
- (3) Z501 Materials to match: extensions (Insert added)

Application No: 01/00175 325 Yorktown Road, Sandhurst
Creation of vehicular access on to Yorktown
Road

The Sub Committee noted the comments of Sandhurst Town Council.

RESOLVED that the application be **refused** for the following reason:

- (1) The proposal will result in vehicles overhanging the public highway, which would be detrimental to road safety and the convenience of pedestrians.

Application No: 01/00297/FUL 36 Lynwood Chase, Bracknell
Erection of single storey rear extension
forming 2 no. conservatories and enlarged
dining room.

The Sub Committee noted the comments of the Environment Agency.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Insert "Plans & Elevations Drg no. CARP 1 received 26 Mar 01"
- (3) Materials to match: extensions (Insert added)
- (4) No development shall take place until a scheme has been submitted to and approved in writing by the Local Planning Authority for preventing the ingress and accumulation of landfill gases into the extension. The approved scheme shall be implemented prior to the first occupation of the extension and the measures in the approved scheme shall thereafter be retained.

Application No: 01/00291/FUL 100 Harvard Road, Sandhurst
Erection of single storey rear extension forming conservatory and first floor rear extension with formation of 2 no. rear facing dormers

The Sub Committee noted the comments of Sandhurst Town Council and that two letters of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans. INSERT: Drawing No. 2K31/1 received 23 March 2001
- (3) Z501 Materials to match: extensions

Application No: 01/00112/FUL 20 Oswald Close, Warfield
Erection of first floor side extension over existing garage

The Sub Committee noted that one letter of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: INSERT "Drawing nos. MAU/01 and MAU/02"
- (3) Z501 Materials to match
- (4) Z802 Restrictions on permitted development (windows/doors) (Insert added)
- (5) The existing hardstanding area to the side of the drive shall be retained for the parking of vehicles at all times

Application No: 01/00272/FUL 26 Pitch Place, Binfield
Erection of first floor side extension

The Sub Committee noted the comments of Binfield Parish Council. Five letters of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Insert "Revised" received on 20 April 2001
- (3) Z501 Materials to match existing building
- (4) Z405C House extensions: obscure glazing (Insert added)

Application No: 01/00151/FUL 1 Farcrosse Close, Sandhurst
Erection of single storey rear extension and first floor side extension over garage

The Sub Committee noted the comments of Sandhurst Town Council. A letter of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: INSERT "Drawing no. 2248 Rev B"
- (3) Z501 Materials to match
- (4) Z802 Restrictions on permitted development (windows/doors) (Insert added)
- (5) Z406A House extensions: obscure glazing (Insert added)
- (6) Z1004 Garage retained for vehicle parking
- (7) The existing driveway and adjacent hardstanding area shall be retained for the parking of two cars at all times.

Application No: 01/00153/FUL 11 Ellenborough Close Bracknell
Erection of single storey rear extension forming conservatory and single storey side extension

The Sub Committee noted that a letter of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: INSERT "Drwg No AH/E/3115A Received 20 April 2001"
- (3) Z501 Materials to match: extensions (Insert added)
- (4) Z1005 Carport retained for vehicle parking
- (5) Z707 Provision of access before development (details to be approved)

Application No: 01/00157/FUL 11 Florence Road, Sandhurst
Erection of part first floor, part two storey and part single storey rear extension and single storey side extension

The Sub Committee noted the comments of Sandhurst Town Council. A letter of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: (Drawing no. AH/e/3105A)
- (3) Z501 Materials to match: extensions
- (4) Z802 Restrictions on permitted development (windows/doors) (Insert added)
- (5) Z705 Provision of access before occupation (details approved) (Insert added)
- (6) Z1510B Vehicle parking in accordance with approved plan (Insert added)

Application No: 01//00306/FUL 40 Knox Green, Binfield
Erection of part two storey, part first floor side extension

The Sub Committee noted the comments of Binfield Parish Council. Two letters of representation had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Insert "2332 01; 2332 02 A received on 27 March 2001; and Block plan received on 6 April 2001"
- (3) Z501 Materials to match existing building
- (4) Z1004 Garage retained for vehicle parking.
- (5) Z802 Restrictions on permitted development (windows/dormers) (Insert added)

Application No: 01/00123/FUL 10 Darby Vale, Warfield
Erection of part first floor, part two storey
side extension

The Sub Committee noted one letter of objection that had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Drawing received 12 Feb 2001
- (3) Z501 Materials to match: extensions
- (4) Z1004 Garage retained for vehicle parking

Application No: 01/00212/FUL 8 Dale Gardens, Sandhurst
Erection of single storey rear extension
forming conservatory

In accordance with Standing Order 25, Councillor Birch declared a pecuniary interest in this application and withdrew from the meeting during its consideration.

The Sub Committee noted the comments of Sandhurst Town Council and that one letter of objection had been received.

RESOLVED that the application be **approved** subject to the following conditions:-

- (1) Z101 Time limit for commencement of development
- (2) Z201 Approved Plans: Insert: Plans received 6/3/01
- (3) Z501 Materials to match

8. **Miscellaneous Item (Item 4)**

Application No: 01/36785 Consultation from Royal Borough of Windsor and Maidenhead
Land south of junction 8/9, Holyport, M4, Maidenhead, Berkshire. Outline application for motorway service area incorporating car, coach and HGV parking, fuel filling station, amenity building , lodge and picnic area

RESOLVED that the Royal Borough of Windsor and Maidenhead be **advised** that this Authority:-

1. Objects to planning application 01/36785 on the grounds that the proposal constitutes inappropriate development in the Green Belt, detrimental to the open, rural and undeveloped character of the Green Belt contrary to the

provisions of the Berkshire Structure Plan 1991-2006, Green Belt Local Plan for Berkshire 1985 and the Royal Borough of Windsor and Maidenhead Local Plan.

2. Objects to the proposal on the grounds that the applicant has not demonstrated that any very special circumstances exist which warrant an exception to Green Belt policy in this case.
3. Objects to the application on the grounds that the proposed development would create a precedent for further inappropriate development in the Green Belt, in particular a motorway service area on the east-bound side of the M4 which, if permitted, would further harm the open, rural and undeveloped character of the area.

**Application No: 00/00723/FUL Ranelagh Cottage, Ranelagh Drive, Bracknell
Erection of 5 no detached houses with
garages and access onto Ranelagh Drive,
following demolition of existing house and
garage**

RESOLVED that this matter be delegated to the Borough Planning Officer in consultation with the Ward Member, in order to negotiate with the applicant to secure a revised plan and details showing the careful removal of the mound at the base of the tree, by hand digging, and the continuation of the gravel chippings forming the footpath along and around the front of the tree, without any solid base or excavations into firm ground.

9. **Building Regulations – Applications/Notices Dealt with by Borough Planning Officer (Item 5)**

The Borough Planning Officer submitted a report on building regulation applications/notices that had been dealt with since the last meeting.

RESOLVED that the report be noted.

10. **Applications Dealt with by the Borough Planning Officer under Delegated Powers (Item 6)**

The Borough Planning Officer submitted a report on applications that had been dealt with under delegated powers since the last meeting.

RESOLVED that the report be noted.

11. **Notification of Appeals Received (Item 7)**

The Borough Planning Officer submitted a report on appeals received since the last meeting.

RESOLVED that the report be noted.

The meeting commenced at 7.30 pm
and concluded at 10.25 pm

CHAIRMAN

**HIGHWAYS SUB-COMMITTEE
14 JUNE 2001**

Present: Councillors Adams, Mrs Ballin, Finnie, Kendall, McCracken, Piasecki,
Mrs Ryder, and Wade

Parish & Town Council Representatives:

Binfield: Councillor Fuller
Crowthorne: Councillor Swann
Warfield: Councillor Jones
Winkfield: Councillor Young

Also Present: Councillors Flood, Mills and Turrell

1. Election of Chairman

RESOLVED that Councillor Wade be elected Chairman of the Highways Sub-Committee for the 2001/02 Municipal year.

COUNCILLOR WADE IN THE CHAIR

2. Appointment of Vice-Chairman

RESOLVED that Councillor Mrs Ryder be appointed Vice-Chairman of the Highways Sub-Committee for the 2001/02 Municipal year.

3. Substitute Members

The Sub-Committee noted that Councillor Jones was deputising for Councillor Harrison on behalf of Warfield Parish Council.

4. Minutes – 1 March 2001

RESOLVED that the minutes of the meeting of the Sub-Committee held on 1 March 2001 be approved as a correct record and signed by the Chairman.

5. Petition – Forest Road Speed Limits To The West Of Binfield (Item 1)

The Sub-Committee considered a report on a petition containing 114 signatures, mostly residents of Foxley Fields expressing concern about traffic volume, speed and road safety on the B3034 Forest Road west of Binfield between Foxley Lane and the roundabout junction with Benetfeld Road. The petitioners believed there was an urgent need for traffic calming.

In accordance with the Council's scheme of public participation, Mr E Lacy addressed the Sub Committee on behalf of the petitioners, drawing attention to the number of accidents that had occurred on the stretch of road as well as the condition of the surface which was also causing concern on the grounds of noise pollution.

The Borough Engineer explained the background to the existing arrangements on the stretch of road, indicating that the situation was complicated by the fact that part of the stretch concerned was over the Borough boundary and therefore beyond this Council's control. He indicated that, although some discussions had taken place prior to local government reorganisation regarding the imposition of a speed limit, recent discussions with representatives of Wokingham District Council had indicated that it was not currently an issue that they were proposing to pursue.

Whilst the Sub-Committee accepted the Borough Engineer's recommendation that no action should be taken regarding a speed restriction, given the relevant policies and criteria, it believed that there was a strong case for taking steps to improve safety on this stretch of road. Therefore, in addition to asking the Borough Engineer to implement improved signage at the junction as a matter of urgency, it agreed that he should also make further contact with Wokingham District Council to seek a joint approach to imposing a speed limit along the de-restricted stretch of Forest Road.

RESOLVED that

- (i) the Petition be noted; and
- (ii) the Borough Engineer be requested to:
 - (a) implement improvements to the Forest Road/Foxley Lane junction signage at the earliest opportunity;
 - (b) seek a meeting with representatives of Wokingham District Council to discuss joint steps to implement a speed reduction to 40mph on the de-restricted stretch of Forest Road on either side of the borough boundary; and,
 - (c) report back on the outcome of discussions with representatives of Wokingham District Council at the appropriate time.

6. Comments Received To Advertised Traffic Regulation Order – Review Of Speed Limits In Northern Parishes (Item 2)

The Sub-Committee considered a report detailing comments, and requests for additional speed limits which had been received in response to the advertised draft Traffic Regulation Order for the Review of Speed Limits in the Northern Parishes. There had been no formal objections to the proposals contained in the draft Traffic Regulation Order.

The Borough Engineer answered a number of questions about the comments received regarding the order. He stressed that none of the issues were being completely discounted but that these additional matters went beyond what could be added to the Order. It was therefore proposed to evaluate these subsequently and, where appropriate, make further orders. In this way, the proposals contained in the existing order which were fully supported could be implemented with minimum delay.

RESOLVED that in respect of the proposed Traffic Regulation Order relating to the Review of Speed Limits in the Northern Parishes:

- (i) the Order be endorsed as advertised and implemented;
- (ii) the requests for additional speed limits having been assessed in accordance with the Speed Management Strategy and not found to require change, not

be progressed further at this time but re-evaluated as part of the ongoing monitoring of the implemented measures; and

- (iii) the respondents to the advertisement be informed accordingly.

7. Traffic Management Revenue Budget 2001/02 (Item 3)

The Sub-Committee considered a report advising it that the Strategy and Policy Committee had approved the proposed revenue programme for 2001/02 submitted by the Planning and Transportation Committee. In the circumstances, the report proposed a provisional programme of work and allocation of funds for the Traffic Management Revenue Budget which fell within the purview of the Highways Sub-Committee.

RESOLVED that

- (i) the programme for the Traffic Management Revenue Budget 2001/02, attached to the report as Table 1, be endorsed; and,
- (ii) the expenditure of the budget be delegated to the Borough Engineer in consultation with the Chairman of the Highways Sub-Committee with Local Members being consulted on individual projects valued at over £25,000.

8. Objections Received To Advertised Traffic Regulation Order - Whitton Road Area, Martins Heron: Waiting Restrictions (Item 4)

The Sub-Committee considered a report inviting it to consider objections received to the advertised draft Traffic Regulation Order relating to waiting restrictions in the Whitton Road area of Martin's Heron.

The Borough Engineer answered a number of questions regarding the objections raised to the Order which was intended to maintain access and improve road safety in Whitton Road, rather than trying to tackle the wider issue of parking by rail users in residential roads. He indicated that some of the comments on access and road safety made at the time the draft order had been considered, had been taken into account in finalising the order. He added that the new restrictions would be publicised and their effectiveness monitored in the usual way once established.

RESOLVED that in respect of the proposed Traffic Regulation Order relating to Whitton Road Area - Prohibition of Waiting:

- (a) no public inquiry be held;
- (b) the order be confirmed as advertised; and,
- (c) the respondents to the advertisement be informed accordingly.

9. **Objections Received To Advertised Traffic Regulation Order - Disabled Persons Parking Spaces Review 2001 (Item 5)**

The Sub-Committee considered a report on objections which had been received to the advertised draft Traffic Regulation Order arising from the Disabled Persons Parking Spaces Review of 2001

The Borough Engineer answered a question regarding the Order which the Sub-Committee agreed should be confirmed as advertised.

RESOLVED that in respect of the proposed traffic regulation order relating to the provision of disabled persons' parking spaces:

- (a) no public inquiry be held;
- (b) that the order be confirmed as advertised; and,
- (c) the respondents to the advertisement be informed accordingly.

10. **Road Safety, Education, Training And Publicity Programme 2001/02 (Item 6)**

The Sub-Committee considered a report inviting it to approve the year's programme of road safety education, training and publicity.

The Borough Engineer answered a number of questions regarding the Programme and confirmed that the need to take account of the potential for conflict between pedestrians and cyclists on shared footway/cycleways was recognised.

RESOLVED that the Road Safety Education, Training and Publicity Programme for 2001/02 be confirmed.

11. **Private Street Works – Pollardrow Avenue, Bracknell (Item 7)**

The Sub-Committee considered a report arising from Thames Valley Housing Association Ltd being granted planning permission for a second phase of housing development on land at Pollardrow Avenue, Bracknell. The road was private but the planning permission for this phase included an obligation to make up that part of the road bounded by the development to an adoptable standard and for it to be dedicated as highway maintainable at public expense.

The developer did not have full ownership over the length of road to be made up but was the majority frontager. It was therefore inappropriate to enter a road adoption agreement under Section 38 of the Highways Act 1980, but proposed instead to use powers under Section 205 of the Act (Private Street Works Code) to make up that part of Pollardrow Avenue required under the planning permission.

RESOLVED that

- (i) the Council as Highway Authority declare that under the provisions of Section 205 of the Highways Act 1980, the section of private road known as Pollardrow Avenue as shown on the plan referred to as Appendix A of the report, be not sewered, levelled, paved, metalled, flagged, channelled, made good and lighted to the Council's satisfaction but it be made up to an acceptable standard;

- (ii) the Borough Engineer prepare an estimate of the cost of the works to bring the road up to the required standard in accordance with the Specification for Estate Streets and Standard Drawings with a view to determining a provisional apportionment of cost to the frontagers;
- (iii) Thames Valley Housing Association Ltd be appointed as the Council's agent to carry out the works referred to in (ii) above;
- (iv) the Borough Solicitor in conjunction with the Borough Engineer be authorised to serve any necessary Notices under the Private Street Works Code; and,
- (v) the cost of construction of the works and all administrative costs be apportioned to Thames Valley Housing Association Ltd which shall indemnify the Council and those frontagers affected by the works against all claims and liabilities.

12. **Items Submitted for Information**

The Sub-Committee noted the following items that had been submitted for information:

- (i) Road Traffic Accident Statistics for 2000 (Item 8)
- (ii) Bus Stop Work – Adshel Contract (Item 9)
- (iii) Whitegrove Primary School – Walking Bus Scheme (Item 10)
- (iv) SWARMMS – Transport Solutions between London and the south west of England and South Wales – Progress Report (Item 11)
- (v) Other Traffic Regulations (Item 12)
- (vi) Programmed Highway Works – Progress Report (Item 13)

The Borough Engineer answered a number of questions arising from the reports. In particular, he stressed that the replacement of bus shelters was intended to be borough-wide. Initial work was to be carried out in Bracknell and then rolled-out to the other parishes in consultation with the parish or town council.

The meeting commenced at 7.30 pm
and concluded at 8.55 pm

CHAIRMAN

**LEISURE SERVICES COMMITTEE
3 JULY 2001**

Present: Councillors McCracken, Adams, Birch, Mrs Birch, Blatchford, Finnie, Glasson, Jones, Kendall, Piasecki, Mrs Ryder, Thompson and Wallace

Apologies for Absence were received from:
Councillors Browne, North, Turrell and Ward

VICE CHAIRMAN, COUNCILLOR MCCRACKEN IN THE CHAIR

137. Substitute Members

The Committee noted the attendance of the following substitute Member under Standing Order 38:

Councillor Birch for Councillor Browne

138. Minutes

RESOLVED that the minutes of the meeting of the Committee held on 20 March 2001 be approved as a correct record, and signed by the Chairman.

139. Quarterly Operations Report (Item 1)

The Committee received the Quarterly Operations Report which highlighted current issues and developments together with the work of individual sections, decisions taken under delegated authority, resources applied and performance indicators relating to Leisure Services during the last quarter. Budget monitoring in respect of February to March 2001 and capital monitoring for 2000/01 were also included.

The Director of Leisure Services drew Members' attention to the achievement in securing commercial sponsorship of £30,000 in respect of young people in sport initiatives which, by virtue of the Government's match funding scheme, would be increased to £60,000 during the current financial year and £45,000 during the following year. This sponsorship would provide coaching in schools and after school activities. In addition, the Library Service had been successful in acquiring funding of £32,000 as a result of its joint bid to the New Opportunities Fund which would enable library staff to gain ICT training and qualifications. The Bracknell Dance Programme had secured lottery funding in excess of £17,000 and a report concerning the successful outcome of a lottery bid for Lily Hill Park was before the Committee for consideration at this meeting.

Members' questions and discussion arising from the Quarterly Operations Report included the Dance Development Fund, the management of Easthampstead Park, levels of use of leisure facilities and staff recruitment/retention issues. It was agreed that information concerning the number of vacant posts in Leisure Services would be made available to Members if feasible.

The officers were congratulated for gaining the British Standards Institute accreditation OHSAS 18001 in respect of six leisure facilities in the Borough and for the Bracknell Sports and Leisure Centre being awarded the Royal Life Saving Society's approved training centre status.

RESOLVED that

- (i) the Quarterly Operations Report be received; and
- (ii) the Chairman writes to managers in the Recreation and Amenities Section to congratulate them in their success at achieving the British Standards Institute accreditation OHSAS 18001.

140. Provisional Out-turn Expenditure 2000/01 and Budget Process 2002/03 (Item 2)

Members received a report providing an update on the latest projected out-turn expenditure position for the financial year 2000/01 and highlighting issues that were likely to impact upon the Committee's budget in future years. Details of the budget strategy for 2002/03 were noted.

Out-turn expenditure of £7.758m had been projected, which equated to an overspend of £0.092m compared to the approved budget of £7.666m. The major budgetary variations had been concerned with reduced income in the Leisure Direct Services Organisation Holding Account, savings in salary costs and a one-off saving associated with the implementation of the new library management system.

RESOLVED that the Committee's provisional out-turn expenditure for the financial year 2000/01 of £7.758m be noted.

141. Life is for Living – the Emerging Cultural Strategy for Bracknell Forest (Item 3)

The Director of Leisure Services presented the Committee with the key outcomes of the consultation undertaken in respect of the "key issues paper" relating to the emerging cultural strategy for Bracknell Forest which had been considered by the Committee at its meeting held in January 2001. The responses to a questionnaire returned by 368 residents on a wide range of cultural issues were also reported.

The Committee's attention was drawn to the next phase of the development of the Cultural Strategy which required the identification of ideas and specific projects and the creation of an action plan to serve as a framework to ensure that progress was made in addressing the issues identified in the Strategy. As the identification of such ideas and projects would require in-depth consideration it was proposed that a further meeting of the Cultural Strategy Focus Group be held for this purpose.

Discussion focused on issues including access to South Hill Park, demand for increased provision for the over 55 years age group, the need for promotion and marketing of facilities, the views of the Access Advisory Sub Committee and the reluctance of the community to become involved in the delivery of the Strategy.

RESOLVED that

- (i) the outcome of the consultation be noted; and
- (ii) the Cultural Strategy Focus Group meet to review the emerging policies, priorities and action plans relating to the Strategy and highlight any gaps it perceives exist.

142. **Best Value Progress Report (Item 4)**

The Committee considered a progress report regarding the Best Value Review being undertaken in respect of the whole of the Leisure Services Department, with the exception of Youth Services and Archives, in line with a move towards larger scope reviews. The Review had commenced in February and was due to be completed in Autumn 2001.

Details of the Review process were noted and the Director of Leisure Services highlighted the need for the submission of issues/challenges in order to progress the “challenge” phase of the Review and advance to the following phase.

RESOLVED that

- (i) progress in carrying out the Best Value Review for the Leisure Services Department be noted; and
- (ii) Members bring to the attention of the Director of Leisure Services any issues they wish to see raised as part of the “challenge” process within the Borough.

143. **Lily Hill Park Restoration (Item 5)**

Further to agenda item 5 relating to Lily Hill Park Restoration, associated supplementary information and new recommendations were tabled at the meeting.

Having noted relevant background information together with details of the Restoration Management Plan and strategic context of the proposed restoration of Lily Hill Park, the Committee was advised that the Heritage Lottery Fund had provisionally awarded this Council a grant of 75% of £1,437,459 towards the restoration. The grant was awarded in two tranches, firstly, grant aid of £113,000 would be immediately available for preparatory work on the restoration project. Secondly, the remaining funds would be released when the Heritage Lottery Fund was satisfied that the Council’s detailed plans for the restoration and subsequent management of the Park were of a sufficiently high standard and in keeping with good heritage restoration practice. In order to accept the grant aid for the preparatory works, it was necessary for the Council to identify partnership funding of £38,000 and it was suggested that this be allocated from Section 106 funds for works within the vicinity of Lily Hill Park. Members were advised that, having completed the first stage of the restoration, there was no obligation on the Council to continue the project. In order to do so, it would be necessary to identify a further capital sum of £321,000 as match funding to undertake the second phase of the restoration and there would also be ongoing revenue implications for maintenance of the restored Park which had yet to be fully quantified. The issues of capital and revenue funding would have to be raised through the Council’s budget planning process. Issues such as the provision of a visitor centre/museum and facilities at the Park and the relocation of the Bracknell Rugby Football Club were considered as longer term issues which fell outside the scope of the current proposals.

RESOLVED that

- (i) subject to the agreement of the Strategy and Policy Committee to the release of £38,000 from Section 106 funds for the restoration of Lily Hill Park:
 - (a) the grant offer for phase 1 of £113,000 from the Heritage Lottery Fund be accepted;

- (b) a project officer be appointed;
- (c) Scott Wilson Resource Consultants be appointed; and
- (ii) detailed plans and funding arrangements for the restoration and management of Lily Hill Park be presented to Members prior to their submission to the Heritage Lottery Fund.

144. Draft Parks and Open Spaces Strategy (Item 6)

The Committee considered a report which presented a draft Parks and Open Spaces Strategy and sought approval to proceed with final consultation prior to adopting the Strategy document, to which the principle of partnership working with Town and Parish Councils was critical.

Having been advised of the reasons for the Strategy, the methods of its preparation and its aims, objectives and key principles, the Committee indicated the importance of full consultation in this regard and suggested that the Strategy adopt a holistic approach, address community safety issues and endeavour to balance conflicting interests of the elderly and young people in relation to parks and open spaces.

In considering the recommendations contained within the report, Members indicated that, in addition to Parish and Town Councils, other appropriate interested parties should be consulted on the draft Strategy.

RESOLVED that

- (i) the Parish and Town Councils and other interested parties be consulted on the draft Parks and Open Space Strategy;
- (ii) that Parish and Town Councils be invited to participate in a Parish Parks and Open Spaces Partnership Group; and
- (iii) the Director of Leisure Services be authorised to approve the final Strategy in consultation with the Vice Chairman having taken into account any comments received from the Parish and Town Councils.

145. Swimming in Decline (Item 7)

As previously requested by the Committee, the Director of Leisure Services reported with statistical evidence on the downward trend in swimming attendances experienced at Bracknell Sports and Leisure Centre since the early 1990s. This decline was reflected in research carried out on a national basis by the Institute of Sport and Recreation Management during the same period.

Having been informed of details of the above research, the national and local picture and the reasons for the decline in swimming, the Committee noted actions being taken to improve facilities at the Sports and Leisure Centre. The proposed preparation of a swimming development and marketing plan, which would include the establishment of links with schools and clubs, was supported.

RESOLVED that the officers prepare an appropriate Swimming Development and Marketing Plan to initially stabilise, and ultimately reverse the current downward trend in swimming attendances at Bracknell Sports and Leisure Centre.

146. Owlsmoor Library Service (Item 8)

The Director of Leisure Services reported on a proposed pilot project to relocate the Owlsmoor Library Service from the container library facility in the car park of Owlsmoor Community Centre into the Community Centre itself.

The Committee noted details of the existing container library service, the anticipated benefits resulting from the relocation into the Community Centre which had been identified as part of the associated feasibility study and other related issues.

RESOLVED that the relocation of Owlsmoor Library Service from the container to Owlsmoor Community Centre for a pilot project of one year initially be approved.

147. Customer Services Audit Report (Item 9)

The Committee considered a report concerning a number of customer service audits which had been commissioned by the Leisure Services Department earlier this year and followed on from similar audits performed by the same independent contractors in respect of the two previous years.

For the first time this year the consultants had been able to incorporate national statistics into some of the reports utilising averages collected from 200 other audits thereby enabling a valuable benchmarking of performance.

It was noted that the main weakness identified by the audit had been the catering service at Bracknell Sports and Leisure Centre. This resulted from staffing difficulties and would be addressed as part of the Best Value Review of Leisure Services.

RESOLVED that

- (i) the key areas of praise and criticism in the audits be noted; and
- (ii) the management action taken to resolve the issues identified be noted.

148. Sport and Leisure Management Direct Services Organisation (DSO) Progress Report (Item 10)

The purpose of this report was to inform the Committee of the 'contract' performance of the Sport and Leisure Management DSO for the period 1 April 1997 to 31 March 2001. Although the Compulsory Competitive Tendering legislation under which the DSO contract had been awarded was no longer in force and therefore there was no legally binding contract with the DSO which was part of the Council, a policy decision had been made previously to continue to operate the DSO under the present contractual arrangements until their expiry in December 2001.

The DSO managed Coral Reef Waterworld, the Bracknell Sports and Leisure Centre, Downshire Golf Complex and the catering operation at Edgbarrow and Sandhurst Sports Centre. Members were advised of related aspects of the performance monitoring including contractor liaison, market research and customer suggestions/complaints, usage, improvements and future developments. Although a downturn in usage and income at two sites had been experienced during the last year, the Committee noted that the Supervising Officer maintained a high degree of confidence in the DSO.

RESOLVED that the content of the report be noted.

149. Downshire Golf Complex – Byelaws (Item 11)

Further to the report submitted to this Committee in October 2000 in respect of the addition of Downshire Golf Complex onto the Council's existing byelaws for Leisure Centres, Members considered a report in this regard which included awaited information from the Department for Culture, Media and Sport (DCMS) concerning the procedure for dating and advertising the revised byelaws previously submitted to the Committee. As the DCMS had subsequently revised both the procedure and the byelaws, the Committee's authority was again sought in this respect.

Members expressed concern in relation to the wording of a section of the proposed byelaws and it was therefore agreed that the wording of the byelaws be reconsidered.

RESOLVED that

- (i) the addition of Downshire Golf Complex onto the existing byelaws for Leisure Centres be authorised;
- (ii) the changes to the existing byelaws for Leisure Centres as directed by the DCMS be authorised; and
- (iii) the Borough Solicitor, in consultation with the Chairman, be authorised to make such minor changes to the draft byelaws as may be required by the DCMS after submission of the new draft byelaws to the DCMS in accordance with the procedure laid down in Section 236 of the Local Government Act 1972.

150. The Activate Health Scheme (Item 12)

The Committee considered a report providing an update in respect of progress being made in the delivery of the Activate Health Scheme, a GP exercise referral scheme funded jointly by the Council and Bracknell Primary Care Group. Details of the benefits of healthy activity, including those described in a recently published Government Framework Document, were also provided. The importance of health and well being had been reinforced in research carried out for the Cultural Strategy which had indicated that this issue had ranked highest in the community's assessment of Council priorities.

Having posed questions in relation to the GP Referral Group and the provision and training in the use of defibrillators, Members noted the report.

RESOLVED that

- (i) the Chairman writes to the Bracknell Primary Care Group thanking it for its enhanced partnership in the Activate Health Scheme; and
- (ii) the progress being made to develop the Activate Health Scheme and also the health benefits of regular activity be noted.

151. **Information Items**

The Committee noted the following items submitted for information only:

- (i) Transforming Youth Work – National Developments in Youth Work (Item 13)
- (ii) Connexions Update (Item 14)
- (iii) OFSTED Inspection of the Youth Service (Item 15)

The meeting commenced at 7.30pm
and concluded at 9.37 pm.

CHAIRMAN

EDUCATION COMMITTEE
11 JULY 2001

Present: Councillors Ward (Chairman), Beadsley, Bettison, Mrs Birch, Edger, Glasson, Harrison, Mrs Hayes, Ms Henfrey, McCormack, Piasecki, Wallace and Worrall.

Church Representatives:
Mr G Anderson
Mr D McCann

Parent Governor Representatives:
Mr D Clitherow
Mr I King

Teacher Representatives:
Miss V Richardson

Apologies for absence were received from:
Councillors Mrs Clifford, Mrs Mattick, Mrs Shillcock and Thompson
Mrs L Wales

Also Present: Councillor Turrell

152. Substitute Members

The Committee noted the attendance of the following substitute Members under Standing Order 38:

Councillor McCormack for Councillor Mrs Shillcock
Councillor Piasecki for Councillor Mrs Clifford
Councillor Worrall for Councillor Mrs Mattick

153. Minutes

RESOLVED that the minutes of the meeting of the Committee held on 3 April 2001 be approved as a correct record, and signed by the Chairman.

154. Education Consultation Panel

RESOLVED that the minutes of the meeting of the Education Consultation Panel held on 2 April 2001 be received.

155. Education Quality Assurance Sub Committee

RESOLVED that the minutes of the meeting of the Education Quality Assurance Sub Committee held on 24 May 2001, as set out in Appendix A hereto, be received.

156. Education Operations Sub Committee

RESOLVED that the minutes of the meeting of the Education Operations Sub Committee held on 12 June 2001, as set out in Appendix B hereto, be received.

157. **Education Governor Selection Sub Committee**

RESOLVED that the minutes of the meeting of the Education Governor Selection Sub Committee held on 18 June 2001, as set out in Appendix C hereto, be received.

158. **Teachers' Joint Consultative Committee**

Further to questions arising from the minute relating to new political arrangements, it was confirmed that the proposed Lifelong Learning Select Committee would be responsible for the scrutiny function in relation to education. Arrangements for scrutinising decisions of the Executive were outlined and Members were advised that further consideration would be given to the operation of Select Committees.

RESOLVED that the minutes of the meeting of the Teachers' Joint Consultative Committee held on 19 June 2001 be received.

159. **Education School Meals Catering Tender (Special) Sub Committee**

RESOLVED that the minutes of the meeting of the Education School Meals Catering Tender (Special) Sub Committee held on 3 July 2001, as set out in Appendix D hereto, be received.

160. **Quarterly Operations Report (Item 1)**

The Committee received the Quarterly Operations Report which explored progress on policy objectives in individual sections of the Education Department over the past quarter and resource monitoring from February to March 2001.

The Director of Education highlighted certain areas of the Report including Post-16 provision, personnel support, social inclusion pupil support and school improvement, particularly the transforming internal alterations to Fox Hill School. Although the formal report of the recent OFSTED inspection of the Bracknell Forest Local Education Authority was confidential and would not be released until September 2001, the Director advised that informal feedback to date had been very complimentary and made reference to the value of the Department's Quarterly Operations Reports.

Members' questions and discussion arising from the Report related to matters including staff vacancy and sickness levels, the accreditation of the first four Bracknell Forest governors with the BTEC Advanced Certificate for School Governors, attainment at Key Stages 1 to 3, Summer School provision and a recent Government announcement concerning school exclusions.

RESOLVED that the Quarterly Operations Report be received.

161. **Provisional Out-turn Expenditure 2000/01 and Budget Process 2002/03 (Item 2)**

This report updated the Committee on the latest projected out-turn expenditure position for the financial year 2000/01 and highlighted issues that were likely to impact upon the Committee's budget in future years.

The variance between out-turn expenditure of £51.809m and the current approved budget of £51,939m was an underspend of £0.130m. Having noted an analysis of the major variations, the Committee's attention was drawn to the end of year position for primary and secondary schools and their respective carry forward of reserves. The officers of the finance team were thanked for their careful budgetary management and monitoring which had resulted in a modest variance given the size of the Committee's overall budget.

RESOLVED that

- (i) the Committee's provisional out-turn expenditure for 2000/01 of £51.809m be noted; and
- (ii) the Strategy and Policy Committee be requested to approve the budget carry forwards for this Committee.

162. School Organisation Plan 2001-2006 (Item 3)

Having approved at its last meeting the draft School Organisation Plan 2001-2006 as the basis for statutory consultation, the Committee was invited to note the comments received thereon together with the corresponding commentary from the Local Education Authority (LEA) and agree the Plan for submission to the School Organisation Committee for final approval.

The Committee was reminded that this third Plan set out the steps which were required to secure the provision of primary and secondary education that would meet the needs of the population of the area during the five year period to which it related. The Plan also set out the provision the Authority proposed to make for children with special educational needs and included a specific section relating to post-16 provision.

Members noted the comments received from the Governing Bodies of Great Hollands Infant and Nursery and Wildridings Primary Schools as a result of the consultation together with the Authority's responding commentary. These comments expressed concern in relation to the impact that the proposed new housing development at Peacock Farm may have on the Great Hollands Schools and sought an amendment to the Plan to recognise that pupils from the Joint Staff College site may wish to attend Wildridings Primary School. Comments made by the School Organisation Committee at its recent meeting would be incorporated into the final version of the Plan.

In addition, the Committee was advised that the Governing Body of St Margaret Clitherow Voluntary Aided Primary School had published Statutory Notices to change the School's standard number from 36 to 30 pupil places in order to comply with the statutory requirement to limit infant class sizes to 30. This proposed change would be effective from September 2001 for the year of entry to the School and all subsequent years. No objections had been received in respect of these proposals.

Having been advised that those areas of Bracknell Forest previously within the designated area of Charters School would be subject to a separate review, Members sought an update on the latest position concerning this proposed change to the School's designated area. Counsel's advice had been received in respect of the merits of a possible legal challenge in this regard and would be discussed at a meeting to be held with Counsel the following week.

A Member voiced concern expressed by governors of Brakenhale School that the new designated area for Brakenhale School included in the Plan would not be advantageous to the School in view of the proposed Peacock Farm development and requested that the School Organisation Committee be informed of this when considering the Plan.

RESOLVED that

- (i) the comments received on the Draft School Organisation Plan and the LEA's commentary on these be noted;
- (ii) the School Organisation Plan circulated as an Annex to the report be agreed;
- (iii) the School Organisation Plan be submitted to the School Organisation Committee for final approval and, subject to their unanimous agreement, the Plan be published on 1 September 2001; and
- (iv) the proposed changes to the Standard Number at St Margaret Clitherow Voluntary Aided Primary School be noted.

163. **Consultation on the Amalgamation of Sandy Lane Infant and Nursery School with Sandy Lane Junior School (Item 4)**

The Director of Education reported on the findings of the Local Education Authority's (LEA's) consultation on the proposal to amalgamate Sandy Lane Infant and Nursery School with Sandy Lane Junior School. Although the LEA had consulted widely in this regard, relatively few responses had been received. A summary of these indicated that the community supported the proposal and that the Governing Bodies of the Schools were strongly in favour of the amalgamation subject to several conditions concerning the standard of the proposed School accommodation and facilities. However, there had been a mixed response from parents and a slight majority of School staff were against amalgamation.

Having considered numerous aspects of the proposed amalgamation, including its potential benefits, the Committee expressed some reservations owing to the cost of the scheme which was estimated to total £1.271m and had significant financial implications, both in terms of capital and revenue. Members were doubtful as to whether the amalgamation warranted this level of expenditure, particularly in view of the limited support from consultees. However, it was recognised that the Schools may require future improvement and expansion in the event that they remained separate.

The Committee was requested to agree to further discussions with the Governing Bodies of both Schools before a recommendation was brought to the next meeting of the Education Operations Sub Committee, to be held on 19 September 2001. However, Members expressed a preference for the matter to be referred back to this Committee for decision and it was therefore acknowledged that it might become necessary to hold a special meeting of this Committee immediately following the next meeting of the Sub Committee for this purpose. Support was indicated in relation to a suggestion that Members visit the site of the Sandy Lane Schools to assist with their future consideration of the amalgamation, possibly by way of a coach tour to include other schools in the area.

RESOLVED that

- (i) the results of the consultation on the amalgamation of Sandy Lane Infant and Nursery School with Sandy Lane Junior School be noted;
- (ii) the Director of Education be authorised to conduct further discussions with both governing bodies and report the outcome of these to the Operations Sub Committee in September; and
- (iii) in consultation with the Chairman of this Committee, the Director of Education amend the existing wording in the Scheme for Local Management of Schools so that revenue savings accruing in the first financial year following a school amalgamation be applied to fund expenditure at the new school, prior to amalgamation, on the areas set out in Annex C to the report.

164. **Term Dates and Arrangements for Teachers' In-Service Training Days for the Academic Year 2002/03 (Item 5)**

Following the completion of the necessary consultations, the Committee was invited to agree the proposed term dates and arrangements for teachers' in-service training days during the academic year 2002/03. Members were advised of how the proposals compared with those of neighbouring local education authorities and noted that all consultation respondees were in agreement with the proposals.

RESOLVED that the term dates for the academic year 2002/2003 and arrangements for teachers' in-service training days as set out below be agreed:

Autumn Term	73 days
Teachers' training day Wednesday 4 September 2002	
Thursday 5 September 2002 – Friday 20 December 2002	
Half Term	28 October 2002 – 1 November 2002
Spring Term	65 days
Monday 6 January 2003 – Friday 11 April 2003	
Half Term	24 February 2003 - 28 February 2003
Summer Term	57 days
Monday 28 April 2003 – Wednesday 23 July 2003	
Half Term	26 May 2003 - 30 May 2003
Total days	195 days

Four other teachers' training days are to be taken during the school year at the discretion of school governors.

The meeting commenced at 7.30 pm
and concluded at 9.25 pm

CHAIRMAN

**EDUCATION QUALITY ASSURANCE SUB COMMITTEE
24 MAY 2001**

Present: Councillors Barnard, Mrs Birch, Glasson, Mrs Hayes, Mrs Mattick, Mrs Shillcock, Thompson and Ward.

Parent Governor Representative: Mr I King

Apologies for absence were received from Councillors Mrs Clifford and Edger

1. Election of Chairman

RESOLVED that Councillor Ward be elected Chairman of the Education Quality Assurance Sub-Committee for the 2001/02 municipal year.

2. Appointment of Vice-Chairman

RESOLVED that Councillor Mrs Hayes be appointed Vice-Chairman of the Education Quality Assurance Sub-Committee for the 2001/02 municipal year.

COUNCILLOR MRS HAYES IN THE CHAIR

3. Minutes – 15 March 2001

RESOLVED that the minutes of the meeting held on 15 March 2001 be approved as a correct record and signed by the Chairman.

4. Substitute Members

The Sub Committee noted the attendance of the following Substitute Members in accordance with Standing Order 38:

Councillor Barnard for Councillor Edger
Councillor Glasson for Councillor Mrs Clifford

COUNCILLOR WARD IN THE CHAIR

5. Summary of OFSTED Inspection Report on St Michael's CE Primary School, Sandhurst (Item 1)

The Sub Committee received the Director of Education's report on the main findings of the recent OFSTED inspection at St Michael's CE Primary School, Sandhurst and the action required of the school to improve further. The Headteacher, Mr G Boulain, and Chairman of the Governors, Mr C Harris, attended the meeting to comment on the report and respond to Members' questions.

The Sub-Committee noted the following positive findings of the inspection:

- Pupils' enthusiasm for school and relationships with others were excellent

- Very high standards had been attained in English and mathematics by the age of 11
- Standards in science by the age of 7 were well above average.
- The school promoted pupils' spiritual, moral and social development very well, and this contributed to the very high standards in pupils' attitudes, values and personal development.
- The school had developed a very good relationship with parents which had a positive impact on their children's learning.

The Sub-Committee noted the following areas for improvement:

- The achievement of very able pupils, particularly in mathematics and science.
- The progress of pupils in the upper junior classes in science was unsatisfactory because the skills of scientific enquiry were not given sufficient emphasis.
- The curriculum for reception children was not appropriately balanced, and this limited progress in some aspects of physical, social and creative development.
- The role of co-ordinators in raising standards, including in writing and mathematics, by the age of 7.

Mr Boulain explained the steps already underway to address the areas for improvement, adding that the success of the school was largely the result of support from the LEA, having a dedicated team of teachers, supportive parents and governors who recognised and supported what the school was aiming to do to enrich the development of pupils.

Having heard the views of Messrs Boulain and Harris and considered the findings of the inspection, the Sub-Committee indicated its pleasure at receiving such a good report. On behalf of the Sub-Committee, the Chairman congratulated the school for what it had achieved.

RESOLVED that the findings of the OFSTED report on the St Michael's CE Primary School, Sandhurst and action plan arising therefrom be noted.

6. **Summary of OFSTED Inspection Report on the College Hall Pupil Referral Unit (Item 2)**

The Sub Committee received the report of the Director of Education detailing the main findings of the recent OFSTED Inspection at the College Hall Pupil Referral Unit. Ms M Bent, the Headteacher, and Mr R Elsey, the Chairman of the Management Committee, attended the meeting to comment on the report and respond to Members' questions.

The Sub-Committee noted the following positive findings of the inspection:

- Teaching was good, particularly with regards the productive relationships teachers fostered and the good learning environment they created.

- There was a good curriculum, pupils gaining access to a wide range of subjects with an appropriate focus upon English, mathematics and science.
- There was very good careers guidance and an effective range of well chosen college courses for older pupils.
- The headteacher shared a good vision with the local education authority as to how the Unit should continue to develop.
- The unit provided a safe environment in which pupils could concentrate on their learning and personal development.

The Sub-Committee noted the following areas for improvement:

- Assessment procedures were not sufficiently developed, contributing to weaknesses in provision for special educational needs.
- Strategies for improving basic literacy and numeracy skills of pupils, especially those with learning difficulties.
- The Unit did not have enough teachers and they shared a limited range of subject expertise.
- There were limited facilities for pupils to pursue practical activities.

Ms Bent explained the steps already underway to address the areas for improvement, adding that most of the deficiencies could be attributed to a lack of permanent staffing resources. She was pleased to inform the Sub-Committee that the Unit was now fully staffed and, she believed, better able to address the areas where she acknowledged improvements could be made and therefore build on their promising start.

Having heard the views of Ms Bent and Mr Elsey and considered the findings of the inspection, the Sub-Committee indicated it was delighted to receive such a good report on the Unit as such a positive report tended to be untypical of pupil referral units. Moreover, the success had been achieved in a relatively short time with clear evidence that areas of deficiency were already being tackled. On behalf of the Sub-Committee, the Chairman congratulated the Unit on what had been an excellent start on which to build.

RESOLVED that the findings of the OFSTED report in relation to the College Hall Pupil Referral Unit be noted.

The meeting commenced at 5.30 pm
and concluded at 6.30 pm.

CHAIRMAN

**EDUCATION OPERATIONS SUB COMMITTEE
12 JUNE 2001**

Present: Councillors Ward (Chairman), Egan, Glasson, Harrison and Mrs Shillcock

Church Representatives:
Mr G Anderson and Mr D McCann

Parent Governor Representative:
Mr D Clitherow

Apologies for absence were received from:
Councillors Beadsley, Bettison and Mills

1. Election of Chairman

RESOLVED that Councillor Ward be elected Chairman of the Education Operations Sub Committee for the municipal year 2001/2002.

COUNCILLOR WARD IN THE CHAIR

2. Appointment of Vice Chairman

RESOLVED that Councillor Egan be elected Vice Chairman of the Education Operations Sub Committee for the municipal year 2001/2002.

3. Substitute Members

The Sub Committee noted the attendance of the following Substitute Members under Standing Order 38.

Councillor Harrison for Councillor Bettison
Councillor Mrs Shillcock for Councillor Beadsley

4. Minutes

RESOLVED that the minutes of the meeting of the Education Operations Sub Committee held on 7 March 2001 be approved as a correct record and signed by the Chairman.

5. Urgent Item of Business under Standing Order No 7

Although Item 3, Changes to the Contract with Berkshire Young Musicians Trust for the Provision of Music Services, had been included on the agenda, the report had not been available and was tabled at the meeting. The Chairman gave notice that he had agreed that this urgent item of business should be taken at the meeting.

Negotiation with the Berkshire Young Musicians Trust had taken longer than originally envisaged to achieve the required cost benefit to the Council. New charges were to take effect from September and the Trust needed to give parents notice of the increase in charges.

6.

Changes to Designated Areas (Item 1)

The Sub Committee considered the report of the Director of Education which proposed various amendments to existing school designated areas and the creation of a new one for the new school to be situated at Peacock Farm. The Sub Committee discussed the need for a promotional exercise to ensure that residents moving to Peacock Farm were fully aware of the designated schools for that area.

RESOLVED that

- (i) the new designated area for the Peacock Farm Primary School be adopted (as illustrated in Appendix 1 of the report);
- (ii) the changes to the designated areas of Wooden Hill Primary School and Great Hollands Infants & Junior Schools be approved (as illustrated in Appendices 2A and 2B of the report);
- (iii) the changes to Easthampstead Park School's designated area be approved (as illustrated in Appendix 3 of the report);
- (iv) a public consultation should not be carried out on further changes for Brakenhale or Easthampstead Park's designated areas in respect of Peacock Farm;
- (v) the proposed new designated area for Brakenhale be approved (as illustrated in Appendix 4 of the report); and
- (vi) the Director of Education be authorised to proceed with a consultation, when appropriate, on identifying designated schools for the area around the former Joint Services Staff College (Ramslade Site).

7. Farepayer Rates for Home to School Transport (Item 2)

Under the existing home to school transport policy, providing transport for children deemed "eligible" for transport to school could result in surplus spare seats which were made available to non-entitled pupils at farepayer rates.

In April 2001 the Education Committee agreed that the price charged for spare seats should more closely reflect the cost to the authority of providing the seats and a formula for calculating the rates was agreed.

The Sub Committee noted that information on the proposed fares would be available in the "Home to School Policy" published on the Internet, schools would be informed and current farepayers would be informed with their renewal notices later this term.

RESOLVED that

- (i) the farepayer rates for 2001/2002 be approved as follows:

St Bernard's Convent School, Slough	£606
All Hallow's School, Farnham	£423
Blessed Hugh Faringdon School	£456
Salesian School, Chertsey	£633

- (ii) renewal notices be sent to current farepayers as soon as possible.

8. Contract with Berkshire Young Musicians Trust for the Provision of Music Services (Item 3, Urgent Item)

The Sub Committee's authority was sought to agree a new contract and associated fee tariff with the BYMT in respect of the provision of music services for the period September 2001 to August 2002.

The Director of Education had negotiated terms with BYMT for a new contract within the policy framework agreed by the Education Budget Sub Committee at its meeting held on 23 September 1999 for the five year period from September 1999 to August 2004. This framework set the context for tuition within overall provision in the Borough and provided a structure within which services could be developed.

The Sub Committee noted that a significant change to the contract was that the number of group instrumental/vocal lessons per year in schools would be reduced from 33 to 30, which was the number currently being provided if lessons were taken in a music centre. The reduction in service would be balanced in two ways:

- There would be no change in fees for group instrumental/vocal lessons at either schools or music centres.
- A minimum of 200 hours would be made available to the Council and the Director of Education was currently assessing the most beneficial use of this time.

RESOLVED that

- (i) the changes to a further contract for the provision of music tuition services, detailed in paragraphs 4.2 to 4.4 of the report, be approved;
- (ii) the Director of Education be authorised to conclude an agreement with the Berkshire Young Musicians Trust under single tender action and within approved budget;
- (iii) the Director of Education be authorised to conclude an agreement with the Berkshire Young Musicians Trust for the most beneficial use of additional hours to be made available within the contract;
- (iv) the proposals of the Berkshire Young Musicians Trust be accepted for no increase in the fees charged to students for group tuition; and
- (v) the proposals of the Berkshire Young Musicians Trust to increase all other fees by 5.3% be accepted.

9. **Annual Review of Licensed Deficits and New Deficits (Item 4)**

Under the Bracknell Forest Scheme for Financing Schools, in order for a school experiencing budget difficulties to continue to function effectively they were able to apply for a temporary overspend by way of a licensed deficit.

The Sub Committee received the report of the Directors of Education and Corporate Services, which gave an update on existing school licensed deficit arrangements and sought agreement for Wildridings Primary School to overspend its 2001/2001 budget allocation.

RESOLVED that

- (i) Wildridings Primary School be permitted a licensed deficit of up to £23,000 for the financial year 2001/02;
- (ii) the deficit be required to be fully repaid by the end of the financial year 2003/04;
- (iii) the Governing Body be required to seek agreement from the Director of Education and Borough Finance Officer if any significant changes were proposed to the budget over the period of the licensed deficit;
- (iv) no interest be charged on the outstanding deficit; and
- (v) the existing position in relation to previously agreed licenced deficits and budget advances in schools as summarised in Appendix 2 of the report be noted.

10. **Information Items**

The Sub Committee noted the following item submitted for information only:

- (i) Take Up of Borough Services under Fair Funding (Item 5)

The meeting commenced at 5.30pm
and concluded at 6.15pm.

CHAIRMAN

**EDUCATION GOVERNOR SELECTION SUB COMMITTEE
18 JUNE 2001**

Present: Councillors Mrs Hayes (Chairman), Edger, Glasson,
Mrs Henfrey, Mills, Mrs Shillcock, Wallace and Ward

1. Election of Chairman

RESOLVED that Councillor Mrs Hayes be elected Chairman of the Education Governor Selection Sub Committee for the municipal year 2001/2002.

COUNCILLOR MRS HAYES IN THE CHAIR

2. Appointment of Vice Chairman

RESOLVED that Councillor Ward be appointed Vice Chairman of the Education Governor Selection Sub Committee for the municipal year 2001/2002.

3. Minutes

RESOLVED that the minutes of the meeting of the Sub Committee held on 5 March 2001 be approved as a correct record and signed by the Chairman.

4. Vacancies on School Governing Bodies (Item 1)

The Sub Committee noted the report of the Director of Corporate Services setting out the vacancies and nominations received for LEA appointed governors on school governing bodies in the Borough.

5. Exclusion of Public and Press

RESOLVED that pursuant to Section 100A of the Local Government Act 1972, members of the public and press be excluded from the meeting for the consideration of Item 2 which involved the likely disclosure of exempt information under category 1 of Schedule 12A of that Act.

6. Appointment to School Governing Bodies (Item 2)

The Sub Committee received the report of the Director of Corporate Services containing exempt information, including copies of nomination forms for those being considered for LEA governor appointments.

RESOLVED that appointments to Governing Bodies be made in accordance with the schedule attached to these minutes.

7. **Next Meeting**

The next meeting of the Sub Committee was scheduled for 29 October 2001 but as this was half term week the Sub Committee agreed to meet on Monday 22 October at 8.00am, the deadline for nominations being 5.00pm on Monday 15 October 2001.

The meeting commenced at 8.00 am
and concluded at 8.47 am

CHAIRMAN

**EDUCATION SCHOOL MEALS CATERING TENDER (SPECIAL) SUB COMMITTEE
3 JULY 2001**

Present: Councillors Egan (Chairman), Beadsley and Mrs Hayes

1. Election of Chairman

RESOLVED that Councillor Egan be elected Chairman of the Education School Meals Catering Tender (Special) Sub Committee for the 2001/2002 municipal year.

COUNCILOR EGAN IN THE CHAIR

2. Appointment of Vice Chairman

RESOLVED that Councillor Mrs Hayes be appointed Vice Chairman of the Education School Meals Catering Tender (Special) Sub Committee for the 2001/2002 municipal year.

3. Exclusion of Public and Press

RESOLVED that pursuant to Section 100A of the Local Government Act 1972, members of the public and press be excluded from the meeting for consideration of Item 1 which involves the likely disclosure of exempt information under the following category of Schedule 12A of that Act:

(9) Terms of proposed contract (Item 1)

4. School Meals Catering Contract (Item 1)

The Sub Committee considered a report concerning school meals, which were currently provided in the majority of the Borough's schools by an external contractor. The contract was due to expire on 31 July 2001 and tenders had been sought in respect of a new contract relating to the future provision of this service from the autumn term. The report summarised the tender process, tenders received and brought to the Sub Committee the recommendations of the Education Catering Group which had been established to oversee the process and enable a contract to be awarded. Members noted that the Sub Committee had been established by the Education Committee with the authority to evaluate the tenders received for school meals catering and to accept the tender which offered the best value for this service.

Having been advised of the background to the school meals catering service and of those Bracknell Forest Schools which wished to be included in a new central catering contract, the Sub Committee noted an analysis of the tender process, the tenders received and recommendations of the Education Catering Group. The Group's tasks had included addressing areas that had been the subject of complaints previously in order to ensure the new contract delivered an improved service.

Questions posed by Members in this respect included responsibility for school kitchen equipment and cleanliness and access to such equipment by Parent Teacher Associations etc.

Having considered all aspects of the tenders received, the Sub Committee concurred with the findings of the Education Catering Group which recommended the award of the contract to the existing contractor subject to certain caveats.

RESOLVED that Initial Catering Services Ltd be awarded the School Meals Catering contract for a period of three years from 1 September 2001 with an option to continue for a further two years subject to the conditions recommended by the Education Catering Group as set out in Annexe A of the report.

The meeting commenced at 4.30 p.m.
and concluded at 4.55 p.m.

CHAIRMAN

**STRATEGY AND POLICY COMMITTEE
17 JULY 2001**

Present: Councillors Bettison (Chairman), Mrs Ballin, Beadsley, Birch, Harrison, McCormack, Mills, North, Piasecki, Sargeant, Turrell, Wallace and Ward

Also present: Councillors Flood, Ms Henfrey and McCracken

Apologies for absence were received from:
Councillors Barnard, Finnie and Grayson

165. Minutes

RESOLVED that the Minutes of the meeting of the Committee held on 18 April 2001 be approved as a correct record and signed by the Chairman.

166. Health Panel

RESOLVED that the Minutes of the meeting of the Health Panel held on 11 April 2001, as set out in Appendix A hereto, be received.

167. Interview Sub Committee

RESOLVED that the Minutes of the meeting of the Interview Sub Committee held on 25 May 2001, as set out in Appendix B hereto, be received.

168. Management and Resources Sub Committee

RESOLVED that the Minutes of the meeting of the Management and Resources Sub Committee held on 11 June 2001, as set out in Appendix C hereto, be received.

169. Access Advisory Sub Committee

RESOLVED that the Minutes of the meeting of the Access Advisory Sub Committee held on 20 June 2001, as set out in Appendix D hereto, be received.

170. Health Panel

RESOLVED that the Minutes of the meeting of the Health Panel held on 27 June 2001, as set out in Appendix E hereto, be received, and the recommendations in Minutes 5 and 6 be adopted.

171. Quarterly Operations Report (Item 1)

The Committee received the Chief Executive's Quarterly Operations Report outlining the key activities and performance of the Council for the period since the

last report to the Committee in April 2001.

During the quarter the Deputy Prime Minister had announced his decision to reject both applications for the development of Bracknell Town Centre. The Committee would consider a new strategy for the Town Centre redevelopment later in the meeting (Minute 196 refers).

The Chief Executive also drew attention to the following matters:

- (i) The Council's Beacon Open Day on 4 July had been very successful and positive feedback had been received from visitors.
- (ii) The Council had been shortlisted for two National Awards, the "Networking Industry e-Business Project of the Year Award" and the "Digital Britain" Awards. The Council had been edged out in both awards, to Thomas Cook and the Cabinet Office respectively. However, the Council could be proud of the national recognition of its work in the field of new technologies.
- (iii) The Best Value Inspectorate had inspected the recent Legal Services Review, with very positive results.
- (iv) The external inspection of the Youth Services Review and the Special Education Needs Review had been included in the inspections by Ofsted. The reports on these formal inspections were currently awaited; however, initial feedback indicated that these should give a positive result.
- (v) The Ofsted inspection of the LEA had now been concluded and the informal feedback from the Inspectors had been very positive. The report on the inspection would be published in September 2001.

RESOLVED that the Quarterly Operations Report be received.

172. Provisional Out-turn Revenue Expenditure 2000/01, Revenue Budget 2001/02 and Commitment Budget 2002/03-2004/5 (Item 2)

The Committee considered a report on the latest projected out-turn expenditure position for the financial year 2000/01, together with issues that were likely to impact upon the Council's budget in the current and future years.

Service Committees had each considered their out-turn position and commitment budgets in the current cycle. The report detailed a number of requests for budget carry-forwards and the need for an allocation from the Corporate contingency to Service Committee budgets to fund the full cost of the 2001/02 pay award for non-teaching staff. The current projected expenditure out-turn for 2000/01 was £85.7 million, which represented an underspend of £0.434 million. The expenditure was therefore projected to be within 0.5% of the approved budget.

A number of issues were likely to impact the Council's financial strategy over the next years. These included the review of the Area Cost Adjustment within the Education SSA. This could result in a significant decrease in Government grant, although the changes would be likely to be phased in with transitional arrangements. The report outlined the factors to be taken into account in developing the Council's budget strategy over the next few months. A further report would be prepared for the Committee at its next meeting, including details of the revised budget process under the new political management arrangements.

RESOLVED that

- (i) the provisional outturn expenditure for 2000/01 of £85.706m be noted.
- (ii) budget carry-forwards of £0.112m, requested by Service Committees be approved, as outlined in Annexe A.
- (iii) the allocation of £0.141m from the corporate contingency to service committee budgets in the current financial year be approved to fund the full cost of the pay award for non-teaching staff.
- (iv) the request of the Social Services and Housing Committee to add up to £0.074m in the Commitment Budget for 2003/04 to provide revenue support for the affordable housing units in Pondmoor Road be approved, subject to further exploration of revenue funding sources including the "Supporting People" programme.
- (v) the Commitment Budget for the period 2002/03 to 2004/05, summarised in Table 5, be noted.
- (vi) the proposed budget strategy set out in section 12 of the report be supported.

173. Capital Programme Out-turn 2000/01

The Director of Corporate Services presented a report on the latest projected capital out-turn expenditure position for 2000/01. Each service committee had considered its out-turn position during the current cycle and a number of requests for carry-forward of approved expenditure were included in the report. The report also described how the expenditure would be financed and the level of available capital receipts for future projects, in particular relating to Local Authority Social Housing Grant.

RESOLVED that

- (i) the out-turn capital expenditure be noted.
- (ii) the carry forward of £7.813m from the 2000/01 capital programme be approved.
- (iii) the release of additional capital receipts of £106,000 for the joint Archives project be approved.
- (iv) the financing of capital expenditure be approved, as shown in table 3 of the report.
- (v) the strategy of planning the Local Authority Social Housing Grant programme be approved, as set out in the report.

174. New Political Arrangements (Item 4)

The Chief Executive presented a report on the development of the Council's new political management arrangements under the Local Government Act 2000. The Constitution Advisory Group had spent many hours on the preparation of the Council's New Constitution. The Council was now required to submit its proposals to the Department for Transport, Local Government & the Regions, including a

description of the consultation exercise undertaken during the development of the proposals. The draft submission was attached as an annexe to the report. The report also outlined the work which was to be completed prior to implementation of the new arrangements from 22 November 2001 and proposals for training of members and officers.

The Committee expressed its thanks to the Members of the Constitution Advisory Group and appreciation of the significant cross-party working which had been a feature of developing the proposals.

RECOMMENDED that

- (i) the draft submission attached at Annexe 1 of the report be approved for onward transmission to the Department for Transport, Local Government and the Regions.
- (ii) the implementation date from which the Leader plus Executive Cabinet model of political management shall take effect shall be 22 November 2001.

RESOLVED that

- (i) those parts of the Constitution shown at Annexe 2 of the report be approved in principle prior to adoption of the final form of the Constitution by Council on 21 November 2001.
- (ii) the amount of work still to be completed and overseen by the Constitution Advisory Group be noted, as described at Annexe 3 of the report.
- (iii) the training proposals for members and officers be noted.

175. Periodic Electoral Review (Item 5)

The Committee received a report on the outcome of the consultation exercise initiated at its Special Meeting on 24 May 2001, with regard to the Periodic Electoral Review currently being undertaken by the Local Government Commission for England. At its meeting on 24 May 2001, the Committee had given consideration to a report by the Periodical Electoral Review Focus Group. The Focus Group had developed schemes for new electoral arrangements for the Borough to resolve the electoral imbalances which had developed over time. Both schemes presented to the Committee at that meeting had been endorsed for the purposes of a public consultation exercise. The outcome of the consultation was set out in the report, including the views expressed by the Parish and Town Councils, some of which would be required to undertake significant warding or re-warding of their areas under either of the schemes.

A letter from Warfield Parish Council setting out an alternative solution for its area was tabled at the meeting. It was noted that the Commission had invited views and submissions from all interested parties and these would be taken into account by the Commission when it reached its decision on the future electoral arrangements for the Borough.

RESOLVED that

- (i) the outcome of public consultation be noted.
- (ii) the views submitted by the Parish and Town Councils be noted and that they

be thanked for responding to the Council's proposals.

- (iii) the alternative proposals prepared by Warfield and Winkfield Parish Councils and which will be submitted direct to the Local Government Commission for England be noted.
- (iv) Officers, in consultation with the Chairman, be authorised to select appropriate names for the 21 Borough wards in Option A and to invite specific suggestions from Bracknell Town Council, Warfield Parish Council and Winkfield Parish Council for the names for new or altered Parish wards.

RECOMMENDED that Option A (as described in Appendix F hereto) be adopted as the basis of the Council's submission to the Local Government Commission and that the Officers be instructed to draw up and make a detailed submission to include proposals for Parish warding along the lines indicated in Section 8 of the report.

176. Flexible Benefits (Item 6)

The Director of Corporate Services presented a report on the introduction of further measures aimed at improving recruitment and retention within the Council through the development of a Flexible Benefits Package. A series of measures had already been agreed at previous meetings of the Committee and this report brought forward proposals for the introduction of child care vouchers, private health care, shopping vouchers and lease cars. All the measures proposed would involve no additional cost to the Council other than the cost of administration of the Scheme which would be absorbed in the Personnel Department. The Committee welcomed the proposals, which would enable the Council to enhance its position in the employment market and maximise its ability to recruit and retain high calibre staff.

RESOLVED that

- (i) the Council's flexible benefits package be enhanced by introducing child care vouchers, private health care, shopping vouchers and car leasing as an optional part of basic salaries as outlined in the report.
- (ii) the procurement exercise for these benefits be initiated.

177. Corporate Capital Strategy and Asset Management Plan (Item 7)

The Borough Surveyor presented the draft Corporate Capital Strategy and Asset Management Plan which all Local Authorities were required to produce as part of the Government's modernisation programme. The documents were required to be submitted annually to the Department of Transport, Local Government & the Regions, by 31 July. The Council had submitted both documents last year under the "dry run" arrangements established by the Government. Positive feedback had been received on both of these plans together with a number of suggestions for improvement, which had been taken into account in drawing up this year's documents.

RESOLVED that

- (i) the Committee endorse Bracknell Forest Borough Council's Context Sheet, Capital Strategy and Asset Management Plan as set out in Annexe A of the report.

- (ii) the Borough Finance Officer and Borough Surveyor be given delegated authority to make final amendments, to incorporate comments received prior to final submission to the Department of Transport, Local Government & the Regions.

178. ICT Strategy and Three-Year Plan 2001/02 - 2003/04 (Item 8)

The Committee was advised that the ICT Strategy was a key strategic document for the Council, setting the framework for future IT developments within the Council and the allocation of resources within the IT Services Department. The Strategy was updated annually to cover a 3-year planning period. The revised Strategy document reflected the many recent and potential initiatives to enhance electronic service delivery with more effective use of ICT throughout the organisation. In addition, the Department of Transport, Local Government & the Regions, required all Local Authorities to produce an Implementing Electronic Government (IEG) statement by 31 July 2001. The Council's statement for 2001 was included as an Appendix of the ICT Strategy and 3 year plan. The Plan represented an ambitious programme including the development of the Edge Smartcard, Office automation and work flow technologies and the extension of Internet access to Council services. It was noted that at present at least 29.6% of public transactions with the Council were available electronically. This exceeded the Government's target, which was to achieve 25% availability by 2002.

RESOLVED that

- (i) the Information and Communications Technology Strategy and Three-Year Plan 2001/02 - 2003/04 be adopted.
- (ii) the Council's Implementing Electronic Government (IEG) statement for 2001 be endorsed.

179. Best Value Performance Plan Audit (Item 9)

The Committee was advised that, as required by Statute, the External Auditor had undertaken an audit of the Council's Best Value Performance Plan 2001. The Council had received an unqualified audit whereas many Councils' audits had received some qualification, often in respect of performance management information. The report highlighted the Council's response to the External Auditor's recommendations and an action plan for implementing a number of improvements to the Council's performance management processes.

RESOLVED that

- (i) the External Auditor's report on the Council's Best Value Performance Plan for 2001 be received.
- (ii) the proposed response to the External Auditor, as outlined in the action plan at Annexe B of the report, be endorsed.

180. Members' Allowances (Item 10)

The Committee was advised that the current Scheme of Members' allowances, which had been reviewed recently and adopted by the Council on 28 February

2001, would require slight modification to reflect the new roles of Members under the new constitutional arrangements from November 2001. The Government had recently issued regulations which required the Council to have regard to the recommendations of an "Independent Remuneration Panel" before it could modify its Allowances Scheme. The Council had convened two independent Panels to make recommendations during its recent review of Members' allowances. It was proposed therefore that these two Panels should be reconvened in order to consider proposed modifications to the Scheme consequent upon the introduction of new constitutional arrangements.

RESOLVED that

- (i) each of the two panels appointed to advise the Council on the most recent review of Members Allowances be appointed as Independent Remuneration Panels under the Local Authorities (Members Allowances) (England) Regulations 2001.
- (ii) in the event of any member of the previous panels being unable or unwilling to serve as a member of an Independent Remuneration Panel the Director of Corporate Services be authorised, in consultation with the Leader of the Council and Leader of the Opposition, to select a replacement member.
- (iii) both panels be convened to consider what modifications should be made to the current Scheme of Members Allowances in light of the proposed adoption of Executive Arrangements.
- (iv) the tenure of the Independent Remuneration Panels appointed pursuant to (i) and (ii) above shall terminate upon the Council's implementation of Executive Arrangements.
- (v) following the implementation of Executive Arrangements, the Council constitute an Independent Remuneration Panel comprising:
 - (a) six members of the public to be recruited after public advertisement, and
 - (b) a representative from each of the academic sector, the public sector and the business community within the Borough
- (vi) the Director of Corporate Services be authorised:-
 - (a) to constitute an Independent Remuneration Panel in accordance with (v) above,
 - (b) to determine the level of allowances payable to members of the Independent Remuneration Panels constituted pursuant to the preceding provisions of this recommendation,
 - (c) in consultation with the Chairman of the Standards Committee, to remove any member of an Independent Remuneration Panel if it should be considered that his/her continuing membership of the Panel would discredit the Panel and/or undermine public confidence in the deliberations of the Panel,
 - (d) to replace any member of an Independent Remuneration Panel removed pursuant to (c) above.

- (vii) the tenure of membership of the Independent Remuneration Panel appointed pursuant to (v) above be limited to an initial period of three years.

181. Request for Capital Funding – Young Persons’ Advice and Support Centre in Sandhurst (Item 11)

The Director of Leisure Services presented a report which requested capital funding of £135,000 from the Capital Programme to build a young persons’ advice and support centre in Sandhurst. The full project cost was estimated at £270,000 with a Voluntary Sector Partner (UB40) contributing £135,000 and Sandhurst Town Council contributing land and the use of an existing building.

RESOLVED that

- (i) the Committee approves funding of £135,000 to build a young persons’ advice and support centre in partnership with UB40 and Sandhurst Town Council.
- (ii) this sum be allocated £50,000 to the 2001/02 financial year from the community/environmental initiatives budget and £85,000 be a commitment on 2002/03 capital programme.
- (iii) the Director of Leisure Services in consultation with the Borough Solicitor be given delegated authority to agree the detailed terms and conditions of the legal agreement.

182. Leisure Services Best Value Review Focus Group – Appointment of Additional Member (Item 12)

The Committee noted that the current membership of the Leisure Services Best Value Review Focus Group comprised four members who were all members of the Leisure Services Committee. The Best Value Member Panel had requested that an additional member be appointed to the focus group who was not a member of the service committee.

RESOLVED that Councillor Sargeant be appointed as an additional member to serve on the Leisure Services Best Value Review Focus Group.

183. References from Other Committees (Item 13)

The Committee considered and determined a reference from the meeting of the Leisure Services Committee held on 3 July 2001 in respect of the restoration of Lily Hill Park.

RESOLVED that the release of £38,000 from Section 106 funds for the restoration of Lily Hill Park be approved.

184. Items Submitted for Information

The Committee noted the following item which had been submitted for information only:

- (i) Urgent actions taken under delegated powers (Item 14)

185. **Exclusion of Public and Press**

RESOLVED that pursuant to Section 100(a) of the Local Government Act 1972, members of the public and press be excluded from the meeting for the consideration of Item 15, which involves the likely disclosure of exempt information under the following categories of Schedule 12(a) of that Act.

- (7) Information relating to the business affairs of a third party
- (8) Information relating to the amount of expenditure proposed to be incurred under a contract

186. **Regeneration of Bracknell Town Centre (Item 15)**

The Committee considered a report prepared in response to the decision of the Secretary of State to refuse planning permission for the two proposals to redevelop Bracknell Town Centre, submitted by Legal & General and Bracknell Regeneration Trust respectively. There was now an opportunity for the Council to completely review its strategy for the Town Centre, and the report presented a new strategy which took account of the Secretary of State's reasons for refusal of the previous schemes and aimed to develop a new scheme which was both viable and deliverable.

RESOLVED that

- (i) the strategy set out in the report be approved, as the Council's preferred method of achieving the redevelopment of Bracknell Town Centre.
- (ii) an earmarked reserve of £0.5m be set up for the Regeneration of Bracknell Town Centre and that the Chief Executive be given delegated authority to approve expenditure for this purpose from that fund.

The meeting commenced at 7.30 p.m
and concluded at 10.40 p.m.

CHAIRMAN

**HEALTH PANEL
11 APRIL 2001**

Present: Councillors Mills (Chairman), Blatchford, Miss Haydon, McCracken, Mrs Mattick, and Thompson,

Bracknell Forest Primary Care Group: Dr Roger Halliwell, Diane Hedges & George Kassianos

Apologies for Absence were received from:
Councillors Barnard and Mrs Shillcock, John Clark and Keith Pitchford

22. Substitute Members

The Committee noted the attendance of the following substitute Member in accordance with Standing Order No. 38:

Councillor Mrs Mattick for Councillor Barnard

It was reported that Keith Pitchford had been appointed to the post of Finance Director of the Slough Primary Care Trust and would therefore no longer be representing the East Berkshire Community NHS Trust.

23. Minutes – 6 February 2001

RESOLVED that the minutes of the meeting of the Panel held on 6 February 2001 be taken as read and approved as a correct record.

24. Health Improvement Programme - Progress Report (Item 3)

The Panel considered a report which provided an update on the Health Improvement Programme. In particular, the report drew attention to the perceived need to retain the post of Clinical Governance and Health Improvement Programme Facilitator.

The Panel noted that the role of the postholder had escalated during the first year to a point at which the Primary Care Group believed that there was too much for one person to undertake. For this reason, consideration was being given to splitting the role so that one person could concentrate on clinical governance and another the Health Improvement Programme. It was stressed, however, that the Council was not being asked to contribute any more funding than in the first year and would continue to receive the same value from its investment.

The Panel noted that provision had been made in the Council's budget for funds to support the post, subject to the Panel being satisfied of its value. All agreed that the work undertaken during the first year had been valuable and it was therefore agreed to maintain the level of support for a further year

RESOLVED that

- (i) in order to continue to progress both the strategic and operational co-ordination of improvements to health in the Borough, a jointly funded Health Improvement Programme Facilitator post continue, with the post holder located in the Local Authority, concentrating even more time on building the Health Improvement Programme agenda from within the Borough Council; and,
- (ii) Borough Council funding to support the post for a third year be subject to satisfactory review of its effectiveness in October 2001.

25. Residential/Nursing Home Market Capacity (Item 4)

The Panel considered a report arising from the local and national publicity over the past 12-18 months concerning the closure of residential and nursing homes and the consequent impact on availability for people requiring this service. Bracknell Forest Senior Citizens Forum had expressed grave concerns about the situation locally and had proposed that Bracknell Forest Borough Council should host a conference of local authorities and partner organisations to discuss appropriate action to address this issue.

The report set out to identify the situation locally and outline the activity that was underway to address the issues.

Amongst the issues raised as concerns by the Panel were:

- Staff shortages.
- The lack of places available for people who needed specialist care in nursing homes.
- The fact that some people were being left in hospitals because there were insufficient places available for them to transfer to in either residential or nursing homes although Bracknell Forest had the lowest rate of delayed discharges in Berkshire.
- The need to recognise the importance of emergency respite care.

In response to the concerns, Diane Hedges reported that the Primary Care Group had set aside £165,000 for the rehabilitation of elderly people. In addition, funding had been secured to create a part-time worker whose role would be to design a resource centre for the elderly.

It was acknowledged that everyone shared the concerns being expressed but, in view of the action already underway, it was considered more appropriate to defer a decision on the proposed multi-agency forum pending the outcome of these.

RESOLVED that

- (i) the action already undertaken to address the local situation regarding Residential and Nursing Home closures be noted; and,
- (ii) a decision on a multi-agency forum be deferred pending consideration of the outcomes of:

- (a) the local actions described in the report;
 - (b) the activity currently being undertaken within the South East Branch of the Association of Directors of Social Services (ADSS) on the topic; and,
 - (c) the current restructuring of the Senior Management arrangements of the Social Services and Housing Department; and,
- (iii) the Director of Social Services & Housing be requested to advise the Bracknell Forest Senior Citizens Forum of the action being taken in the interim.

(NB: During the course of the discussion on the above item, the Chairman advised the Panel that this was to be its last meeting before Helen Clanchy left the Council to take up a new post in the private sector. He therefore thanked her on behalf of the Panel for the contribution that she had made to its work.)

26. **Mortality Rates (Item 5)**

The Panel received a report providing further information on mortality rates following publication of a “Good Hospital Guide” in The Sunday Times.

Following the publication of the mortality rates which ranked the Heatherwood and Wexham Park Hospitals NHS Trust as fourth worst in England, the Chairman of the Panel had invited the Chief Executive of the Trust, Margaret Edwards, to provide further information for the Panel. Appendix 1 of the report set out the Joint Interim Report from Heatherwood and Wexham Park Hospitals NHS Trust and Berkshire Health Authority on Mortality Rates. The Panel was advised that the report was unofficial and its findings not corroborated by official analysis or Berkshire Health Authority examination.

The Panel noted that since the agenda had been published, Wexham Park Hospital had also been the subject of an adverse official report on hygiene standards.

In view of the issues raised and the concerns of Members regarding the implications for the people of Bracknell who used Wexham Park Hospital, it was agreed to seek a further report from the Health Authority on the action it was intending to take in response to the issues raised, in order that the Panel could have an informed debate on the subject.

RESOLVED that a further report be sought from the Berkshire Health Authority on its intended response to the concerns raised by the adverse unofficial report on mortality rates and the official report on hygiene standards at Wexham Park Hospital.

27. **Bracknell Primary Care Group – Proposal To Seek Primary Care Trust Status (Item 6)**

The Panel received a report updating it on the Bracknell Primary Care Group’s bid for “Trust” status. The Primary Care Group was in the process of consulting on its bid to seek “Trust” status. As part of the consultation process a seminar/workshop had been held for Borough Council Members.

On behalf of the Primary Care Group, Diane Hedges thanked the Council for the assistance it had provided in producing a leaflet to support the consultation exercise.

28. **Date of Next Meeting (Item 7)**

The Panel was reminded that its next meeting would be at 7.30pm on Wednesday 27 June 2001.

CHAIRMAN

INTERVIEW SUB COMMITTEE
25 MAY 2001

Present: Councillors Bettison (Chairman), Beadsley and Sargeant

1. Election of Chairman

RESOLVED that Councillor Bettison be elected Chairman of the Interview Sub Committee.

COUNCILLOR BETTISON IN THE CHAIR

2. Exclusion of Public and Press

RESOLVED that pursuant to Section 100A of the Local Government Act 1972 members of the public and press be excluded from the meeting for consideration of the following item which involves the likely disclosure of exempt information under the following category of Schedule 12A of that Act:

(1) Information relating to employees or applicants for employment

3. Recruitment of Head of Policy Development Unit

The Sub Committee interviewed the shortlisted candidates for the above appointment.

Following a lengthy and intensive interview process, discussions were held on each candidate and it was

RESOLVED that the post of Head of Policy development Unit be offered to Helen Style currently working as Head of Corporate Policy at the Colchester Borough Council.

The meeting commenced at 12.30pm
and concluded at 7.00pm

CHAIRMAN

MANAGEMENT AND RESOURCES SUB COMMITTEE
11 JUNE 2001

Present: Councillors Bettison, Blatchford, Edger, Glasson, Piasecki, Sargeant and Wallace

Also present: Councillor Turrell

Apologies for absence were received from:
Councillors Finnie and Mrs Pile

1. Election of Chairman

RESOLVED that Councillor Sargeant be elected Chairman of the Management and Resources Sub Committee for the 2001/2002 Municipal Year.

COUNCILLOR SARGEANT IN THE CHAIR

2. Appointment of Vice Chairman

RESOLVED that Councillor Edger be appointed Vice Chairman of the Management and Resources Sub Committee for the 2001/2002 Municipal Year.

3. Substitute Member

The Sub Committee noted the attendance of the following substitute member under Standing Order 38:

Councillor Blatchford for Councillor Mrs Pile

4. Minutes

RESOLVED that the minutes of the meeting of the Sub Committee held on 28 March 2001 be approved as a correct record and signed by the Chairman.

5. Local Joint Committee

RESOLVED that the minutes of the meeting of the Local Joint Committee held on 21 May 2001 be received.

6. Voluntary Grants Panel

RESOLVED that the minutes of the meeting of the Voluntary Grants Panel held on 23 May 2001 be received and the recommendation in Minute 4 be adopted.

7. **Quarterly Operations Report (Item 1)**

The Director of Corporate Services submitted the Quarterly Operations Report to the Sub Committee which set out the activities and performance of Corporate Services for the period up to 31 March 2001. The Director highlighted the work involved in the development of the Edge Smart Card, including the hosting of a national smart card forum on 22 May; and the inspection of the Legal Services Best Value Review. In relation to the latter, the Sub Committee noted that the Inspector had rated the service as “good” and “probably likely to improve”, which would put the service in the top quartile of Legal Services. Also highlighted to the Sub Committee was the introduction of more flexible working arrangements within Corporate Services, which had proved popular with staff, with no detrimental effect on service provision.

RESOLVED that the Quarterly Operations Report of the Director of Corporate Services, detailing the activities and performance of Corporate Services for the period to 31 March 2001 be received.

8. **Provisional Outturn Expenditure 2000/2001 and Budget Process 2002/2003 (Item 2)**

The Sub Committee considered a report which set out the latest projected outturn expenditure position for the financial year 2000/2001. Outturn expenditure of £6.732 million had been projected, representing an underspend of £0.229 million (3.3%), compared with the Sub Committee’s approved base budget of £6.961 million. Variations to the budget included reduced income from land charges; additional external audit fees; additional provision on the IT telecommunications budget; and additional income on the commercial property budget.

The Sub Committee also considered and approved, in accordance with financial regulations, certain items of unspent budget provision which, subject to the approval of the Strategy and Policy Committee, would be carried forward to the 2001/2002 financial. These items related to the voluntary grants budget, community Safety, health initiatives, the smart card and managing diversity training.

RESOLVED that:

- (i) the provisional outturn expenditure for 2000/2001 of £6.732 million be noted; and
- (ii) the Strategy and Policy Committee be requested to approve the budget carry forward of items for the Sub Committee totalling £87,000.

9. **Treasury Management – Annual Report 2000/2001 (Item 3)**

The Sub Committee considered a report detailing the Council’s investment performance for the 2000/2001 financial year, together with the proposed investment strategy for investment for 2001/2002. The Sub Committee noted that overall, the internally-managed funds had secured a rate of return of 6.55%, whilst the externally-managed funds had returned 7.24% which together had provided an average rate of return of 6.82%. When measured against the London Interbank Bid Rate of 5.98%, this performance represented a return on performance of almost 14% against this benchmark.

The Sub Committee approved a strategy, which would be to focus on ensuring the security of the Council's assets, whilst at the same time aiming for a return in excess of the benchmark London Interbank Bid Rate. In view of the economic prospects for the coming year, the Sub Committee noted that it had been necessary to adjust the expected rate of return on the Council's investments for 2001/2002 from 5.85% to 5.5%.

RESOLVED that:

- (i) the Annual Treasury Management Report be noted; and
- (ii) the strategy for the coming year be approved, as outlined in Paragraphs 4.9 to 4.17 of the report, to focus primarily on ensuring the security of the Council's assets whilst maintaining a return in excess of the London Interbank Bid Rate.

10. Personnel Framework for New Ways of Working (Item 4)

In view of the success of the new ways of working pilot in the Public and Environmental Services Department, new ways of working would be extended throughout the Council. To facilitate this and to ensure a common understanding of the duties, responsibilities and benefits involved in flexible working, the Sub Committee gave its endorsement to a framework document, which defined clear parameters for those individuals who would be involved in new ways of working.

RESOLVED that "The Flexible Work Force – a Personnel Framework for New Ways of Working", as set out at Appendix A to the report, be endorsed as the Council's guidance document for Managers on new ways of working.

11. Annual Performance Report on Early Retirements and Redundancies (Item 5)

In accordance with Audit Commission guidance, the Sub Committee considered a report which detailed the position with regard to early retirements and redundancies. It was noted that between 1 April 2000 and 31 March 2001 there had been six retirements through ill health; 20 redundancies including two retirements on the grounds of the efficiency of the service; and 25 normal retirements. The number of ill health retirements and redundancies was substantially within the parameters recommended by the Audit Commission.

RESOLVED that the Annual Performance Report on Early Retirements and Redundancies be received and noted.

12. Working beyond the Age of 65 (Item 6)

The Sub Committee was advised that the Council's current policy on retirement was based on an assumption that people aged over 65 would not normally be employed. However, three factors, including the recruitment and retention difficulties facing the Council, had led to a review of this policy. The Sub Committee noted there were sound reasons supporting the employment of people over 65 and it was noted each employee over 65 would be subject to an annual medical and contractual review of their employment.

RESOLVED that with effect from 1 July 2001 the Council's policy on retirement be as follows:

"The Council is not bound by the State normal retirement age; our policy is to recruit suitable applicants of any age and to allow individuals to continue in employment after age 65 where appropriate."

13. Central and West Berkshire Community Legal Service Partnership Public Innovation Budget Bid (Item 7)

The Sub Committee noted that the Central and West Berkshire Community Legal Service Partnership, which included Bracknell Forest had been set up to coordinate those who provided local legal advice services. The Government's Partnership Innovation Budget (PIB) would be available to support local initiatives, which would have a direct impact on an individual's access to advice and information in priority categories of law. Special consideration would be given to those bids which reflected particularly innovative approaches and involved the participation of more than one organisation or provider. The Sub Committee endorsed a bid for £292,095 over three years, which would need to be matched by funding of £112,800 split between the four partner councils and other members of the Partnership. Bracknell Forest's contribution would include officer time, office accommodation and other facilities.

RESOLVED that:

- (i) the Partnership Innovation Bid, which was being put forward by the Central and West Berkshire Community Legal Service Partnership, as detailed in the report, be endorsed; and
- (ii) a share of the matched funding be provided by the Council for the bid by way of office accommodation, office equipment and Officer time for training, together with linkages to information technology systems which were accessed by the public within the Borough, as outlined in Paragraph 4.11 of the report.

14. Disposal of Amenity Land (Item 8)

The Sub Committee was advised that the Strategy and Policy Committee had adopted the current policy on small land sales in 1997, which was based on a presumption in favour of the sale of amenity land to adjacent owner occupiers subject to technical and environmental considerations. Following the particular circumstances of two recent applications, the Sub Committee approved revised procedures, which would include consultation with the relevant Parish Council; and the advertisement of all applications, with the costs of this to be recovered from the applicant, if the sale should proceed. Also, under the revised procedures, where a sale was agreed, the applicant would be advised that the Council might have to accept a subsequent higher offer. In these circumstances the applicant would be given the opportunity to match any higher offer.

RESOLVED that the amended procedure for small land sales, as outlined in Annexe B to the report, be agreed.

15. **Business Rates – Discretionary Charitable Rate Relief (Item 9)**

In accordance with Standing Order 25, Councillor Glasson declared a non-pecuniary interest in this item and withdrew from the meeting during its consideration.

The Sub Committee was advised that at its meeting of 31 January 2001 it had reviewed all applications for discretionary relief from business rates where a property was occupied by a charity or a not-for-profit organisation. In the case of the former, there was 80% mandatory relief and with discretion to award a further 20% relief; in the case of not-for-profit organisations, a local authority had the discretion to grant up to 100% discretionary relief. After consideration of eight further applications, the Sub Committee gave its approval to the appropriate levels of relief.

RESOLVED that consistent with the decision of the Management and Resources Sub Committee on 31 January 2001, when the periodic review of all applications for discretionary rate relief took place:

- (i) 20% discretionary charitable relief from business rates be granted until 31 March 2004 to Bracknell Council for Voluntary Services, MIND in Bracknell, Sue Ryder Care, Crowthorne Girl Guide Association and the Sandhurst Silver Band; and
- (ii) 100% discretionary charitable relief from business rates be granted until 31 March 2004 to Etre Fit, Binfield Football Club and the new Priestwood Community Association.

16. **Charles Square Escalators and Lifts in High Street Car Park, Bracknell (Item 10)**

The Sub Committee was advised that Allied London Properties (ALP) had indicated that they did not wish to proceed with an arrangement whereby they would accept a long lease of the escalators in Charles Square, taking full responsibility for their future maintenance and operation, and with the Council in return accepting the surrender of the ALP legal interest in the two lifts in the southern end of the High Street car park, and taking on responsibility for bringing the lifts back into operation. An alternative arrangement was proposed, which included the public access to the escalators, whilst not operating, in the early morning and late evening, outside normal shopping hours. The Sub Committee requested that this element of the proposal should be further investigated in terms of health and safety. For this and other reasons the Sub Committee agreed to defer a decision on this item.

RESOLVED that Allied London Properties' decision not to proceed with the arrangement be noted and a decision on this matter be deferred for further consideration of health and safety aspects with regard to the proposed use of the escalators outside normal shopping hours.

17. **Replacement Land Charges Information Technology System (Item 11)**

The Sub Committee was advised that there had been a strategic review of the Council's geographical information systems, together with a design study focussing on a corporate land and property gazetteer and the replacement of the local land charges system. The Sub Committee considered a report which outlined the preferred option for transferring the existing mainframe-based land charges system to a more efficient and modern server based application, and at the same time introducing a land and property gazetteer to facilitate the future integrated development of all systems using geographical data. Arising from this, in accordance with the Council's Contract Regulations, the Sub Committee was invited to approve a single tender action to allow ESRI (UK) Limited to undertake the work on the basis that they had already provided the main geographical information system in use.

The Sub Committee was advised of the financial arrangements, the net effects of which were that the costs of the gazetteer would be met from the Sub Committee's innovation fund within the approved capital programme, and the Planning and Transportation Committee would be requested to reduce the amount in the capital programme for geographical information systems implementation from £121,000 to £94,000.

RESOLVED that:

- (i) the single tender action to appoint ESRI (UK) Limited to implement a corporate geographical information system, gazetteer and land charges packages be approved;
- (ii) the land and property gazetteer (£54,000) be met from the Sub Committee's Innovation Fund within the approved capital programme; and
- (iii) the Planning and Transportation Committee be requested to reduce the amount in the capital programme for geographical information systems implementation to £94,000.

18. **Information Items**

The Sub Committee noted the following report submitted for information:

Internal Audit Annual Assurance Report, April 2000-March 2001 (Item 12)
Audit Commission Publication (Item 13)

19. **Exclusion of Public and Press**

RESOLVED that pursuant to Section 100A of the Local Government Act 1972, members of the public and press be excluded from the meeting for the consideration of the following items, which involved the likely disclosure exempt information under the following categories of Schedule 12A of that Act:

- (1) Information relating to particular employees (Item 16)
- (2) Terms proposed for the acquisition or disposal of property (Items 14 & 15)

20 **Pinefield Factory, Pinefield Close, Crowthorne (Item 14)**

The Sub Committee was advised that it had agreed in September 2000 to the sale of the derelict Pinefield Factory site in Pinefield Close, Crowthorne, to the London and Quadrant Housing Association. The agreed sale price had taken account of a deemed planning permission obtained by the Council for five houses on the site. Subsequently London and Quadrant Housing Association had made a separate planning application to build five houses on the site to their own design. The planning permission for this would require them to make a contribution of £30,000 to the Council under a Section 106 Agreement. The Sub Committee accordingly agreed that the previously-agreed selling price should reflect this contribution and thus be reduced by £30,000.

RESOLVED that the revised terms for the disposal for the former Pinefield Factory site, as outlined in the report, be approved.

21. **97 Ringwood, Bracknell (Item 15)**

It was reported to the Sub Committee that 97 Ringwood was a bridge flat, purchased in 1983 under the right-to-buy scheme with freehold title. As the current owner was having difficulties trying to sell the property because of its freehold status, the Sub Committee considered a proposal to buy back the freehold interest subject to the Council granting a 125 year lease to the owner with the Council being indemnified against all legal and professional fees.

RESOLVED that the acquisition of the freehold of 97 Ringwood by the Council and the subsequent grant of a lease, on the terms set out in the report, be approved.

22. **Annexe A to Annual Performance Report on Early Retirement and Redundancies (Item 16)**

This item related to the report considered at Minute 11 above.

The meeting commenced at 5.30pm
and concluded at 7.00pm.

CHAIRMAN

**ACCESS ADVISORY SUB COMMITTEE
20 JUNE 2001**

Present: Councillor Harrison (Chairman)
Councillor Finnie
Councillor Miss Haydon
Ms T Barker (Berkshire Disability Information Network)
Mrs C Dann (Bracknell Users Group)
Mr P Fox (MENCAP)
Ms H Hart (Berkshire Multiple Sclerosis Society)
Mr M Jackley (Berkshire County Blind Society)

Apologies for absences were received from:

Councillor Mrs Clifford
Councillor Mrs I Mattick (Triple "A")
Mrs V Ashby (Bracknell Carers Group)
Mrs D Bolitho (British Red Cross)
Mr M Mace (Forestline Community Transport)
Mr B Thompson (Arthritis Care)
Mrs M Thompson (Action Group for the Physically Handicapped)
Mrs P Thompson (Arthritis Care)
Mrs I Tilbry (Arthritis Care)
Mrs J Plumb (Mental Health Carers Support Club)

1. Election of Chairman

RESOLVED that Councillor Harrison be elected Chairman of the Access Advisory Sub Committee for the municipal year 2001 /2002

COUNCILLOR HARRISON IN THE CHAIR

2. Appointment of Vice Chairman

RESOLVED that Councillor Mrs Clifford be appointed Vice Chairman of the Access Advisory Sub Committee for the municipal year 2001 / 2002

3. Minutes

RESOLVED that the minutes of the meeting of the Access Advisory Sub Committee held on [7 March 2001](#) be approved as a correct record and signed by the Chairman.

4. Presentation on New Political Arrangements (Item 1)

The Borough Solicitor gave a presentation to the Sub Committee on the way in which the Council will operate under the new political arrangements due to be implemented in November 2001. Comments were invited from the Members of the Sub Committee, particularly in relation to the decision making processes outlined in the presentation. An accompanying questionnaire was handed out so that the Sub

Committee members could individually consider the proposals and respond back directly to the Policy Development Unit.

The Sub Committee discussed what the new political arrangements would mean for the Access Advisory Group. Under the new arrangements outside bodies could be invited to have a representative on the Select Committees. It was suggested, however, that the Access Advisory Group should continue in a form similar to the present arrangement. It was agreed that this proposal would be progressed further.

5. Leisure Best Value Review - Cultural Services Strategy (Item 2)

Clare Howard, Senior Consultant at PMP Consultancy, gave a presentation to the Sub Committee to feedback the results of a recent survey of the Access Advisory Group, which was undertaken as part of the Leisure Services Best Value Review and formulation of a Bracknell Forest Local Cultural Strategy. The Sub Committee was advised that a draft Strategy had now been produced and was under consultation, of which the presentation was a part. A detailed handout gave the full results of the survey and Members of the Sub Committee were asked for their comments.

The Sub Committee considered the presentation but felt that the survey was a duplication of work already being undertaken by the Access Mobility Officer, who had not yet been approached by PMP Consultancy. Additionally it was felt that the survey itself had been too long, which had been off putting to those attempting to complete it; this had resulted in a poor return, which some Members felt invalidated the findings. Two additional comments were that a large number of the recreation grounds mentioned in the survey had not been visited by Members of the Group and; that the main cause of concern that needed highlighting, was the widespread lack of disability awareness training.

Clare Howard asked for the Sub Committee to consider the findings of the survey away from the meeting, as she was very keen that all the comments of the Group were heard. They could contact her on 01483 890772, or by e-mail at clareh@pmpconsult.com. The Committee Administrator could also supply copies of the draft Strategy, *Life is for Living*, on request.

6. Town Centre Redevelopment Update (Item 3)

Stephen Gaimster, the Project Director for the Town Centre Redevelopment project, updated the Sub Committee on the current position regarding the redevelopment of Bracknell Town Centre. Following the Secretary of State's refusal to grant planning permission for the two proposed redevelopment schemes the Council was currently considering a new strategy, which is to be presented at the Strategy and Policy Committee on 17 July 2001. It would then be necessary to consult with many different bodies including the Access Advisory Sub Committee.

The Sub Committee underlined the importance of consultation with the Access Advisory Sub Committee as any new development would be fundamental to the improvement of access for disabled people in the Town Centre. The Sub Committee drew attention to the need for the inclusion of a Shopmobility scheme. It was indicated that Shopmobility would be a requirement of any redevelopment plan.

7. Shopmobility (Item 4)

Bracknell User's Group (BUG), on behalf of many organisations, highlighted the need for the early introduction of a Shopmobility scheme now that the Town Centre

Redevelopment had been delayed by the Secretary of State's decision. BUG reported that Bracknell was one of the few towns that did not have such a scheme running and emphasised the benefits to disabled people that Shopmobility could have, specifically reducing feelings of isolation and instilling a feeling of confidence and independence. It was noted that a Shopmobility scheme could also be utilised by the elderly in addition to those local disabled people with specific needs.

The Sub Committee fully endorsed the need for Shopmobility in Bracknell and it was agreed that the matter should be advanced as quickly as possible. The Access and Mobility Officer undertook to pursue the matter and would submit a report on Shopmobility to the relevant committee for discussion.

8. Community Transport Strategy Review (Item 5)

The Sub Committee considered a report by the Access and Mobility Officer detailing the Borough Council's intention to review its Community Transport Strategy adopted in 1999. This would involve consultation with local disability groups, community transport operators and departments within the Council. Access Advisory Sub Committee members would be consulted separately and the Access and Mobility Officer would be willing to visit any group who contacted her in the meantime to talk about the Strategy. When the process of consultation had been completed a revised Strategy would be brought to the next meeting of the Sub Committee for discussion and approval.

9. Annual Report of the Access Officer (Item 6)

This item was deferred until the next meeting of the Sub Committee.

10. Round Table Discussion (Item 7)

The important work of Bracknell Resources and Opportunity Centre (BROC), a day centre catering for young people with learning disabilities, was highlighted and an invitation given to Councillors to visit BROC so that there would be more understanding of the needs and views of its clients.

The meeting commenced at 7.30pm and concluded at 9.30pm

CHAIRMAN

HEALTH PANEL
27 JUNE 2001

Present: Councillors Blatchford, Miss Haydon, McCormack McCracken, Mills,
Mrs Shillcock and Thompson,

Bracknell Forest Primary Care Group: Helen Davies, Dr Roger Halliwell, Diane
Hedges & George Kassianos

Berkshire Health Authority: Richard Mills

East Berkshire Community Health Council: John Clark

Apologies for Absence were received from:
Margaret Edwards and Philippa Slinger

1. Election of Chairman (Item 1)

RESOLVED that Councillor Mills be elected Chairman of the Health Panel.

COUNCILLOR MILLS IN THE CHAIR

2. Election of Vice-Chairman (Item 2)

RESOLVED that Councillor Barnard be elected Vice-Chairman of the Health Panel.

3. Chairman's Announcements

The Chairman advised the Panel that:

- Daphne Obang was attending her first meeting of the Panel having joined the Council as Director of Social Services & Housing;
- John Clark was representing the East Berkshire Community Health Council instead of Sue Hann and it was noted that henceforth they would be sharing the role;
- Richard Mills was attending on behalf of the Berkshire Health Authority. Henceforth Debbie Bamford, one of the two newly appointed Directors of Modernisation, would be taking over from Ed Macalister-Smith as the Authority's representative;
- Barry Lacey had taken over from Keith Pitchford as the East Berkshire Community NHS Trust's representative on the Panel;
- Philippa Slinger had replaced Jayne Willett as Chief Executive of the East Berkshire NHS Trust and would be attending future meetings but had tendered her apologies on this occasion.

In addition, he indicated that Margaret Edwards was unable to attend but he had contacted her regarding the issues discussed at the last meeting. She had proposed that a small delegation from the Council should visit the hospital and the Chairman was intending to take up this invitation and would be in touch with colleagues regarding the arrangements.

4. **Minutes – 11 February 2001 (Item 4)**

RESOLVED that the minutes of the meeting of the Panel held on 11 February 2001 be taken as read and approved as a correct record.

Arising on the minutes, it was noted that:

- The Berkshire Health Authority was pursuing the issues raised in the report on mortality rates at Wexham Park Hospital and that the final report on what was a very complex issue would be made available to the Panel as soon as possible.
- Diane Hedges and Daphne Obang would be discussing the development of the proposed Resource Centre for the Elderly shortly following the appointment of an officer to undertake the work.

5. **Teenage Pregnancy Strategy (Item 6)**

The Panel considered a report seeking its endorsement for the Bracknell Forest Teenage Pregnancy Strategy which had been developed by a multi-agency steering group including representatives from the Bracknell Primary Care Group, the Community Trust, Public Health, and the Borough Council's Education, Leisure Services, and Social Services & Housing Departments.

Helen Davies explained the background to the Strategy, the consultation that had taken place and further steps to be undertaken prior to implementation of the proposals. In addition she answered a number of questions posed by Members regarding the proposals.

The Panel noted that, whilst individual Members had strong personal views and concerns regarding aspects of the strategy, they were over-ridden by the need to take some practical action to counter the rising number of teenage pregnancies in Bracknell Forest.

RECOMMENDED that the Bracknell Primary Care Group be informed that, in view of the high and rising teenage pregnancy rate in Bracknell Forest, the Council endorses the proposals set out in the Teenage Pregnancy Strategy.

6. **Ambulance Services – Proposed Reconfiguration (Item 7)**

The Panel considered a report advising it of the public consultation exercise which was underway on proposals to change the number of ambulance trusts in the South East from seven to three as the first stage in delivering modernised ambulance services across the region.

The Panel noted that a public meeting was to be held to discuss the reconfiguration proposals and agreed that the Chief Executive should be authorised to respond on behalf of the Council in consultation with the Chairman of the Panel and the

Chairman of the Social Services & Housing Committee. The Chairman indicated that anyone with views should forward them to him. It was accepted that if any issue arose at the public meeting which Members believed warranted more detailed discussion, a special meeting of this Panel could be convened.

RECOMMENDED that the Chief Executive, in consultation with the Chairman of the Health Panel and Chairman of the Social Services & Housing Committee, be instructed to submit any appropriate response to the Berkshire Health Authority in relation to the proposed reconfiguration of ambulance trusts following the public meeting to be held on 2 August 2001 at Easthampstead House.

7. **Automated External Defibrillators (Item 8)**

The Panel received a report updating it on proposals discussed at its meeting on 6 February 2001 to provide automated external defibrillators at locations throughout the Borough.

The Panel noted that the officers had been exploring the options and had held positive discussions with the Berkshire Ambulance Trust regarding equipment provision and maintenance as well as staff training. As a first step, it was proposed to provide defibrillators at Easthampstead House, Time Square and the Bracknell Sport and Leisure Centre. In addition, the manager of Princess Square had indicated that, having regard to the action being taken by the Council, he would consider funding the provision of a defibrillator and arrange for the recently appointed Town Centre Ranger to be trained to use the defibrillator.

It was noted that funding for 4 defibrillators was available and, in the circumstances it was suggested and agreed that, rather than siting 2 at the Sports Centre, one should be supplied to Coral Reef.

RESOLVED that:

- (i) a defibrillator be provided at each of the following Council premises:
 - a Easthampstead House
 - b Time Square
 - c Bracknell Sports & Leisure Centre
 - d Coral Reef
- (ii) the cost of £12,000 for the defibrillators and the initial course of staff training be funded from the carry forward of the 2000/01 health initiatives budget.

8. **NHS Modernisation In Berkshire (Item 9)**

The Panel received a further report on the Berkshire Health Authority's proposals for modernising healthcare in Berkshire and its relationship to the Council's services.

The Panel was also advised that:

- Further information on joint commissioning arrangements was to be presented to a future meeting of the Panel; and
- The role of community health councils in the future remained undecided as the Government was expected to review their function further in the autumn.

Richard Mills answered a number of questions regarding the paper, indicating in particular that:

- there were likely to be more changes in the light of further anticipated Government announcements;
- the Board comprised 30-40 members and that ordinary members of the public were welcome to apply to become members of it.

Diane Hedges added that one of the issues of concern to the Bracknell Primary Care Group was the proposed east/west Berkshire split as around 30% of Bracknell Forest's hospital visitors went to either the Royal Berkshire Hospital or Frimley Park Hospital, neither of which were within the East Berkshire area. Risk sharing was therefore an issue on which she would be seeking further discussions with the Modernisation Board.

9. **Bracknell Primary Care Group – Proposal To Seek Primary Care Trust Status (Item 10)**

The Panel received a further report updating it on the Bracknell Primary Care Group's bid for "Trust" status.

Although the application had now been submitted, it was not known precisely when a decision would be reached, although with 93% of the GP's now supporting the bid as well as the other support which had been forthcoming during the consultation exercise, the Group was confident that this application would be successful

10. **Redevelopment of Skimped Hill Health Centre**

Diane Hedges reported that plans were now being drawn up for the redevelopment of the Skimped Hill Health Centre. The redevelopment was one of the steps towards improved health care provision in Bracknell.

11. **Date of Next Meeting (Item 11)**

The Panel was reminded that its next meeting would be at 7.30pm on Tuesday 11 September 2001.

CHAIRMAN

PERIODIC ELECTORAL REVIEW

OPTION A – SUMMARY

21 electoral wards to elect 43 councilors – average ratio 1:1857

1. Crowthorne (2)–the current ward of Crowthorne except 9 roads, including Wellington College, Shaw Park and the Chaucer Rd area to be located in Little Sandhurst –see below (Variance +3.01%)
2. Little Sandhurst and Wellington College (2)–This ward is combined with 9 roads, including Wellington College, Shaw Park and the Chaucer Rd area, from ‘Crowthorne’-see above (Variance +1.53%)
3. Central Sandhurst (2)–This ward is combined with 5 roads from ‘Owlsmoor’ - Shrivvenham Close, Sonninge Close, Theale Close, Wantage Road and Wargrove Drive, see below, and 9 roads from the Avocet Crescent area of ‘College Town’ see below (Variance +0.91%)
4. Owlsmoor (2)–The existing ward of ‘Owlsmoor’, except for the 5 roads of Shrivvenham Close, Sonninge Close, Theale Close, Wantage Road and Wargrove Drive, which move into ‘Central Sandhurst’-see above (Variance +3.88%)
5. College Town (2)–This ward remains as it is, except 9 roads in the Avocet Crescent area, which move to ‘Central Sandhurst’ see above (Variance - 4.49%)
6. Binfield (3) – the current ward of Binfield on the boundaries of Binfield parish (Variance -5.02%)
7. Priestwood and part of Garth (2) – the current ward of Priestwood combined with 12 roads in the current Garth ward, including Horsneile Lane and Binfield Rd –see ‘Garth’ below. (Variance –3.71%)
8. Garth and a part of Warfield (2) –12 roads in the current Garth ward are transferred to ‘Priestwood’, including Horsneile Lane and Binfield Rd. 29 roads are added to this ward from the Quelm Lane and Priory Lane area of Warfield. (Variance +1.96%)
9. Bullbrook, Martins Heron and South Warfield (3) – The Oaks, Larges Lane and Mount Pleasant and High Street areas are transferred from ‘Bullbrook’ into ‘Wildridings’ – see below, while the Old Lands Hill and Holly Spring Lane area of Warfield is moved into Bullbrook, along with 11 roads from Martins Heron. (Variance –1.65%)
10. Harmans Water (2) – This is now a Borough Council ward in its own right - from the railway bridge to the Bagshot Road; (previously Harmans Water and Crown Wood together made a single ward – see below). (Variance –0.35%)
11. Crown Wood and part of Forest Park (2) - the whole of the Crown Wood estate (as previously Harmans Water and Crown Wood together made a single ward – see above), combined with 15 roads from Forest Park, including Worlds End Hill and Woodmancott Close. (Variance +4.74%)

12. Old Bracknell (2) – the existing ‘Old Bracknell’ ward, covering much of Easthampstead, except Bracknell Road, Gainsborough, Greenham Wood and Finmere which are transferred to ‘Birch Hill’. (Variance – 4.79%)
13. Wildridings and town centre (2) – the existing ward of ‘Wildridings’, plus The Oaks, Larges Lane, Mount Pleasant and Bracknell High Street areas moved from ‘Bullbrook’ see above. (Variance –1.94%)
14. Great Hollands North (2) – the current ‘Great Hollands North’ ward, which will include the new Peacock Farm development, except the 8 roads that make up Easthampstead Grange, which move into ‘Great Hollands South’ see below. (Variance -1.51%)
15. Great Hollands South (2) – The current ‘Great Hollands South’ ward, combined with the roads that make up Easthampstead Grange, moved from ‘Great Hollands South’ - see above. (Variance +0.35%)
16. Birch Hill and part of Forest Park (2) – The Birch Hill and Hanworth estates are separated with Bagshot Road, Gainsborough, Greenham Wood and Finmere added to ‘Birch Hill; from ‘Old Bracknell’ – see above, plus roads from Forest Park. (Variance +0.86%)
17. Hanworth (2) – the former ‘Hanworth’ ward except roads in the new ‘Birch Hill’ ward: Deansgate, Donnybrook, Earlswood, Ludlow and Madingly remain in this ward. (Variance +0.65%)
18. Whitegrove Park (2) – the Whitegrove estate plus The Mobile Home Park except for the roads around Jigs Lane which transferred to ‘Bullbrook’ – see above (Variance +9.1%)
19. Warfield St Mary with Cranbourne (2) – 29 roads from the Quelm Lane and Priory Lane area of Warfield are transferred from the existing ‘Warfield’ ward into an extended ‘Garth’ ward – see above, so the whole of the remaining area of rural Warfield is linked to rural Winkfield, including Cranbourne. (Variance +2.45%)
20. Ascot Priory (2) – This newly-created ward includes the whole of North Ascot and the rural area either side of the Swinley Road. (Variance –6.73%)
21. Ascot and The Warren (1) – This newly-created ward combines the areas of Chavey Down (except Priory Road) and Long Hill with The Warren. (Variance +6.46%)